



Ref 17/7872

2 August 2017

EMT/ER

fyi-request-6092-92d73290@requests.fyi.org.nz

Dear EMT/ER

I am writing in response to your request for information, under the Official Information Act 1982 (OIA), dated 29 June. Once again our apologies that, due to an administrative error, this information has taken longer than the expected time.

In the email you have asked

“since 1 January 2017, of the police men and women who are entitled to reimbursements for moving jobs or locations, how many reimbursements are outstanding, how long does payroll take on average to process these payments, and how many have taken two months or more to be credited to the member?”

From January to April 2017 we can track the number of transfer related reimbursements (listed below) as these were paid via PeopleSoft (the previous HR/Payroll system) using specific codes.

- Jan 2017 = 6
- Feb 2017 = 11
- Mar 2017 = 25
- April 2017 (up to cutover 19 April) = 14

The typical time taken to process once the forms were received and checked was 2-3 weeks. To confirm the actual time taken would require checking each individual form and then manually reconciling back to PeopleSoft requiring substantial manual research and reconciliation. Your request is therefore refused under section 18(f) of the OIA.

To track the transfer related reimbursements since MyPolice (the new HR/Payroll system) went live becomes more difficult due to the process change and would require substantial manual research and reconciliation. Your request is therefore refused under section 18(f) of the OIA.

There were some delays in processing reimbursements claims, but these have remedied and payments are made weekly. The expected timeframe for payments to be made is 1 – 2 weeks from receipt of the forms.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or Freephone 0800 802 602.

Yours sincerely

Kaye Ryan
Deputy Chief Executive People

Safer Communities Together

POLICE NATIONAL HEADQUARTERS

180 Molesworth Street, Thorndon, WELLINGTON

Telephone: 64 4 474 9499 www.police.govt.nz