

Postgraduate Committee Law School
MINUTES of Meeting held
on Tuesday 13th November 2007 at 1pm
In the Boardroom

PRESENT: Neil Campbell (Chair), Stephen Penk, Mary-Rose Russell, Mike Taggart, Megan Baker, Rick Bigwood, Peter Watts.

IN ATTENDANCE:

Joanne Anderson.

1. APOLOGIES:

Paul Rishworth Michael Littlewood, Chris Nicoll, Peter Devonshire, Mike Gedye.

2. MINUTES OF THE PREVIOUS MEETING OF 9th October 2007

Minutes of 9th October 2007 **approved** as a true and accurate record of that meeting.

3. MATTERS ARISING MEETING OF October 9th 2007

5 MLS update. **SFP** reported that MLS had been approved in principle by APC, and now Faculty is required to submit an APO2 (which should be presented to the APC meeting later this month). **SFP** advised he would prepare the proposal for submission to this meeting.

6 **NRC** strongly recommended the Faculty develop a system consistent with University policy for the calculation of honours. **MBT** suggested investigating how Melbourne University calculates assessment grades.

7 There was no progress in considering participation in Erasmus Mundus.

4. ADMINISTRATION OF RESEARCH IN MASTER'S DEGREES DRAFT

Appointment of Examiners and Assessors and the Examination Process
Responsibilities of the Academic Unit

4(ii) "For dissertations or research projects with a value of between 30 and 80 points"...
Committee agreed should be "90" points.

7 The policy states that the examiners and assessors reports be forwarded to the Postgraduate Committee who must recommend the final results and overall degree to the Academic Head.

Approval of Research Topics, Appointment of Supervisors, Monitoring of Research,
Extensions
Responsibilities of the Academic Unit

4 **MBT** suggested not all students might get availability to resources and students need to make the Faculty aware which language they require resources in.

Completion of Requirements

3c Taught Masters

The committee discussed tuition fees for students with time extensions.

The committee agreed that information about "Administration of Research in Master's Degrees" should be made more available. **NRC** to put forward this committee's suggestions as discussed above.

5. GUIDELINE ON LEADING RESEARCH REQUIREMENT

The committee remarked that bullet point two "should normally have supervised at least one prior doctoral candidate to completion;" is a little limiting in the Law Faculty.

NRC advised that he was happy with the draft. No other objections recorded.

6. A.O.B. None.

There was no other business and the meeting closed at 1.40pm

Signed: Neil Campbell

Date:.....