

Weekly update - Minister for Climate Change


Finalised on 7 December for the week commencing 11 December

Date: Monday 11 December
Time: 2 - 3pm
Location: Office of the Minister for Climate Change

Attendees: Hon James Shaw, Minister for Climate Change
 Vicky Robertson, Secretary for the Environment
 Penny Nelson, Deputy Secretary, Environmental Performance, Innovation & Climate
 Roger Lincoln, Director, Climate Change
 Jo Tyndall, Climate Change Ambassador (MFAT)
 Catherine Wilson, Director, Communications
 Janine Smith, Policy Manager, Climate Change
 Craig Salmon, Policy Manager, Climate Change
 Mark Storey, Policy Manager, Climate Change
 Bridget Fraser, Evidence Manager, Climate Change
 s9(2)(a) Senior Communications Account Manager

Agenda	Lead	Time
1. Purpose of the meeting <ul style="list-style-type: none"> - Work programme overview - Preparation for meetings: <ul style="list-style-type: none"> o agriculture chew session (12 December) o New Zealand Productivity Commission (14 December) o DairyNZ (14 December) 	Penny Nelson	5 min
2. s9(2)(f)(iv)	Janine Smith	15 Min
3. Climate Change 100 Day Plan <ul style="list-style-type: none"> - Potential members of Interim Climate Change Committee - Narrative for Cabinet Business Committee - Communications and engagement 	Janine Smith Catherine Wilson	20 min
6. Adaptation reports & release communications	Mark Storey s9(2)(a)	15 mins
7. National Communication & Biennial Report <ul style="list-style-type: none"> - To discuss the content of these reports which will be published prior to Christmas (Further our briefing 17-B-04015, 28 November) 	Bridget Fraser	5 mins

Actions and notes from our meeting on 4 December

1. You agreed to release the following adaptation documents on 15 December
 - Coastal Hazards and Climate Change Guidance (3rd edition)
 - Climate Change Adaptation Technical Working Group (CCATWG) Final Stocktake (Interim) Report.
2. You asked us to prepare a communications plan for the 15 December release.
3. **Cabinet paper Zero Carbon Act:** you discussed and agreed a number of detailed changes to the draft paper.
4. **Communications post Cabinet on the Zero Carbon Act:** you asked us to work with your office to prepare for an announcement 19 December.
5. s9(2)(f)(iv)


Upcoming meetings

11-15 December

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|-------------|---------|--|
| 11 December | 2.00pm | MfE Officials' meeting |
| 12 December | 4.00pm | Chew session on agriculture |
| 13 December | 9.30am | Cabinet Business Committee |
| | 12.30pm | Chew session Adaptation |
| | 4.00pm | Hon Phil Twyford: climate change and the built environment |
| | 6.45 pm | Speech at 350 Aotearoa: Building Our Fossil Free Future |
| 14 December | 8.00am | Climate Change Adaptation Technical Working Group |
| | 12.30pm | New Zealand Productivity Commission (TBC) |
| | 4.30pm | Dairy NZ |

18-22 December

No scheduled meetings

Proposed meetings, which are not yet confirmed

Meeting with Hon Grant Robertson, Minister of Finance

1. Material for you to be aware of this week

1.1. Release of reports on Climate Change Adaptation

You have agreed that the final stocktake report from the Climate Change Adaptation Technical Working Group (CCATWG) is to be released on 15 December. The final stocktake (interim) report includes a summary of the expected impacts of climate change on New Zealand over the medium and long term, defines what effective adaptation looks like and takes stock of existing work on adaptation.

You will receive the draft options report along with a briefing note on Monday 11 December, and will have a meeting with CCATWG members on 14 December at 8am.

You, together with the Minister for the Environment and Minister for Conservation, met with the authors of the *Coastal Hazards & Climate Change* guidance on 5 December and you subsequently confirmed that the updated guidance will also be released on 15 December.

1.2. COP23 Public Briefing

A stakeholder briefing on outcomes from COP23 and the outlook for 2018 will be held on the morning of Friday 15 December at Victoria University Wellington. Climate Change Ambassador Jo Tyndall will lead a panel discussion with other officials. Representatives from the Precision Agriculture event and the New Zealand youth delegation have also been invited to participate and share their perspectives. The event, which forms an important part of our outreach to the public, will also be livestreamed.

1.3. Tokelau Delegation Visit to Wellington

Tokelau's governing council made a visit Wellington 4-8 December to deepen ties between Tokelau Ministers and New Zealand public sector officials. The delegation included the Ulu (titular head), Minister for Transport and Energy, Minister for Economic Development, Natural Resources, the Environment and Climate Change, Minister for Education, Minister for Telecommunications and Fisheries, and Minister for Support Services. Tokelauan Minister of Climate Change, Kelihiano Kalolo has a series meetings with agencies covering mutual climate change priorities and initiatives. Key areas of discussion included implications of the Paris Agreement ratification now extending to Tokelau, possible communication of a NDC (noting that Tokelau cannot submit a separate NDC from New Zealand's, but could make an informal "pledge" similar to those of US states), and potential attendance at COP24 s9(2)(f)(iv)


MfE officials met with the delegation to outline how Tokelau will report its greenhouse gas emissions under New Zealand's National Communications to the UNFCCC. The visit served as a positive follow-up to Tokelau's welcome contribution to our delegation at COP23, and to set the scene for regular engagement next year.

1.4. Draft report on impact of IMO GHG reduction strategies on NZ economy


The International Maritime Organisation (IMO) is developing a "Comprehensive IMO strategy on reduction of GHG emissions from ships" (the IMO Strategy). Negotiations on this strategy are due to conclude at the April 2018 meeting of the IMO Marine and Environmental Protection Committee. Potential outcomes include quantified greenhouse gas (GHG) limitation targets for the international shipping sector (which is not covered by agreements under the UNFCCC) and a suite of emissions reduction measures. In order to

inform the development of an appropriate negotiation mandate, MFAT has commissioned from University College of London (UCL) a report on the potential impacts of this strategy on New Zealand (including Tokelau).

s9(2)(f)(iv)



s9(2)(f)(iv)



Officials will continue working with UCL to refine the contents of the report, and the final findings will feed into advice to you as part of the development of a negotiating mandate for the April 2018 session of the IMO.

1.5. Minister for Trade and Export Growth to participate in event on Trade and Climate Change

On 12 December, at the WTO Ministerial Conference in Buenos Aires, the Minister for Trade and Export Growth will speak on making trade work for climate action at an event hosted by the International Centre for Trade and Sustainable Development (ICTSD). Draft speaking notes provided to Minister Parker's office highlight New Zealand's intention to be a world leader on climate change and signal our desire to see greater G20 leadership on using global trade policy to address environmental issues (including climate change). The draft speaking notes also touch on the importance of getting the price signals right (to avoid either tilting the playing field against renewable energy or encouraging wasteful consumption of fossil fuels).

2. Upcoming briefings 11 – 22 December 2017

Dates	Issue or event	Lead	Further information
Due to your office on 8 December	Productivity Commission meeting 14 December	MfE	Briefing and talking points for your meeting with the Productivity Commission
Due in your office on 11 December For action by 14 December	Changes to membership within the Climate Change Adaptation Technical Working Group (CCATWG)	MfE	This briefing will seek your approval of changes to membership of the Climate Change Adaptation Technical Working Group as the Group moves into the final phase of its work ahead of presenting a final report by March 2018.
Due in your office on 11 December For action by 14 December	Briefing to accompany the draft final report of the CCATWG	MfE	The CCATWG have presented their draft final report advising the Government on options for New Zealand to build resilience to the effects of climate change. This briefing provides background and context to this report and seeks decisions on next steps (targeted consultation) before the report is finalised in March 2018.
Due in your office on 8 December	Climate change and the built environment: Opportunities for action	MfE	Briefing note and talking points for your meeting with the Minister for Housing & Urban Development in advance of your scheduled meeting of 13 December to discuss opportunities across the built/urban environment and climate change.
Due in your office on 8 December	Adaptation slidepack Min Shaw session	MfE	This slidepack supports a chew session with you on Adaptation
Due in your office on 8 December	Agriculture slidepack Min Shaw session	MfE	This slidepack supports a chew session with you on agriculture
Due to your office on 8 December	Talking points for the 100-Day Plan for Climate Change	MfE	Talking points for CBC on 13 December
Due to your office on 8 December	Notes meeting with the Minister for Finance	MfE	Briefing for your meeting with the Minister for Finance (time of the meeting has yet to be confirmed)
Due in your office on 12 December	Draft press release and Q & A for announcements on Climate Change 100 Day Plan	MfE	The draft press release and Q & A for announcements on Climate Change 100 Day Plan will be provided to you in advance of announcements which are planned for 19 December 2017 or later following Cabinet approval of the Climate Change 100 Days Plan.

3. Cabinet material being prepared for you

Paper name	Committee	What this paper covers	Our suggested timeframes
The 100-Day Plan for Climate Change	Cabinet Business Committee	This paper seeks agreement from Cabinet on the process for the climate change 100-Day Plan including process for establishing a Climate Commission and setting a 2050 emissions reduction goal.	Minister for Climate Change attends Cabinet Business Committee Wednesday 13 December 2017

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5. OIA requests

5.1. Ministerial

Request	Correspondent	Reference	Due at your office/current status	Date due to send
<p>2. Advice to Cabinet and decisions made by Ministers in respect of this policy; [Crown Conservation Contracts on any Crown land]</p>	<p>s9(2)(a) [REDACTED]</p>	<p>17-O-01288</p>	<p>This was provided to the previous Minister on 3 October. We consulting on your behalf with Cabinet Office regarding the release of previous administration Cabinet papers, and have been given the go ahead to release this information. We are currently reviewing the material provided to the previous Minister and making any necessary updates, we anticipate this being with you shortly. Your office contacted s9(2)(a) [REDACTED] on 9 November to provide him with a process update.</p>	<p>Overdue: 10 October</p>
<p>Copies of the following information for each of the ministerial portfolios you hold, including any associate portfolios if applicable:</p> <ol style="list-style-type: none"> 1. 'Briefing to the Incoming Minister' document(s). 2. Attachments, supplementary documents, and associated briefings regarding the Briefing to the Incoming Minister. 3. Notes or aide memoires prepared by yourself or your officials, including private secretaries, regarding the Briefing to the Incoming Minister. 4. Notes or minutes prepared by yourself or your officials, including private secretaries, regarding any meetings in which the Briefing to the Incoming Minister was discussed. 5. Any correspondence between yourself, or your office, and your department regarding the Briefing to the Incoming Minister. 	<p>s9(2)(a) [REDACTED]</p>	<p>17-O-01427</p>	<p>Due to your office 24 November. Both SSC and the PMs office have provided guidance on responses to these requests.</p>	<p>28 November</p>

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Request	Correspondent	Reference	Due at your office/current status	Date due to send
<p>A copy of the interim report from the Climate Change Technical Advisory Group, which has been provided to the office of the Minister for Climate Change.</p> <p>The report is referred to in the group's terms of reference, here: http://www.mfe.govt.nz/climate-change/what-government-doing/adapting-climate-change/climate-change-adaptation-technical</p> <p>I understand from correspondence with the former minister's office the report had been received in May.</p>	§9(2)(a)	17-O-01361	<p>The letter and memo have been drafted and will be in your office by 27 November.</p> <p>This document has been requested on four previous occasions. Our advice is in line with our previous responses, which is to withhold the document in full under section 9(2)(f)(iv) of the OIA.</p>	4 December
<p>What action will the Minister will take on Climate change will a temperature of at least 8.7 above the baseline 1750 https://guymcpherson.com/2016/08/the-politics-and-science-of-our-demise</p>	§9(2)(a)	17-O-01369	Provided to your office on 29 November.	6 December
<p>Cabinet material captured by the following request: Please provide any discussions, emails, correspondence, memos, meeting notes, phone records, and reports relating to the timing for public release of the draft report "Coastal Hazards and Climate Change: Guidance for Local Government" 3rd edition.</p>	§9(2)(a)	17-O-01346	We are working with your office to ensure you are well briefed prior to the release of this OIA.	11 December
<p>I request a list of all reports, briefings, memos or aide memoires that you have received since you were sworn in as Minister for Climate Change.</p> <p>Where information is withheld, I request you provide the title and date of the communication/document withheld, the reason for refusal and the grounds in support of that reason as required by section 19(a)(f) and (ii) of the Official Information Act.</p>	§9(2)(a)	17-O-01498	This is due to your office on 11 December.	18 December

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Request	Correspondent	Reference	Due at your office/current status	Date due to send
Can Treasury please release the following information: All work done to quantify the costs, in dollar terms or otherwise, of New Zealand's commitment to meet its Paris Agreement goal to reduce greenhouse gas emissions. The time period of my request is from October 5 2016, when New Zealand ratified the Paris Agreement, to today's date	§9(2)(a)	17-D-01577	Due at your office 15 December	22 January
Any information and/or research and/or briefings to Ministers regarding the retreat of glaciers in New Zealand as a result of climate change Any information regarding how the retreat of glaciers is impacting business and any concerns form business regarding this	§9(2)(a)	TBC	Due to your office on 18 January	25 January

5.2. Departmental

Request	Correspondent	Reference	Date due to send
The names of companies that are emitting SF6 and recorded in the greenhouse gas inventory.	§9(2)(a)	17-D-01353	27 November
Please provide any discussions, emails, correspondence, memos, meeting notes, phone records, and reports relating to the timing for public release of the draft report "Coastal Hazards and Climate Change: Guidance for Local Government" 3rd edition.	§9(2)(a)	17-D-01291	11 December

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