



22 December 2016

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Dear Mr Cole

I refer to your Official Information Act 1982 (Act) request regarding the delegation accompanying official visitors which was transferred to the Department of Internal Affairs (Department) from the Ministry of Foreign Affairs and Trade (MFAT) on 17 October 2016. In your request you asked for the following information:

The list of the delegation and support staff/non official delegation excluding security personnel that accompanied each of the leaders below that visits New Zealand on official visits. If you plan to refuse under section 9/2 then just the job titles of these people.

1. *President Tony Tan of Singapore, October 2015*
2. *Prime Minister Manuel Valls of France, May 2016*
3. *Vice President Joe Biden of USA, July 2016.*

Information on visits by Guests of Government

Before responding to your request it may be useful to provide you with some context about official visits of Guests of Government organised by the Department's Visits and Ceremonial Office (VCO). Those eligible for Guest of Government status include Heads of State, Heads of Government, persons of ministerial rank, members of the Royal Family, and several other categories of foreign dignitary.

As Guests of Government the visiting dignitary plus a certain allocation of their delegation are entitled to have the costs of their accommodation, meals and living expenses, internal travel and government hospitality met by the New Zealand Government. These arrangements are made by VCO and the costs met by the Department. The number of people in the entitled delegation depends on the office held by the visiting dignitary. In the case of the guests you have requested information for the entitled delegations are between 3 and 10 people.

When arranging visits for Guests of Government VCO is primarily concerned with those travelling with the dignitaries who are included in this entitlement. The Guest of Government may of course be travelling with additional staff or an extended delegation that are not part of the entitled delegation. The Department arranges land transport only for those outside the entitled delegation and for this purpose collects only limited data.

When undertaking official duties in New Zealand, Guests of Government may be accompanied in their delegation by members of their country's local Embassy or High Commission. These local based delegates are afforded the courtesy of land based transport and Government hospitality in order to accompany the Guests of Government.

To facilitate international visits, delegations are accompanied by several members of staff from the VCO team. Each visit is accompanied by a Visit Lead and, depending on the complexity and duration of the visit, two or three Visits and Events Organisers. Communications staff from the Department may also accompany the visits. Visits by Guests of Government are also supported by staff from MFAT, which may include the Chief of Protocol, Division Manager and Senior Policy Advisors.

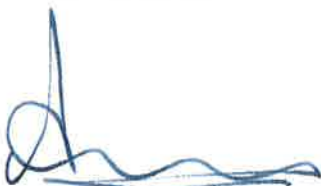
Request response

In response to your request I am able to provide you with the information attached at Appendix One. Some names and job titles have been withheld under section 6(a) and (b) of the Act as making the information available could prejudice the security or defence of New Zealand or the international relations of the Government of New Zealand, or the entrusting of information to the Government of New Zealand by another country or agency.

Furthermore, where indicated names have also been withheld under section 9(2)(a) of the Act in order to protect the privacy of natural persons. The Department has considered the circumstances of this particular case and believes the reasons to withhold the information are not outweighed by other considerations which render it in the public interest to release the information.

If you have any concerns with the decisions referred to in this letter, you have the right to request an investigation and review by the Ombudsman under section 28(3) of the Act.

Yours sincerely



Andrew McConnell
General Manager
Ministerial and Secretariat Services

Visit by President Tony Tan of Singapore

First name	Job title/Position (if held)
Mr Tony Tan Keng Yam	President of Singapore
Mrs Mary Tan	No job title/position information held
Mr Ong Ye Kung	Acting Minister for Education, Senior Minister for State for Defence
Diana Ong	No job title/position information held
Mr Bernard Baker	High Commissioner to New Zealand
Mrs Susan Baker	No job title/position information held
Mr Amrin Amin	Parliamentary Secretary, Ministry of Home Affairs
Mr Vikram Nair	Member of Parliament
Ms Sun Xueling	Member of Parliament
Mr Lee Kok Fatt	Principal Private Secretary to the President
Prof Teo Eng Kiong	Personal Physician to the President
Mr Peter Tan Hai Chuan	Deputy Secretary
Mr Sudesh Maniar	Director-General
Mr Michael Tan	Chief of Protocol
Ms Christine Tay	Head (Visits and Functions)
DSP Dennis Lim	Aide-de-Camp to the President
MAJ Eleana Lim	Aide-de-Camp to Mrs Mary Tan
Mr Saleh bin Ali	Head (Media and Communications) President's Office
Mr Alvin Koh	Assistant Director
Ms Eunice Sin	Country Officer
Ms Nicolette Ann Michael	Protocol Officer
Ms Kellie Huang	Protocol Officer
Mr Kenji Soon	Official Photographer

19 Names and Job title/Position descriptions have been withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982.

Visit by Prime Minister Manuel Valls of France

Name	Job Title/Position (if held)
Mr Manuel Valls	Prime Minister of France
Mrs George Pau-Langevin	Minister for Overseas Territories
Mr Philippe Germain	President of the Government of New Caledonia
Mr Edouard Fritch	President of French Polynesia
Mrs Florence Jeanblanc-Risler	French Ambassador to New Zealand
Ms Clarisse Gerardin	Deputy Head of Mission
Mr Raynald Belay	Head of Culture, Science and Cooperation
Mr Philippe Vitel	Member of Parliament for Var and President of the Friendship Group France-New Zealand of the National Assembly
Mr Dominique Bussereau	Member of Parliament for Charente-Maritime
Mr René Dosière	Member of Parliament for Aisne
Mr Jean-Paul Bacquet	Member of Parliament for Puy-de-Dôme, Vice President of the Friendship group
Mr Jacques-Alain Benisti	Member of Parliament for Val de Marne
Mr Pascal Deguilhem	Member of Parliament for Dordogne, Secretary of the Friendship Group
Mrs Jeanine Dubié	Member of Parliament for Hautes-Pyrénées, Vice President of the Friendship Group
Mr Philippe Gomes	Member of Parliament for New Caledonia, Vice President of the Friendship Group
Mr Frédéric Leturque	Mayor of Arras
Mr Guillaume Pepy	President of SNCF
Mr Yves Colomou	Adviser to the Prime Minister
Mr Sébastien Gros	Chief of Staff
Mr Stéphane Romatet	Diplomatic Adviser to the Prime Minister
Me Briec Pont	Associate Diplomatic Adviser to the Prime Minister
Mr Rémi Bastille	Deputy Chief of Staff to the Prime Minister
Mr Jérôme Cauchard	Appointed Deputy Chief of Protocol
Mrs Marie Murault	Media Adviser
Mr Thierry Lataste	Director of the Office of the President of the Republic
Mr Emmanuel Lenain	Director Asia and Oceania, Ministry of Foreign Affairs and International Development
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Task Officer for Audiovisual

Continued

Visit by Prime Minister Manuel Valls of France, continued

Name	Job Title/Position (if held)
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Technical Adviser for Media to the Prime Minister
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Aide-de-Camp
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Protocol Officer
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Interpreter
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Assistant to the Prime Minister's Aides-de-Camp
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Assistant to the Prime Minister's Aides-de-Camp
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Quartermaster of Hotel de Matignon
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Doctor
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Audiovisual Service of the Prime Minister
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Audiovisual Service of the Prime Minister
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Media Logistics
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Official Photographer
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	TV Coordinator
Name withheld under section 6(a) and 6(b), and section 9(2)(a) of the Official Information Act 1982	Matignon Communications

Visit by Vice President Joe Biden of the United States of America

Name	Job Title, Position (if held)
Mr Joseph Biden	Vice President
Mr Daniel Russel	Assistant Secretary of State for East Asia and Pacific Affairs

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