



## New Zealand Fire Service

National Headquarters  
Level 12  
80 The Terrace  
PO Box 2133  
Wellington

New Zealand

Phone+64 4 496 3600, Fax +64 4 496 3700

9 January 2017

Alex Mundt

By email: [fyi-request-5160-97300295@requests.fyi.org.nz](mailto:fyi-request-5160-97300295@requests.fyi.org.nz)

Dear Mr Mundt

### **Information Request – Volume 2 - National Commanders Instructions NCI 25, NCI 31, NCI 32**

This letter is to acknowledge receipt of your information request, received on [Date Received Full], regarding: Volume 2 - National Commanders Instructions NCI 25, NCI 31, NCI 32.

Section 15 of the Official Information Act 1982 states requests should be responded to “as soon as reasonably practicable, and in any case not later than 20 working days after the day on which the request is received” – although this timeframe may be extended in certain circumstances. Due to the summer holiday our response will be with you by 13 February 2017.

Yours sincerely

Louise Robinson  
Business Services to Leigh Deuchars, Acting Director, Office of the Chief Executive