

## By email

12 February 2019

File Ref: OIAP-7-9412

Hugh Davenport

[XX@XXXXXXXX.XXX.XXX.XX](mailto:XX@XXXXXXXX.XXX.XXX.XX)

Dear Mr Davenport

## Request for information 2019-003

I refer to your request for information dated 9 January 2019, which was received by Greater Wellington Regional Council on 9 January 2019. You have requested the following information:

*“I would like to request any policies regarding any driver training provided to bus drivers under the Metlink public transport system. Ideally this should include mandatory vs voluntary training. For mandatory training, this should hopefully include how frequently the training must be re-assessed”*

### Greater Wellington Regional Council’s decision follows.

While Greater Wellington Regional Council (GWRC) does not have any specific policies regarding driver training, the partnering contract with operators includes obligations for driver training:

- Section 14.1 of Part Two of the Partnering Contract includes a requirement that drivers are properly trained and experienced to the expected level.
- Clause 1.4.5 of Schedule 5 of the Partnering Contract requires operators to prepare a Staff Training Plan outlining the systems and processes to ensure all staff are appropriately trained and qualified.

Further information on the contractual obligations can be found at the following link <http://www.gw.govt.nz/bus-contracts/>.



If you have any concerns with the decision(s) referred to in this letter, you have the right to request an investigation and review by the Ombudsman under section 27(3) of the Act.

Yours sincerely



**Greg Pollock**  
General Manager, Public Transport