

16 May 2018

Mr Craig Lubbe
fyi-request-7640-cc20bd6d@requests.fyi.org.nz

Dear Mr Lubbe

Thank you for your request under the Official Information Act 1982, which we received on 17 April 2018. You requested:

A job description and qualifications requirement for an Admin Review Officer.

As they are "independent" and employed externally to the IRD what professional body or institution do they belong to?

Do they have PI insurance?

The information you have requested is tax secret under section 81 of the Tax Administration Act 1994 (TAA), and may only be disclosed if an exception to secrecy applies and the Commissioner of Inland Revenue exercises her discretion to release it.

We consider that we may disclose certain information in response to your questions under the exception to secrecy in section 81(1B) of the TAA, on the basis that transparency supports the Commissioner's duty to protect the integrity of the tax system, and is reasonable by reference to the factors outlined in that section.

A job description and qualifications requirement for an Admin Review Officer

The position description for child support review officers is released to you, and is attached to my response. The position description sets out the role of review officers, and the qualifications and attributes required.

As noted above, under section 81(1B) of the TAA, we may consider the commercial impact of any disclosure. We do not consider it appropriate to provide you with the remuneration amount, as we consider that this is commercially sensitive. We are therefore withholding this detail under section 18(c)(i) of the OIA, as disclosure would be contrary to the TAA.

As they are "independent" and employed externally to the IRD what professional body or institution do they belong to? Do they have PI insurance?

Child support review officers might belong to a professional body, but this is not part of their contractual requirements. Similarly, review officers might have personal indemnity insurance, but this is not part of their contractual requirements. We therefore do not have this information.

I must therefore refuse these parts of your request under section 18(g) of the OIA, as we do not hold the information requested.

Right of review

If you disagree with my decision on your OIA request, under section 28(3) of the OIA, you have the right to ask the Ombudsman to review my decision. You can email the office of the Ombudsman (info@ombudsman.parliament.nz).

Alternatively, you can have the decision reviewed by an Inland Revenue review officer. You can still ask for an Ombudsman's review if you are dissatisfied with our internal review. To ask for an internal review, please email Inland Revenue: (CommissionersCorrespondence@ird.govt.nz).

Thank you for your request. I trust that the information provided is of assistance to you.

Yours sincerely

A handwritten signature in black ink that reads "Sue Gillies". The signature is written in a cursive, flowing style.

Sue Gillies
Segment Management Lead – Families