

22 November 2016

Mr Julian Little
fyi-request-4968-8aaed1b5@requests.fyi.org.nz

Dear Mr Little

Thank you for your request under the Official Information Act 1982, in which you requested the following:

1. *A copy of the employment contract for IRD staff.*
2. *The number of sick days IRD staff are entitled to per annum.*
3. *Whether a medical certificate is required for sick leave, and if so, where this requirement is located in their employment contract.*

We received the request on 16 November 2016 and will respond by 14 December 2016.

Yours sincerely



Leisa Coley
Team Manager, Government and Executive Services