



Vice-Chancellor's Office

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20 December 2017

Mr Paul Hanham

By email: fyi-request-7028-f24a0cb9@requests.fyi.org.nz

Dear Paul

I am writing to acknowledge receipt of your official information request dated 16 December 2017.

In relation to the change proposal for the LINC bookshop, your request is for a copy of all 102 submissions made, with redacted names.

We will endeavour to respond to your request as soon as possible and in any event no later than 5 February 2018, being 20 working days after the day your request was received. If we are unable to respond to your request by then, we will notify you of an extension of that timeframe.

If any additional factors come to light which are relevant to your request, please do not hesitate to contact us so that these can be taken into account.

Yours sincerely

Adrian Carpinter
Council Secretary