

From: "Rick Julian" S9(2)(a)
Sent: Thu, 17 Dec 2015 19:45 +1300
To: S9(2)(a)
Subject: FW: Expressions of Interest - Community Radio Licence
Attachments: image001.jpg
Brian

My sincere apologies for the incorrect salutation. For someone who is regularly addressed as Julian I should have been much more careful!

Regards

Rick

Rick Julian | Senior Adviser - Media Policy
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133-135 Lambton Quay
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Ph +64 4 499 4229 - Ext S9(2)(a) Fax +64 4 499 4490

From: Rick Julian S9(2)(a)
Sent: Thursday, 17 December 2015 2:15 p.m.
To: 'Brian Pauling' S9(2)(a)
Cc: Carrie Cooke S9(2)(a)
Subject: Expressions of Interest - Community Radio Licence

Hi Paul

Many thanks for agreeing to take on the assignment!

I've sent you by post two copies of a letter of engagement. If you are comfortable with the terms of the engagement please sign and return one copy to me in the stamped addressed envelope provided.

I should be able to courier to you before Christmas the four applications and accompanying documents. I'm afraid a couple of them are a little too bulky for email despatch.

I will check with you in the New Year if there is anything further you need to properly assess the merits of the applications and whether or not you consider that interviewing one or more of the applicants would be of benefit to the panel.

In the meantime, all the best for the holiday season.

Kind regards

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Rick

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From: Brian Pauling **S9(2)(a)**
Sent: Thursday, 17 December 2015 10:40 a.m.
To: Rick Julian **S9(2)(a)**
Subject: Re: Expressions of Interest - Non-Commercial Radio Licence

Hello Again Rick

Thanks for your post.

Yes I'm available and willing. I do not believe I have any conflicts. I am contracted from time to time to review the performance of access radio stations for NZ On Air and I have acted as a consultant to some community stations in the past. Such experience should be useful for the applications under consideration in this case.

My postal address is:

S9(2)(a)

Best wishes for the holiday season. Do enjoy the break.
Regards
Brian

Dr. BRIAN PAULING | Programme Leader **S9(2)(a)**
S9(2)(a) | E. **S9(2)(a)** | P. **S9(2)(a)** | M. **S9(2)(a)**
www. nzbs.ac.nz

On 16/12/2015, at 12:16 PM, Rick Julian **S9(2)(a)** wrote:

Hello Brian

Compliments of the season to you.

Further to my email of 18 November I can confirm that we have received four applications for the 106.1FM frequency. These are from Wellington Access Radio

Society Incorporated; Atiawa Toa FM Ltd; Valley FM Charitable Trust and the incumbent broadcaster, Hutt Community Radio and Audio Archives Charitable Trust.

We would be pleased to engage you as part of the panel considering the applications for the frequency. The other members of the panel are confirmed as Carrie Cooke, Manager Media Policy, here in the Ministry and Jane Wrightson from NZ On Air.

I anticipate the task will take the equivalent of a day's work with a half-day preparation and a half day meeting of the panel which I have tentatively scheduled for the morning of Tuesday, 26 January. The panel would normally decide the matter on the papers but can always decide to interview one or more shortlisted applicants if it wishes to. Naturally, we would extend your period of engagement to accommodate this eventuality.

I plan to despatch the applications and supporting papers to the panellists prior to Christmas.

Please confirm your willingness to undertake this engagement, that you have no obvious conflict of interest and your availability for the morning of Tuesday, 26 January. Please also provide your physical address for the delivery of the papers.

If you are willing to proceed with this assignment I will arrange for a contractor's letter of engagement to be sent to you for your countersignature.

Hoping to hear from you soon

Kind regards

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From: Rick Julian - S9(2)(a)
Sent: Wednesday, 18 November 2015 4:56 p.m.
To: 'Brian Pauling' - S9(2)(a)
Subject: RE: Expressions of Interest - Non-Commercial Radio Licence

Many thanks for getting back to me so quickly, Brian

I'll be in touch in the next couple of weeks, as soon as I get a better feeling for the number of applications we can expect and therefore the size of the job.

Kind regards

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Duplicate email

From: Brian Pauling S9(2)(a)
Sent: Wednesday, 18 November 2015 4:31 p.m.
To: Rick Julian <S9(2)(a)>
Subject: Re: Expressions of Interest - Non-Commercial Radio Licence

Hello Rick
Thanks for your email.
Yes, I'm very willing to help.
January is a relatively free month for me. I take leave and other things in February, so anytime after January 04 would be fine, especially if you can finalise dates before Christmas.

S9(2)(a)

Let me know if you have further queries.
Best regards
Brian

Dr. BRIAN PAULING | Programme Leader S9(2)(a)
S9(2)(a) | P. S9(2)(a) | M. S9(2)(a)
E. S9(2)(a) | www.nzbs.ac.nz

On 18/11/2015, at 12:23 PM, Rick Julian ·S9(2)(a)

1z> wrote: S9(2)(a)

Dear Brian

I am writing to ascertain your availability for a short term contract for services to the Ministry for Culture and Heritage.

The Ministry has recently called for expressions of interest in the non-commercial community FM radio licence 106.1FM at Mt Kaukau. The licence for this frequency is currently held by the Hutt Community Radio Trust but it expires in April 2016. Over recent years we have had some issues with the incumbent in terms of its compliance with licence agreement conditions and so, rather than automatically roll the licence over at expiry, we have decided we should test the market and see if there are other potential applicants in the Wellington/Hutt City area that might better fulfil the requirements for a community radio licence.

Applications for the frequency close on 11 December and we are hoping that a decision on the allocation of the licence can be made before the end of January 2016.

Our normal process is for the applications to be evaluated by a panel consisting of an MCH official, a representative of NZ On Air and an independent person with a background in broadcasting. You have been suggested as someone who would bring unparalleled expertise and experience to this latter role and I'm accordingly writing to ascertain your availability and willingness to join the panel in this work.

I would anticipate that this will involve a maximum of two days' work, with perhaps one day equivalent in pre-preparation reviewing the applications, and a further day of part day participation in a panel meeting at the Ministry's offices in Wellington.

It is difficult to predict how many applications we will receive for the frequency but I would anticipate being able to prepare the documentation for panel members' consideration in the lead up to Christmas or early in the New Year, with a view to convening the panel in the second half of January, depending on participants' availability.

Would you be in a position to assist us in this work? If so, can you please indicate your January availability and your expectations in terms of a daily fee. I understand you have recently moved to Wellington but we will obviously meet any travel expenses involved in respect of attendance at the panel meeting.

I will be finalising the members of the panel once it is known who have made formal applications but in the meantime it would be good to hear from you as to your availability.

Sincerely

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From: "Brian Pauling" <S9(2)(a)>
Sent: Wed, 13 Jan 2016 17:52:17 +1300
To: "Jane Wrightson" <S9(2)(a)>
Cc: "Rick Julian" <S9(2)(a)>, "Carrie Cooke" <S9(2)(a)>
Subject: Re: Applications for Community Radio Licence

Jane, Rick

Yes, I think we've enough material to work with. I'm not inclined to seek interviews either.
See you both on the 26th
Best
B

On 13/01/2016, at 5:22 PM, Jane Wrightson <S9(2)(a)> > wrote:

Hi Rick
Thanks – and yes I've read them.
I do not think we need to interview the applicants – the papers are pretty clear.
What do you think Brian?
Cheers
Jane

From: Rick Julian <S9(2)(a)>
Sent: Wednesday, 13 January 2016 3:57 p.m.
To: Jane Wrightson; <S9(2)(a)>
Cc: Carrie Cooke <S9(2)(a)>
Subject: Applications for Community Radio Licence

Hi Jane and Brian

I don't know whether you've had an opportunity as yet to review the applications I couriered to you and whether or not you consider the panel should be interviewing any or all of the applicants at this stage.

Ordinarily, we would consider the applications on the papers, seek further information if required, and only meet the applicants in person if there was seen to be benefit in doing so.

Nevertheless, I will be happy to arrange applicants' attendance if you think it necessary so please let me know what you're thinking.

We are scheduled to meet on Tuesday, 26 January, here at the Ministry in the Old Public Trust Building, cnr of Lambton Quay and Stout Street, Wellington.

Jane has asked that we start no earlier than 10.30am because of earlier commitments and so the finishing time will depend on whether or not we're calling anyone in.

Lunch will be supplied during (or at the conclusion of) the meeting.

Looking forward to seeing you on the day.

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From: "Brian Pauling" S9(2)(a)
Sent: Tue, 2 Feb 2016 21:10:55 +1300
To: "Rick Julian" S9(2)(a)
Subject: Re: Report of the Panel for the Allocation of 106.1 FM Mt Kaukau
Attachments: MCH2016.doc; ATT00001.htm

Thanks Rick.

I appreciate your tolerance of our 'rethinks'!

Looks good to me now.

I enjoyed working with you and wish you all the best for the future. And may it be a long one!

I attach my invoice.

Again, many thanks

Warmly

Brian

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