



Board Professional Development policy

What is the purpose of this policy?

1. Education New Zealand (ENZ) recognises the value of ongoing professional development to equip the members of the Board to perform their governance role effectively. Under section 56 of the Crown Entitles Act 2004, Board members have a duty to act with reasonable care, diligence, and skills.

Who is covered by this policy?

2. Professional development may be for the Board as a whole or for individual members in order that members can participate and contribute fully.

What is the approval process?

3. Approval to support professional development for the Board and its members is at the Board Chair's discretion, with consideration given to:
 - alignment with ENZ's strategic direction
 - value-add for the Board as a whole
 - relevance to the general role of ENZ Board members or specific Committee positions
 - affordability.
4. Applications for professional development should be made in writing to the Board Chair with an outline of the expected benefits of the professional development, including how it would support the work of the Board.
5. Professional development for the Board Chair can be approved by the Chair of the Audit and Risk Committee, considering the considerations outlined above.
6. All Board members will be advised of any professional development that has been approved at the first Board meeting following approval.

How does ENZ fund Board professional development?

7. The Board's professional development costs will be tracked and reported. A maximum investment of NZD \$6,000 per year for all Board members professional development and a maximum investment of NZD \$2,000 per person in any one year, noting that not all development options incur a cost.

Support

8. The Director People and Capability can assist with any aspect of this policy.