

**NATIONAL OFFICE WELLINGTON**

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15 April 2013

David Burgess  
fyi-request-817-40c6ec0a@requests.fyi.org.nz

Dear Mr Burgess

Thank you for your email of 10 April 2013 requesting the following information under the Official Information Act 1982:

- (1) At what level is a request for the supply of personal information approved ?*
- (2) Is an audit process used to ensure personal information is not supplied when it should have been withheld ?*
- (3) If there is such a process, what is it ?*
- (4) You say that you would only release information on a customer with the customers consent. Is this consent :*
  - (a) Obtained by you by contacting the customer when a request for information is received ?*
  - (b) Held on your files ?*
  - (c) Not held on your files but always sighted by you before information is released ?*
  - (d) Neither obtained, held or sighted by you. (It is based on assurance by the requester that they hold consent.)*
- (5) If any information is released on the basis that the requester assures you that they hold the relevant consent, how often is this audited and what is the audit process ?*
- (6) Does HNZC management require any kind of reporting on the release of personal information to private agencies ? and if so what data is provided to management?*

Housing New Zealand is considering your request and you can expect a reply in accordance with the Act.

Yours sincerely



**Alicia Long**  
Advisor, Government Relations