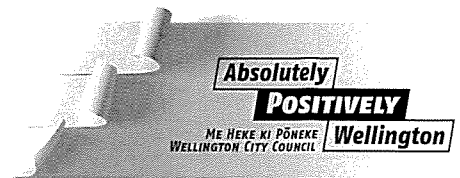


# MEMORANDUM



Date: 21 January 2015 File ref:  
To: Mayor Wade-Brown  
From: Zach Rissel  
Cc: Brian Hannah, Director – Strategy and External Relations; Baz Kaufman, Manager – Strategy;  
Geoff Lawson, Principal Advisor - Policy  
Subject: *Rental Housing Warrant of Fitness*

## **Purpose**

The purpose of this memorandum is to provide background information on the Rental Housing Warrant of Fitness project in preparation for the meeting on 27 January.

The Mayor had expressed an interest in meeting with Philippa Howden-Chapman and John McCarthy to discuss “how we approach a rollout of the rental WOF” in order to see what roles and funding sources are available and agree how we approach Ministers.

## **Attendees**

Celia Wade-Brown	Mayor of Wellington
Paul Eagle	Councillor
Iona Pannett	Councillor
Philippa Howden-Chapman	University of Otago
John McCarthy	Tindall Foundation
Greg Orchard	Chief Operating Officer
Brian Hannah	Director, Strategy and External Communications
Zach Rissel	Programme Manager, Sustainability

## **Work plan for 2015**

Representatives from five councils (Wellington, Auckland, Christchurch, Dunedin and Tauranga) met to agree a high-level work plan for the WOF for 2015.

### **Government relations**

- Prepare key messages
- Engage MBIE
- Individual councils engage mayors
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**Zach Rissel**  
**Programme Manager – Sustainability**  
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