

17 September 2015

File Ref: 10325

Philip Uren  
PO Box 17020  
Karori  
Wellington 6147

Dear Philip Uren

**BRIDGE ENCROACHMENT AT 330 SOUTH KARORI ROAD,  
KARORI**

As per your correspondence with Robert Hon, WCC Structures Engineer,  
please find enclosed:

- Licence Agreements for all property owners to sign, witnessed by someone over the age of 18 other than the owners, and return by **15 October 2015**. We will then sign both copies and return one for your records
- a Detail Form for you to complete and return.

Please feel free to contact me if you have any questions.

Yours sincerely

Shane Crowe  
**Encroachments Advisor**  
**Property**  
Phone: 04 801 3428  
e-mail: Shane.crowe@wcc.govt.nz