

PŪHORO CHARITABLE TRUST BOARD

AND

NEW ZEALAND QUALIFICATIONS AUTHORITY

AGREEMENT FOR THE
PŪHORO STEMM KAUPAPA

August 2023

1. PARTIES

- 1.1. PŪHORO CHARITABLE TRUST BOARD (Pūhoro STEMM) which is a charitable trust incorporated under the Charitable Trusts Act 1957; and
- 1.2. NEW ZEALAND QUALIFICATION AUTHORITY (NZQA) which is a Crown Entity for the purposes of section 7 of the Crown Entities Act 2004 and which has been continued by section 430 of the Education and Training Act 2020.

2. BACKGROUND

- 2.1. Pūhoro STEMM and NZQA both have strategic objectives to improve Māori achievement in Science, Technology, Engineering and Mathematics (STEM) related subjects. It is this commonality that brought these two parties together to explore initiatives that are mutually beneficial.
- 2.2. The Pūhoro STEMM Kaupapa incorporates mātauranga Māori as an integral focus alongside STEM (creating the acronym STEMM) and seeks to raise ākonga Māori participation and achievement in STEMM across secondary, tertiary and the workforce.
- 2.3. Pūhoro STEMM intends to expose secondary ākonga to the breadth of NCEA choices and careers across the science and technology sectors, introduce them to role models, and facilitate weekly engagements and hands-on wānanga to support students' success in NCEA. This focus will further enable the Pūhoro STEMM aspirations to support ākonga participation in tertiary education and in the workforce.
- 2.4. NZQA has as a goal, the development of strategic partnerships that enable equitable achievement outcomes for ākonga Māori in STEM subjects at all levels of NCEA.
- 2.5. The parties have agreed to work together to explore the opportunities for improving Māori equity and participation in STEM.

3. THE PURPOSE OF THIS AGREEMENT

- 3.1. The purpose of the agreement is to clarify the mutual interests and expectations of the parties and to agree how information will be shared during the term of this agreement; and
- 3.2. To gain learnings from the impact of our shared kaupapa and understand factors relating to Māori equity and participation in STEM.

4. RESPONSIBILITIES OF THE PARTIES

PŪHORO STEMM

- 4.1. Pūhoro STEMM will design and provide the Pūhoro STEMM kaupapa, and is solely responsible for its delivery; and
- 4.2. Pūhoro STEMM will share its research, data and evaluative material from the Pūhoro STEMM kaupapa with NZQA; and

- 4.3. Pūhoro STEMM will be responsible for the co-design, delivery and evaluation of the agreed deliverables as set out in Appendix 1 with NZQA.

NZQA

- 4.4. NZQA will provide to Pūhoro STEMM the funding as set out in this agreement and such other reasonable support and resources as the parties agree shall be provided by NZQA from time to time during the term of this agreement; and
- 4.5. NZQA will deliver NCEA me te Whānau workshops to Pūhoro STEMM whānau; and
- 4.6. NZQA will train Kaihautu to deliver two NZQA developed workshops ‘*Study Skills*’ (Preparing for NCEA Exams) and ‘*Subject Selection*’ for ākonga; and
- 4.7. NZQA will, in accordance with NZQA policy and its obligations under the Privacy Act 1993, share with Pūhoro STEMM NCEA achievement data for students enrolled in the Pūhoro STEMM kaupapa.

5. RELATIONSHIP MANAGEMENT

- 5.1. The parties agree to:
- work together and share information about how to increase more Māori student participation and achievement in STEM related areas; and
 - maintain good relationships with each other at all times; and
 - meet quarterly as a minimum to discuss deliverables, how the agreement is working, and any amendments required; and
 - act in good faith at all times; and
 - be transparent with each other without breaching confidentiality; and
 - acknowledge each party’s priorities and use best endeavours to support them.

6. FINANCIAL

- 6.1. The parties will agree to a set of deliverables for each year. The initial set of deliverables for the year ending 30 June 2024 are set out in Appendix 1 to this agreement. In the event that the parties cannot agree on a set of deliverables for each year during the term of the agreement then this agreement shall be at an end.
- 6.2. NZQA will provide funding of \$50,000 per year for the term of this agreement to support the agreed deliverables, and as set out in the Appendix attached to this agreement. NZQA agrees to pay the invoice/s submitted by Pūhoro STEMM for the deliverables delivered within 28 days of receipt.

7. KEY CONTACTS

- 7.1. The key contacts for this agreement are:

PŪHORO STEMM CHARITABLE TRUST BOARD	Kemp Reweti - Manahautū	
NZQA	Alex Bidois – DCE Māori	alex.bidois@nzqa.govt.nz 

8. COMMUNICATIONS

- 8.1. The parties agree that Pūhoro STEMM will lead communications and will consult with NZQA on proposed publicity statements regarding the initiatives set out in this agreement.

9. DISPUTE RESOLUTION

- 9.1. All parties will agree to work together in good faith to resolve any issues raised throughout the term of the agreement.

10. CONFIDENTIALITY

- 10.1. The parties shall at all times, unless otherwise required by law, hold in strict confidence any confidential information it becomes aware of in relation to the other party and will not disclose any confidential information to any third party except as approved in writing by the other party. The parties may disclose confidential information to those of its employees and representatives who require access to the confidential information for the purpose of this agreement.

11. TERM

- 11.1. The term of this agreement is for 3 years from 1 July 2021 through to 30 June 2024.
- 11.2. The agreement may be amended at any time by written agreement of the parties.

12. COUNTERPARTS

- 12.1. This agreement may be signed in counterparts, including by email, all of which, when taken together, will constitute one and the same document.

13. SIGNING PROVISIONS

Signature	Signature
Date	Date
Kemp Reweti Manahautū Pūhoro Charitable Trust Board	Dr Grant Klinkum Pou Whakahaere Chief Executive New Zealand Qualifications Authority

APPENDIX 1 – Draft Deliverables for 2023/2024

	DELIVERABLES	MEASURES	COSTS
1	<u>Wānanga Events - Ākonga engagements</u> - Recognise NZQA as sponsor and include branding in wānanga promotions - Schedule and coordinate the NCEA me te Ākonga workshops - Deliver STEMM activities to rangatahi	- Minimum 6 wānanga in participating regions - Minimum of 500 ākonga NCEA workshop engagements	\$35K
2	<u>NCEA Workshops</u> - Support the redesign of the student and whānau NCEA Workshops - Coordinate NCEA me te Whānau workshops for participating whānau, across all regions where Pūhoro is offering its programmes (in-person and / or online delivery)	- Minimum of 6 Kaihautū engage in the redesign of NCEA workshops - Minimum of 6 NCEA workshops delivered in participating regions	\$5K
3	<u>Te Kāhui Ākonga</u> - Work with NZQA to maintain 'Te Kāhui Ākonga' representation to ensure NZQA has appropriate Ākonga Māori perspectives on service design and relevant messaging across our social media platforms - Provide adequate Kaihautū supervision at 'Te Kāhui Ākonga' hui and engagements.	- Minimum of 12 participants - Minimum of 10 participants attend hui - Minimum of x2 Kaihautū (male and female)	\$5K
4	<u>Communications</u> - Include NZQA brand in Pūhoro communications and social media promotions (as applicable) - Provide access to and permissions for Pūhoro student photo library - Coordinate interviews with Kaihautū, ākonga and their whānau for NZQA's reporting and publicity requirements	- Including NZQA brand and brief outline of NZQA / Pūhoro partnership at wānanga - As applicable promote NZQA across social media	\$5K