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14 July 2026

John Luke

By email: fyi-request-34897-e4432614@requests.fyi.org.nz
Ref: H2026084277

Tēnā koe John

Response to your request for official information

Thank you for your request under the Official Information Act 1982 (the Act) transferred from Minister Seymour's Office to the Ministry of Health – Manatū Hauora (the Ministry) on 15 June 2026. Each part of your request is responded to in turn.

"I noted, Pharmacy Council of New Zealand – Te Pou Whakamana Kaimatū o Aotearoa

[https://urldefense.com/v3/_https://gazette.govt.nz/notice/id/2026-qo3122_!!Asq5-8xVch3Reg!rP2r1_qMoXqOXcpR6iuNw534qyEXxqB_GmuVcVUB4EAWq9Zmkbbxbx_iAvMdBkfNloeTWsPPsa8FetnF9QdpQiptNYriue9a_wYPNHfvEMDO2Dw\\$](https://urldefense.com/v3/_https://gazette.govt.nz/notice/id/2026-qo3122_!!Asq5-8xVch3Reg!rP2r1_qMoXqOXcpR6iuNw534qyEXxqB_GmuVcVUB4EAWq9Zmkbbxbx_iAvMdBkfNloeTWsPPsa8FetnF9QdpQiptNYriue9a_wYPNHfvEMDO2Dw$)

May I ask how you called for public nomination and on what platform you have call for public nominations e.g. govt.jobs website. A copy of your ad as well and pay rate.

The Ministry undertook an open recruitment process for these appointments. The role was advertised on:

- the Ministry of Health careers page; and
- jobs.govt.nz

Please find a copy of the ad enclosed as Document 1.

Members of the Pharmacy Council are remunerated at a rate of \$910 per day (excluding tax). The Chair receives a monthly fee of \$5,919 (excluding tax), which includes preparation time for full-day Council meetings.

Also, how many applications you have received for each of the role from the public and how many you have received from other nominating agencies such as TPK or Ministry of women etc for your role. How many you have shortlisted and how many you have interviewed.

The Ministry received a total of 24 applications, 10 health practitioner and 14 lay member applicants. The Ministry shortlisted six candidates for consideration. Of these, three were interviewed. Three candidates were appointed to the Board.

Also, can I request to view the appointment letter if there is one sent to the Dianne Vicary, Vicky Chan and Lisa Burns. I am happy for you to remove any relevant personal information.

Copies of the three appointment letters are enclosed and are itemised below in Appendix 1. Where information is withheld under section 9 of the Act, I have considered the public interest in the release of this information and do not deem that it outweighs the need to withhold it in this case.

Besides meeting fees, do they receive any other benefits, such as expense reimbursement (If so, may I request to view your expense reimbursement policy in relation to your board member), a laptop, ID card, phone, or similar provisions?"

The Pharmacy Council of New Zealand is funded through member fees, and they manage member expense remuneration themselves. While the Pharmacy Council is not subject to the Act, they were consulted on this part of your request. They supplied the following information regarding expenses for this response. Aside from normal meeting attendance fees, the Pharmacy Council may make reimbursement to its Council members for the following out of pocket expenses incurred for their attendance to Council business and meetings:

For all Council Members this may include:

- Taxis
- Airport parking
- Mileage (per IRD prevailing rates)

For the Council Chair only:

- IOD membership
- Koru Club membership
- Other work-related costs (including mobile phone plan) as agreed with the Chief Executive

Council members do not have the use of Pharmacy Council devices, nor are they issued with any form of Pharmacy Council ID.

All costs incurred by members on behalf of Council are to be undertaken based on modesty and an appropriate reflection of public sector norms. The Pharmacy Council of New Zealand is subject to an annual external audit process under the auspices of the Office of the Auditor General and all reimbursements (classified as related party & sensitive expenditure) are subject to additional scrutiny by the auditor for assurance of probity.

I trust this information fulfils your request.

If you wish to discuss any aspect of your request with us, including this decision, please feel free to contact the OIA Services Team on: oiagr@health.govt.nz.

Under section 28(3) of the Act, you have the right to ask the Ombudsman to review any decisions made under this request. The Ombudsman may be contacted by email at: info@ombudsman.parliament.nz or by calling 0800 802 602.

Please note that this response, with your personal details removed, may be published on the Ministry website at: www.health.govt.nz/about-ministry/information-releases/responses-official-information-act-requests.

Nāku noa, nā

A handwritten signature in blue ink, appearing to read 'J. Hazeldine', with a stylized flourish at the end.

John Hazeldine

**Group Manager, Workforce and Infrastructure Monitoring
Performance and Governance | Te Pou Tokomanawa**

Appendix 1: List of documents for release

#	Date	Document details	Decision on release
1	May 2026	Ad for Pharmacy Council Recruitment	Released in full.
2	20 May 2026	Letter: Appointment as member of Pharmacy Council – Dianne Vicary	Some information withheld under section 9(2)(a) of the Act, to protect the privacy of natural persons.
3		Letter: Appointment as member of Pharmacy Council – Vicky Chan	
4		Letter: Appointment as member of Pharmacy Council – Lisa Burns	