

19 June 2026

John Luke

fyi-request-34754-0f415dc8@requests.fyi.org.nz

Dear John Luke,

Official information request for information relating to Appointments to the Sport NZ Board

I refer to your Official Information Act 1982 request dated 21 May 2026, which was transferred from Hon Mark Mitchell's office to Manatū Taonga Ministry for Culture and Heritage. On 25 May 2026, part of your request was transferred to Sport New Zealand under section 14 of the Act. You requested:

"Besides meeting fees, do [appointees to the Sport NZ Board] receive any other benefits, such as expense reimbursement (If so, may I request to view your expense reimbursement policy in relation to your board member), a laptop, ID card, phone, or similar provisions?"

In addition to Board fees, members may be entitled to reimbursement for certain expenses, in line with the 'Sport NZ and HPSNZ – Board Fees and Reimbursement Policy' (the Policy).

The Policy sets out how Sport NZ Board members are paid and the circumstances in which they may be reimbursed while undertaking Board business.

Board members are eligible for reimbursement of actual, reasonable, and documented out-of-pocket expenses incurred while undertaking Board business. The Policy requires that all expenditure be modest and appropriate, reflecting public sector expectations and standards.

These expenses may include the following, where applicable:

- travel, accommodation and meal costs incurred in attending meetings or undertaking approved Board-related activities; and
- other expenses necessarily incurred in the course of representing Sport NZ.

Board members do not receive standing entitlements to provisions such as personal devices (for example, laptops or phones). If any equipment or services are required to support Board functions, these would be arranged by Sport NZ on a case-by-case basis for official purposes only, consistent with public sector standards.

As requested, the 'Sport NZ and HPSNZ – Board Fees and Reimbursement Policy' is attached as **Appendix One**. We would be happy to provide further information if required.

You have the right to seek an investigation and review by the Ombudsman of this decision.

Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Kind regards,

A handwritten signature in black ink, appearing to read 'J Lane', with a stylized, cursive script.

Jack Lane
Group Policy Manager