

Sustainable Events Canterbury:

Exhibitor guide and approved packaging list

As an exhibitor, your participation is key to advancing sustainable practices at events in Canterbury. By joining us, you'll boost your brand's reputation, support local sustainability efforts, and stand out in the industry.

You'll also have the chance to engage with attendees about the importance of sustainable waste management. Thank you for helping us create more sustainable events.

The Aim

The Sustainable Events Canterbury (SEC) initiative brought together the efforts of Christchurch City Council's Composting Food Packaging at Events (CFPE) initiative and Selwyn District Council Selwyn Events Sustainability Initiative (SESI).

This consolidation aims to simplify things for event organisers and exhibitors within the Canterbury region so that regardless of whether the event is in Lincoln or Linwood the packaging requirements will be the same.

SEC helps event organisers in Canterbury minimize waste and maximize landfill diversion through the use of approved compostable packaging and effective waste sorting practices.

Participating events operate a closed-loop system where all food is served in approved packaging. This means that both food scraps and packaging can go into designated green bins for local composting.

It's important to note that while numerous products claim to be compostable, there are no New Zealand standards to prevent false claims, so this initiative for events only endorses packaging tare accepted by local compost facilities to guarantee compatibility with our composting processes and standards.

Each event provides three waste streams for public use, like home kerbside bins but with event-specific distinctions:

- **Green:** For organics, including food scraps (including meat, cheese and bones) and approved compostable packaging (unlike regular green bins that exclude packaging).
- **Yellow:** For clean cardboard, plastic bottles, drink cans, aluminium cans and glass bottles (mirroring standard recycling practices).
- **Red:** For landfill waste including all lids.

Some events, depending on budget, deploy bin ambassadors at stations to educate attendees on proper waste disposal practices.

All waste generated at events undergoes rigorous hand-sorting by trained staff or volunteers. This meticulous process is essential to eliminate contamination in compost and recycling streams, thereby optimizing landfill diversion. The SEC initiative is only possible with onsite waste sorting carried out by a professional waste management provider who can confirm they are working with local composting facilities.

Despite providing dedicated bins, events often experience high contamination rates, necessitating this sorting process for materials to be accepted at local processing facilities.

Through these measures, Sustainable Events Canterbury not only enhances environmental stewardship at events but also sets a precedent for sustainable event management practices across Canterbury.

Guidelines for exhibitors

For all events participating you must only use approved compostable food packaging listed in this guide.

- **Napkins:** You can use any white or brown serviettes and napkins providing they do not have coloured inks.
- **Cutlery:** You can use any wooden and bamboo cutlery and chopsticks. No other fibre-based items permitted.
- **Bags:** You can use any paper bags providing they are not coloured (only black ink is permitted), are not waxed and are not water resistant/lined.
- **Straws:** You can only use only cardboard or paper straws providing they do not have coloured inks (no bioplastic/PLA/plastic).
- **Custom designs:** You can have custom designs printed on packaging using black ink only – coloured inks on food packaging are not permitted. Discuss custom designs with your waste management provider and they will advise on acceptability.
- **Lined materials:** PLA, bioplastics or aqueous lined products are not permitted.
- **Cups:** PLA, aqueous and bioplastic linings are not permitted. PET cups are not permitted unless, your waste management providers has agreed to their use prior to the event.
- **Plastic:** Ballons, glow sticks, glitter, confetti, steamers or any plastic-wrapped and single-use plastic items will not be permitted. Some commercially packaged food or retail items may be allowed but this must be checked with the waste management provider.
- **Distributors:** You can buy these products from many selected distributors in the city but please ensure they are the correct approved products by checking the reference codes shown in this guide.
- **Audit:** Please ensure you bring product boxes and / or your receipt with codes visible with you onsite for auditing. You must be able to show the auditor the packaging brand and reference codes to demonstrate it is the approved brand and material.
- **Cease trade:** Please note you may be required to cease trading at the request of Event staff if you fail to comply with the rules outlined in the SEC guide.
- **Pack in / out:** You must remove all of your general waste offsite during this time. SEC starts with the commencement of the event.

If you have any queries please contact the Event Manager for the event you are working or the waste management provider for the event. We are more than happy to talk you through the process and help you find the approved products that are right for you.

We're excited to have you involved with the initiative.

Exhibitor terms and conditions

The following conditions must be met for participations in events following SEC rules.

The terms and conditions are outlined below.

Please ensure you:

- (a) Read this document carefully, taking note of the complete list of approved food packaging products.
- (b) Retain a copy for your own reference.

1. Exhibitor requirements

- 1.1. You must read and understand the information outlined in this document.

2. Approved products and suppliers

- 2.1. For all Events taking part in the project, you must only purchase and use approved compostable food packaging included in this document.

3. Audits

- 3.1. You must cooperate with Event staff carrying out on-site compostable food packaging audits (“Audit”).









4. Failure to comply with the requirements

- 4.1. You may be required to cease trading at the request of the Event Manager if you fail to meet any of the requirements outlined in this guide.

Thank you for your cooperation and support in diverting more event waste away from landfill.












Approved packaging list

Supplier: **Ecoware**

KRAFT TABLEWARE			
	Kraft Tray	Small (17x14x5 cm) Medium (21x18x5 cm) Large (26x20x5 cm)	EBB-T1 EBB-T3 EBB-T4
	Kraft Snack Box	Regular (22x12x8 cm) Large (25x14x8 cm)	EBB-SB-R EBB-SB-L
	Kraft Burger Box	(15x13x8 cm)	EBB-BB
	Kraft Chip Cup	(11x8x8 cm)	EBB-CC
	Kraft Long Box/Tray – Dividable	(25x10x8 cm)	EBB-HBD-D
	Kraft Pizza Box		EBB-PB1
BAMBOO TABLEWARE			
	Bamboo Food Box with lid	(700ml) (850 ml) (1100 ml) Lid (700ml) Lid (850-1100ml)	LB-700 LB-850 LB-1100 LBL-B-700 LBL-B
	Bamboo food box with T-Lock	700ml Lid	LB-700-T LBL-B-700-T
	Bamboo Food Box – Partitioned	(850 ml) (1100 ml)	LB-850-2P LB-1100-2P









Approved packaging list

Supplier: **Decent Packaging**

BAGASSE RANGE			
	Bagasse tray		Med – 800ml Large – 1000ml Lid BGTRM BGTRL BGTRLU
	Bagasse burger clam		Burger BGCMB
	Bagasse clams		Small Med Large BGCMS BGCMM BGCMLS
	Bagasse compartment		850ml BGCM2
	Bagasse dish with lid		Medium Large Lid BGDSM BGDSL BGDLU
	Bagasse plate		7 inch 9 inch BGPLS BGPLLRG
	Bagasse bowl		1000ml GBLS
	Bagasse tub		50ml Lid-50ml BGTTV2 BGTLTV2

Approved packaging list

Supplier: **Biopak**

	Plates (White)	15cm 18cm 23cm Oval 26x19cm Oval 32x25cm	B-PL-06-PF B-PL-07-PF B-PL-09-PF B-PL-16-1-PF B-PL-16-2-PF
	3 Compartment Round Plate	15cm 23cm 25cm	B-PL-93-PF B-PL-10-PF B-PL-11-PF
	Oval Plate (White)	(10.25x7.75 inch) (12.5x10 inch)	B-PL-16-1 B-PL-16-2
	Sushi tray	Small Medium Large Long	B-ST-SMALL B-ST-MEDIUM B-ST-LARGE B-ST-LONG
	Chip Box	70x45x90 mm	BB-CHIP BOX
	Burger Box	105x105x85mm	BB-BURGER BOX
	Bioboard Box	178x160x80mm 290x170x85mm Regular 175x90x84 mm Large 204x109x84 mm	BB-DINNER BOX BB-FAMILY BOX BB-SNACK BOX BB-SNACK BOX LARGE BB-HOT DOG BOX
	Tray	131x91x50 mm 178x178x45 mm 180x134x45 mm 228x152x45 mm 255x179x58mm	BB-TRAY1 BB-TRAY2 BB-TRAY3 BB-TRAY4 BB-TRAY5










Approved packaging list

Supplier: **Detpak**

ENDURA RANGE			
	Snack Box	Regular Large	M758S0010 M276S0010
	Dinner Box	Regular Family	M421S0010 M305S0010
	Burger Box	Regular Extra Large	M459S0010A M704S0010
	Hot Dog Box		M478S0010
	Food Tray	#1: 131 x 91 x 50mm #2: 178 x 178 x 45mm #3: 180 x 134 x 45mm #4: 228 x 152 x 45mm #5: 255 x 179 x 58mm	M121S0010A M778S0010 M861S0010 M438S0010 M466S0010
	Chip Cup		M376S0010

Approved packaging list

Supplier: **Huhtamäki**

	Cup Portion	2oz 62x32mm	SCSC02-PF
	Hinged divided container	1000ml	SCC2-PF
	Hinged 1-compartment	8" x 8" 9" x 6"	SCC17-PF SCC4-PF
	Round Sugarcane Plate	6"	SC6RND-PF
	Oval Plate	10" x 8"	SC10OVL-PF
	3-compartment plate	9"	SC9CRND-PF
	Square Plate	8" 10"	SC8SQR-PF SC10SQR-PF
	Bowl	12oz 18oz	SC12RBWL-PF SC18RBWL-PF
 	Cup / Lid	7oz cold cup 8oz hot cup 12oz hot cup Sugarcane 90dia uni-lid. the lid fits the 8 & 12oz hot cups	H100263 H100442 H100443 H100219

Making events easy, verified by Assure Quality and accepted by the Christchurch City Council



H100263

7oz 210ml Cold Cup
White

72mm dia
50 pcs/sleeve
1,000 pcs/carton
Slv: 9415207192945
Ctn: 19415207192942



H100442

8oz 300ml Hot Cup
White

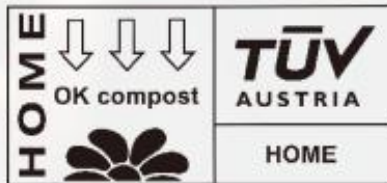
90mm dia
50 pcs/sleeve
1,000 pcs/carton
Slv: 9415207194604
Ctn: 19415207194601



H100443







12oz 400ml Hot Cup
White

90mm dia
50 pcs/sleeve
1,000 pcs/carton
Slv: 9415207194611
Ctn: 19415207194618



Approved packaging list

Supplier: **Glopac NZ** - Glopac cups that are branded to your business are only permitted if the branding is in black ink and has been approved by Living Earth for local composting. Proof of approval by Living Earth must be shown to an SEC auditor.

	Single-walled coffee cup	4oz 62mm rim 6oz 80mm rim 8oz 80mm rim 8oz 90mm rim 12oz 90mm rim 16oz 90mm rim	GCS-04 GCS-0680 GCS-0880 GCS-0890 GCS-1290 GCS-1690
	Water Cup	6.5oz	GCS-065
	Double-walled cup	8oz 80mm rim 8oz 90mm rim 12oz 90mm rim	GCD-0880 GCD-0890 GCD-1290
	Pulp paper lids	80mm	GCL-80P
		90mm	GCL-90P
	Paper straw lids	90mm	GCL-90X
	Lunch box	Small Medium Large	GLB-SML GLB-MED GLB-LGE
	Tub	3oz	GPT-03
		4oz	GPT-04
		5oz	GPT-05
		8oz	GPT-08
		12oz	GPT-12
		16oz	GPT-16
		24oz	GPT-24
	Kiwi As cup	8oz	GC-KIWIAS-8
		12oz	GC-KIWIAS-12
		16oz	GC-KIWIAS-16
		22oz	GC-KIWIAS-22


Glopac plastic-free items for inclusion in the **Composting Food Packaging at Events (CPFE)**

Approved Packaging Manual:

- Glopac Plastic-Free Tubs: 1000ml, 800ml, and 600ml
- Glopac Plastic-Free 2oz Tubs
- Paper Lids: Sizes 67mm, 75mm, and 80mm

- “Nature Series” Plastic-Free Single-Walled Cups: Available in 12oz and 8oz (six different printed designs)

Please note: All these items are made of the same materials as those found in similar products already included on the approved list, such as tubs, lids, and cups.

	<p>Glopac Plastic free Tubs</p> <p>2oz</p> <p>3oz</p>	<p>GPT-02</p> <p>GPT-03</p>
	<p>Glopac Plastic free Tubs</p> <p>4oz</p> <p>5oz</p>	<p>GPT-04</p> <p>GPT-05</p>

	<p>Glopac Plastic free 600ml Tub</p>	<p>GPT-600</p>
	<p>Glopac Plastic free 800ml Tub</p>	<p>GPT-800</p>
	<p>Glopac Plastic free 1000ml Tub</p>	<p>GPT-1000</p>



**Glopac Plastic free
Tub Lids**

67mm Paper Lid

GPL-67

75mm Paper Lid

GPL-75

80mm Paper Lid

GPL-80

80mm Paper Lid

GPL-90



**Single-walled coffee
cup**

12oz

GCS-B&W-1290






8oz

GCS-B&W-0890

**Please note there are 6
different print designs
available please refer
to reference imagery
below for details*

Approved packaging list

Supplier: **Just Earth Papers**

Image	Description	Order Code
	8 oz hot / cold cup Made in NZ – single wall Home compostable	NC8A
	12 oz hot / cold cup Made in NZ – single wall Home compostable	NC12A
	Sipper lid – suits both cups Made in NZ Home compostable	LidA
	Straw lid – suits both cups Made in NZ Home compostable	LidStA
	Hot chips cup Made in NZ Home compostable	HCA

Distributors

These products can be purchased directly from the suppliers listed above, or from distributors in the city, including the examples below.

However, it is your responsibility to ensure they are the correct approved product, Assure Quality tests and approves many of the products that are used.

Trents Wholesale

36 Orbell Street
0800 555 130

Bidfood Christchurch

15 Innovation Road

03 384 4300

Ashbec Trading

12 Phillips Street

03 982 8822

Aitkens Hospitality

1 Mcteigue Road

0800 424 853

NZ Safety Blackwoods

61 Ferry Road / 1 Baigent Way / 81 Shands Road

0800 660 660

Attwoods Packaging

17 William Lewis Drive

Christchurch

Phone 03 3486704