

Reference: 20170330



THE TREASURY
Kaitohutohu Kaupapa Rawa

15 November 2017

Bob Johnston

fyi-request-6661-a06a8e4a@requests.fyi.org.nz

Thank you for your Official Information Act request, received on 9 October 2017. You requested the following:

"Please tell me how much alcohol the Treasury has purchased each month for the last 12 months up to and including August 2017. Please include alcohol purchased on account by the Ministry or by way of invoices issued to the Treasury and also any and all alcohol purchased on credit cards issued to Treasury staff. For purchases on credit cards please include for each credit card used to purchase alcohol, the position title and position level of the cardholder within the organisation, i.e. CE, or the various tiers below the CE, who approved the purchase (position title and level). For all purchases please include details of the reason for the purchases and how this accords with any policy the Treasury has in the purchase of alcohol with Treasury funds."

Policy

The following is the policy relating to alcohol expenditure:

"Entertainment expenditure is for the purposes of furthering Treasury business with outsiders and entertaining guests. Where the authorising manager will also be a beneficiary of the entertainment expenditure, the expenditure should be approved by either their Deputy Secretary or higher level Manager with higher delegated authority limits.

Entertainment expenditure should generally not include alcohol unless for hospitality purposes. Any further exceptions must be pre-approved by the Chief Executive or the Chief Operating Officer."

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Alcohol Purchases 1 September 2016 to 31 August 2017

Date	How Purchased	Event	Amount (GST inclusive)	Position of cardholder	Position of Approver	Number of attendees
September 2016	Expense claim	Organisation for Economic Co-operation and Development (OECD) delegates dinner	\$106.00	-	Director (Tier 3)	5
October 2016	On account	Policy Targets Agreement Conference dinner	\$148.00	-	Deputy Secretary (Tier 2)	3
December 2016	On account	Treasury Wide Christmas Function	\$205.70	-	Executive Leadership Team	All staff
December 2016	Credit card	Deputy Secretary Farewell	\$260.87	Team Leader, Facilities (Tier 5)	Secretary to The Treasury	120
December 2016	On account	Dinner with visiting Professor from London	\$36.52	-	Secretary to The Treasury	7
December 2016	Credit card	Dinner with Australian Treasury	\$154.00	Acting Deputy Secretary (Tier 2)	Secretary to The Treasury	7
February 2017	Credit card	OECD delegates dinner	\$301.00	Deputy Secretary (Tier 2)	Secretary to The Treasury	11
February 2017	Expense claim	Dinner with United Kingdom/New Zealand Council for Infrastructure Development delegation	\$46.95	-	Director (Tier 3)	2
February 2017	Credit card	Dinner with Asia Infrastructure Investment Bank (AIIB) Vice President	\$195.62	Senior Analyst	Deputy Secretary (Tier 2)	12

Date	How Purchased	Event	Amount (GST inclusive)	Position of cardholder	Position of Approver	Number of attendees
March 2017	Credit card	Dinner with International Monetary Fund Delegates	\$206.00	Deputy Secretary (Tier 2)	Secretary to The Treasury	10
March 2017	Credit card	Dinner with AIIB Vice president	\$350.00	Senior Analyst	Deputy Secretary (Tier 2)	12
March 2017	Credit card	Dinner with Moody's (rating agency)	\$21.00	Director (Tier 3)	Secretary to The Treasury	6
March 2017	Credit card	Dinner with Australian Office of Financial Management	\$159.00	Head of Risk & Policy (Tier 4)	Director (Tier 3)	7
May 2017	Expense claim	New Zealand wine as gifts for speakers at Conference - Infrastructure New Zealand/ United Kingdom Department for International Trade Delegation	\$51.98		Manager (Tier 4)	11
May 2017	On-account	Dinner for Trans-Tasman Council on Banking Supervision working group	\$366.00		Director (Tier 3)	14
June 2017	Expense claim	Dinner with Infrastructure New South Wales	\$171.50	-	Deputy Secretary (Tier 2)	6
June 2017	Credit card	Dinner with Director International Monetary Fund, Asia Pacific Department	\$125.00	Director (Tier 3)	Deputy Secretary (Tier 2)	6
June 2017	Credit card	Dinner with Chief Economist OECD	\$315.65	Deputy Secretary (Tier 2)	Secretary to The Treasury	5

Date	How Purchased	Event	Amount (GST inclusive)	Position of cardholder	Position of Approver	Number of attendees
June 2017	Credit card	Welcome dinner for new Deputy Secretary	\$73.00	Acting Secretary to The Treasury	Acting Chief Operating Officer (Tier 2)	3
July 2017	On account	Treasury Board Dinner	\$104.00	-	Chief of Staff (Tier 3)	6
July 2017	Credit card	Standard & Poor's annual ratings review dinner	\$140.00	Director (Tier 3)	Deputy Secretary (Tier 2)	8
August 2017	Expense claim	Indian delegation lunch	\$108.50	-	Director (Tier 3)	8
August 2017	Expense claim	Treasury – LINZ sports event	\$396.63	-	Chief Operating Officer (Tier 2)	85
		Total Spend	\$4,042.92			

All of the expenditure above was in line with the Treasury policy.

Please note that this letter (with your personal details removed) and enclosed documents may be published on the Treasury website.

This reply addresses the information you requested. You have the right to ask the Ombudsman to investigate and review my decision.

Yours sincerely

Glenn McStay
Chief Financial Officer