



26 May 2026

By email: fyi-request-34616-548e2145@requests.fyi.org.nz

Dear John Luke,

Official information request for Public Health and Forensic Science Directors

I refer to your official information request transferred to the New Zealand Institute for Public Health and Forensic Science Limited ('PHF Science') from the Ministry of Business, Innovation and Employment dated 20 May 2026 for the following information:

"Besides meeting fees, do they receive any other benefits, such as expense reimbursement (If so, may I request to view your expense reimbursement policy in relation to your board member), a laptop, ID card, phone, or similar provisions?"

Our Response:

Directors receive no benefits beyond their director's fee.

Directors are not provided with a laptop or phone. A PHF Science photo identification card is provided to directors to enable access to PHF Science buildings.

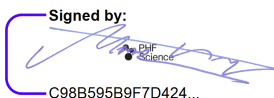
Directors may submit expense claims for valid expenses incurred while undertaking PHF Science business. These claims are managed in accordance with the Sensitive Expenditure and Gifts Policy. The following policy documents have been attached for your reference:

- Sensitive Expenditure and Gifts Policy (Redacted)
- Sensitive Expenditure and Gifts Policy – Purchase Card and Expense Reimbursement Guidance (Redacted)

Please note signatures have been withheld under s9(2)(a) of the Official Information Act 1982 where withholding of the information is necessary to protect the privacy of natural persons. Any further redactions have been applied on the basis that the information falls outside the scope of the request.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Yours sincerely

Signed by:

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Mark Ottaway
General Manager Business Services & Deputy CE