



20 May 2026

Ainslie Smith

fyi-request-34659-c63ce694@requests.fyi.org.nz

Dear Ainslie

Official Information Act 1982 request

Thank you for your request on Friday 8 May 2026 to Education New Zealand Manapou ki te Ao (ENZ) under the Official Information Act 1982 (OIA). You requested:

Under the Official Information Act, I wish to request details on ENZ's process for publishing responses to OIAs on their website (whether this is required by the organisation or expected of them), and the reason for this if it has not occurred.

ENZ's process for publishing responses to OIA requests is outlined in Appendix A. As I stated in my previous letter, it is our policy to proactively release our responses to OIA requests, where possible.

As of today's date, we have OIA requests published on our website up until the 26 June 2025 and currently have a backlog of ten OIA requests that were granted and are waiting to be reviewed and uploaded. The reason for this current backlog has been a combination of competing priorities and limited capacity in my team to prepare documents for publication. With a full team now in place, we are aiming to be up to date on the publication of all recent OIA requests, including this one, by the end of this financial year.

You have the right to seek an investigation and review of this decision by the Ombudsman under section 28 (3) of the OIA. Information about how to make a complaint is available at www.ombudsman.parliament.nz.

Yours sincerely,

Di Solomon

Director Government Relations & Communications

Appendix One

ENZ's process for responding to Agency OIA requests

- i. Log the OIA request
- ii. Commission the response to the OIA to the appropriate subject matter experts within ENZ
- iii. Acknowledge OIA request to the requestor using OIA templates
- iv. Inform the Minister's Office about the request
- v. Collate information, draft and review response
- vi. Prepare the document set (proposed response letter, proposed material for release) and seek approval and undertake consultation with relevant agencies, if needed.
- vii. Once approved within ENZ, the document set is sent to the Minister's Office as per the 'no surprises' principle.
- viii. Send out the finalised response to the requestor.
- ix. In line with Ombudsman guidance, ENZ proactively releases our OIA responses on our external website shortly after the response is sent to the requester. The requester is advised of this in our correspondence and advised to contact ENZ if they have concerns with this. Government Relations and Comms work together to publish a proactive release document set. There is an OIA proactive release folder in the OIA Sharepoint folder used by Government Relations.