

4 Nov 2021

**DOT-POINT BRIEF FOR SENIOR APPOINTMENTS BOARD**

**LEGAL OFFICER OVERSEAS POSTING: UNITED STATES MILITARY ACADEMY WEST POINT**

**Purpose**

1. The July SAB provisionally endorsed the two-year posting of a legal officer to the United States Military Academy ('West Point'). The purpose of this dot-point brief is to summarise financial and administrative arrangements in relation to this posting.


**Administrative Arrangements**

2. A formal letter of invitation to the NZDF from West Point is progressing through the appropriate channels and will confirm the full details of the proposal.
3. The selected officer would post under the US Army/NZDF non-reciprocal exchange MOU. SCE BR have indicated a willingness to manage administration through the DA, with C2 remaining with DDLS. Other matters, such as security clearance, are being managed from the USA through the Embassy.

**Financial Arrangements**

4. Costings are yet to be finalised, however enclosure 1 details the expected costings. It is anticipated that this will be funded from the DLS CC, and it would be bid for as part of next year's budget. In summary the indicative costs are:
  - a. \$70,139 p.a (personnel costs) and;
  - b. \$131-135,000 p.a. (operational costs - including accommodation, utilities, vehicles, course costs etc).
5. The total expected cost is approximately \$200,000 per year. This includes the estimated \$15,000 p.a. for the proposed post-graduate study through Reading University. The level of assistance the NZDF would offer here is still to be confirmed, and is being explored with DHR and finance.

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**LM FERRIS**

BRIG

DDLS

**Enclosure**

1. Approximate costs for set-up of two-year West Point posting

Released under the Official Information Act 1982

**Approximate Costs For Set Up Of New Overseas Posts**

		West Point Two Year		Comments
		First Year	Second Year	
<b>Personnel Costs</b>	Wages			
	Allowances	27508	27508	Allowances supplied by HRSC Sep 21
	Superannuation	5289	5289	Contributing superannuation pers at the same rank as of Sep 21
	Overseas and Home Transfer Grant	10000	10000	Payable going overseas and returning
	HUOP Charges	-3822	-3822	Married unaccompanied rate applied of NCB
	FBT @.63.6 as of 1 Apr 21	31164	31164	Fringe benefit on utilities and other reimbursements.
	<b>Total Personnel Costs</b>	<b>70139</b>	<b>70139</b>	
<b>Operating Costs</b>	Transfer and Removals	40000	40000	
	Local Travel	2000	2000	
	Course Fee each Year	15000	15000	Email BRIG Ferris/Mr Cozens on 30 Sep 21
	Rental of Land and Buildings	36000	36000	Email COL Williams/BRIG Ferris on 15 October accommodation USD\$1500-2000 unfurnished apartment
	Utilities: Electricity	3000	3000	
	Utilities: Gas	1000	1000	
	Utilities: Other	1000	1000	
	Utilities: Water	1000	1000	
	Uniforms	1500	1500	
	Telephone Landline Call/IFhone Charges	2000	2000	
	Vehicle Licence	1000	1000	Private vehicle
	House Furniture	20000	20000	Rent house furniture
	Medical and dental	2000	2000	Basic medical checks only.
	Laptop/IFhone	4000	0	To give them an IPhone and a Laptop
	Publication and Stationary	500	500	
	Micellaneous costs	5000	5000	
	<b>Total Operating Costs</b>	<b>135,000</b>	<b>131,000</b>	
	<b>Total Annual Expected Costs</b>	<b>205,139</b>	<b>201,139</b>	