



DEPARTMENT OF EDUCATION

Government Building Lambton Quay

Private Bag Wellington New Zealand

In reply please quote

8/2/13

Telegrams: DEPED WELLINGTON
Telephone: 738 300

23 May 1986

The Commissioner
Inland Revenue Department
Box 2198
WELLINGTON

Dear Sir

PROVISIONAL REGISTRATION: SHILOH CHRISTIAN ACADEMY, MOTUEKA (Secondary)

Provisional registration has been granted to Shiloh Christian Academy, Motueka (Secondary) in terms of section 186(3B) of the Education Act 1964, from 6 April 1986.

Provisional registration continues in force for a period of six months. During this period the proprietors of a school may apply for an extension of provisional registration or for full registration in terms of section 186(4) of the Education Act.

State aid is not payable until a school is fully registered.

Yours faithfully


Helen R Bryant (Mrs)
for Director-General of Education



DEPARTMENT OF EDUCATION

Government Building Lambton Quay

Private Bag Wellington New Zealand

In reply please quote

8/2/13

23 May 1986

Telegrams: DEPED WELLINGTON
Telephone: 738 300

ADS
DF
School Publications
Staff Advisory
Records (Despatch)
Investigating Officer Finance

PROVISIONAL REGISTRATION: SHILOH CHRISTIAN ACADEMY (Secondary)

Shiloh Christian Academy (Secondary) has been provisionally registered as a private school in terms of section 186(3B) of the Education Act 1964 from 6 April 1986.

No state aid is payable until a school is fully registered.

Helen R Bryant (Mrs)
AOES

Released under the Official Information Act 1982



DEPARTMENT OF EDUCATION

Government Building Lambton Quay

Private Bag Wellington New Zealand

In reply please quote

8/2/13

23 May 1986

Telegrams: DEPED WELLINGTON
Telephone: 738 300

RESEARCH AND STATISTICS

PROVISIONAL REGISTRATION : SHILOH CHRISTIAN ACADEMY MOTUEKA (Secondary)

1 Director (Schools) has provisionally registered Shiloh Christian Academy Motueka (Secondary) as a private school under section 186 (3B) of the Education Act 1964 for a period of up to 6 months from 6 April 1986.

2 Provisional registration of Shiloh Christian Academy was first approved by DS on 24 July 1985

Helen R Bryant (Mrs)
AOES

Released under the Official Information Act 1982



DEPARTMENT OF EDUCATION

CENTRAL REGIONAL OFFICE

Rossmore House 123 Molesworth Street

P.O. Box 12-345 Wellington 1

In reply please quote:

30 April 1986

Telegrams: 'SCHOOLS' WELLINGTON

Telephone: 735 299

Mr W A Stephen
Principal
Shiloh Christian Academy
Box 104
MOTUEKA

Dear Mr Stephen

I am pleased to be able to advise you that the Director-General of Education has agreed to extend the provisional registration of Shiloh Christian Academy secondary school for a further period of six months from 6 April 1986. However he has done so on the understanding that significant progress must be made during this period on correcting the deficiencies identified by the inspectors in their report to me.

This proviso is one you should take very seriously. I know that the inspectors have made you aware of their concerns. However, if you would like to see a copy of their report you may write to me and request it.

As you are aware, you can expect to hear from the District Senior Inspector of Secondary Schools before the expiry of this period of provisional registration in order to arrange for a further inspection of the school. I would expect this inspection would take place in the latter part of Term II.

Yours sincerely

G Aitken
Regional Superintendent of Education

cc SEO, Education Services
HEAD OFFICE



MINUTE SHEET

Department:

Subject:

Section: Ad ServicesFile No. 8/2/13Date: 2-4-86

34694F- 90/4/85MK

To-

Diane
Wyber

RSE has forwarded a further application for provisional registration for Shiloh Christian Academy.

D.S. approved provisional registration on 24 July 1985 and it should have been inspected before 24 January 1986. It was inspected on 26 February and a submission has been forwarded recommending extension of provisional ^{registration} for a further 6 months.

For your consideration please Helen R. Bryant

Item 504

Released under the Official Information Act 1982

NO 63 IMMEDIATE 11.4.86

HO TO CRO

JUDITH MANCHESTER

SHILOH CHRISTIAN ACADEMY REGISTRATION

MY REF: 8/2

DIRECTOR SCHOOLS HAS AGREED TO EXTEND PROVISIONAL REGISTRATION AS
AT 6 APRIL 1986 FOR A FURTHER 6 MONTHS ON THE UNDERSTANDING THAT
SIGNIFICANT PROGRESS BE MADE ON THE DEFICIENCIES IDENTIFIED BY THE

INSPECTORS BY THEIR NEXT VISIT.

THE USUAL MEMO WILL FOLLOW.

REGARDS

HELEN BRYANT (MRS)
AO ED SERVICES

TOD 11.03 LI

ACTION COMPLETE FILE
8/2/13 SH1204



DEPARTMENT OF EDUCATION

CENTRAL REGIONAL OFFICE

Rossmore House 123 Molesworth Street

P.O. Box 12-345 Wellington 1

In reply please quote:

JM:st

Telegrams: 'SCHOOLS' WELLINGTON

Telephone: 735 299

18 March 1986

CENTRAL REGION TO HEAD OFFICE

ATTENTION: SEO Education Services

SHILOH CHRISTIAN ACADEMY

APPLICATION FOR REGISTRATION AS A PRIVATE SECONDARY SCHOOL

1. In response to a further application for registration as a private secondary school (copy attached) from the managers of Shiloh Christian Academy I asked the District Senior Inspector of Secondary Schools to arrange an inspection of the school. A copy of his report to me is attached.
2. The report shows that although a degree of progress has been made in some areas, there are still many deficiencies in several aspects.
3. The inspectors recommend a continuation of provisional registration for a further period of six months to allow the managers time to correct these deficiencies. I support this recommendation on the grounds that while the school cannot be considered to be as efficient as a state secondary school, sufficient progress has been made to offer some hope of further improvement.

Recommendation: I recommend that the provisional registration of Shiloh Christian Academy Secondary School be extended for a further period of six months in terms of section 186 (3B) of the Education Act.



G Aitken
Regional Superintendent of Education

Encl

Recommendation approved on the understanding that
significant progress be made on the deficiencies
identified by the inspectors by the time of the
next visit. *Grah Bell* 6/4/86



DEPARTMENT OF EDUCATION

CENTRAL REGIONAL OFFICE

Rossmore House 123 Molesworth Street

P.O. Box 12-345 Wellington 1

In reply please quote:

Telegrams: 'SCHOOLS' WELLINGTON

Telephone: 735 299

SHILOH CHRISTIAN ACADEMY
SECONDARY SCHOOL

On February 26 1986 a visit was made to this school to consider the application by the managers for registration. This school has been visited and reported on at various times in the last three years with the most recent visits taking place in April and September 1985.

During this report those involved were Mr G Thomson SISS and Mr M Hyland ISS with Mr K Stevenson ISS and Mr K Morley ISS being present for part of the day.

Site and Buildings

No significant changes have been made since the school was last reported on. The concerns over safety in the area used for science practical work have been met and this was verified by Mr P Piper A/ISS in term III 1985.

Long term plans to relocate on a more appropriate site have made no progress since last discussed in 1985.

Reservations must remain concerning the adequacy of the restricted site and the buildings. As the facilities are shared with the primary school and church, serious limitations will remain. If there is continued increase in primary school numbers and expansion of church activities, the existing difficulties will be compounded.

The inadequate toilet and changing facilities have been detailed in previous reports. This problem remains and adults as well as children in junior classes continue to share with secondary students the very limited ablution and toilet facilities.

Because the secondary school does not have exclusive use of any significant teaching space there is a degree of discontinuity in programmes. One example is the need to vacate the main teaching space upstairs by all primary students when the relatively noisy typing instruction is being undertaken by a group of seven secondary students.

An ideal would be separate purpose built teaching facilities for the secondary school which would avoid any conflict or compromise in the teaching programme.

Students

The current roll is eleven students. The school classifies them as two in form three, four in form four, five in form five. An analysis of ages and roll projections indicate that the roll may well drop later this year or early next year. There is currently only one student in form two at the Shiloh Primary School. The viability of a school, with numbers so close to the minimum, is open to question.

CURRICULUM

Some effort has been made to provide and adapt the curriculum to meet the needs of the students. PACE's have been developed and material from a variety of sources is in use in the core subjects.

At this stage, reservations remain about aspects of both science and mathematics programmes and in the adequacy of aspects of programmes in art, craft, music and elective subjects.

The aim of the school to provide 6th form programmes in 1987 seems unrealistic given the current resources and levels of curriculum development.

Summary

A degree of progress has been noted in some respects and is outlined.

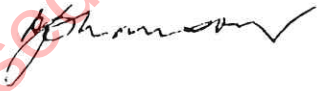
Reservations exist in five areas:

- (a) suitability of site in terms of size and location;
- (b) suitability of buildings in terms of toilet, ablution and classroom facilities;
- (c) qualification, experience and training of staff in the areas mathematics, science, music and in elective subjects;
- (d) appropriateness of curriculum content especially in mathematics, science, art/crafts and music;
- (e) adequacy and quality of equipment.

In addition, the viability of a small school with a potentially fluctuating roll must be questioned.

On balance, because sustained efforts have been made to achieve progress, It is recommended that provisional registration be again offered to allow the Managers time to correct matters discussed as deficiencies in the report.

I recommend provisional registration be granted.


D G Thomson
Senior Inspector of Secondary Schools
for T E Boyle
District Senior Inspector of Secondary Schools

Regional Superintendent
Department of Education

DEPARTMENT OF EDUCATION

APPLICATION FOR REGISTRATION OF PRIVATE SCHOOL

- (1) Name of School, I HEREBY make application for the registration of (1) SHILOH CHRISTIAN
Private Secondary School which
- * (2) Primary, (2) Secondary School which
- Secondary, or
- Special (3) ~~(It is proposed to establish)~~ in (4) MOTUEKA
(has been established)
- (3) Cross through the line that does not apply.
- (4) Name of place. William W. A. Stephen
P.O. Box 104, Motueka
(Full name and address of person authorised to sign on behalf of the Managers.)
- Date: 11-11-85

* (separate applications are required in respect of Primary and Secondary Departments of the one school)

INFORMATION TO ACCOMPANY APPLICATION

- 1 Name of school: SHILOH CHRISTIAN ACADEMY
- 2 Exact location: 92 HIGH ST. MOTUEKA
- 3 Date on which the school (a) was opened: FEBRUARY 1981
or (b) is proposed to be opened:
- 4 Names and addresses of managers: PPSNR W.A. STEPHEN, 33 WILKIE ST. MOTUEKA
- 5 Description and size of site (a plan is to be submitted): PREVIOUSLY SUBMITTED
- 6 Description of school buildings (a plan is to be attached showing all rooms and the size of each classroom and the lighting): DITTO
- 7 Statement of the provision made to the satisfaction of the local authority and the Department of Health in respect of the buildings, fire protection, sanitation, and the like: DITTO
- * (a) Number of pupils already enrolled (or to be enrolled) who are five years of age or over and who are classified in Primers to Form II inclusive:
(b) Number of pupils not included in (a) above, who are engaged in secondary work (or will be so engaged) i.e. are in Form III or higher: 10
- 8 Maximum number of pupils for which present (or proposed) accommodation has been planned:

- 10 Description of the staff. The names and qualifications of each teacher are to be given:

<u>NAMES</u>	<u>QUALIFICATIONS</u>
MR. W.A. STEPHAN	PASTOR
MR. M. SPENCER	B.A. (HONS.) DIP. TEACH
MR. R. HEATH	DIP. TEACH (A & C) AUSTRALIA (N.Z. ACQRED.)
Mrs. D.C. HEATH	DIP. P.E. (Melbourne) HISTORY (")

- 11 Description of equipment (in the case of a private secondary school this must include a statement showing clearly what provision is made for the practical teaching of Science) :

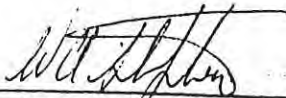
Previously submitted.

- 12 A brief and general statement of the nature of the curriculum either in operation or proposed. Secondary subjects, if any, are to be included:

Previously submitted

11-11-85

Date


(Signature of person authorised to sign on behalf of the Managers)



DEPARTMENT OF EDUCATION

CENTRAL REGIONAL OFFICE

Rossmore House,

123 Molesworth Street,
P.O. Box 12-345

WELLINGTON 1

Telegrams: "Schools, Wellington"

Telephone: 735 299

In reply please quote:

6 November 1985

Mr W B Stephen
Principal
Shiloh Christian Academy
Box 104
MOTUEKA

Dear Mr Stephen

As you are no doubt aware, the current period of provisional registration for your secondary school expires on 24 January 1986. As this is in the school holidays, the inspectors will visit you early in Term I 1986. You will be notified of the exact date closer to the time of the inspection.

... I enclose a further application for registration. You should complete this and return it to me this term.

Yours sincerely

Judith Manchester (Mrs)
for Regional Superintendent of Education

Enc:

cc SEO, Education Services
HEAD OFFICE



DEPARTMENT OF EDUCATION, WELLINGTON

The Minister of Education



-1. OCT. 1985

SHILOH CHRISTIAN ACADEMY: STATE AID

PROPOSAL

1 That you approve the setting up of Shiloh Christian Academy (Secondary), 92 High Street, Motueka for State aid purposes, subject to the Director-General approving the full registration of this school.

BACKGROUND

2 Section 186 of the Education Act 1964 provides for the registration and inspection of private schools. Before a school is registered, the Director-General must be satisfied that the premises, staffing, equipment and curriculum are satisfactory. A private school becomes eligible to receive state aid under the provisions of the Private School Grants Regulations 1973 after it has been fully registered by the Director-General.

3 On 7 December 1970 Cabinet approved increased State aid to private schools including the introduction of Grant C Assistance towards teachers' salaries. That approval was subject to various requirements including that the approval of the Minister of Education be obtained to the setting up of new private schools and major additions to existing private schools.

4 On 2 August 1983 Cabinet approved the abolition of roll restrictions on the provision of State aid. Maximum rolls, fixed by the Minister having regard to the effect on State schools, were no longer specified.

COMMENT

5 Shiloh Christian Academy (Secondary) was provisionally registered in terms of Section 186 (3B) of the Education Act 1964 on 24 July 1985 as a co-ed secondary school.

RECOMMENDATION

6 I recommend that you approve the setting up of Shiloh Christian Academy (Secondary), 92 High Street, Motueka for State aid purposes, subject to the Director-General approving the full registration of this school.

A handwritten signature in black ink, appearing to be "B W A Ferguson".

B W A Ferguson
for Director-General



Subject

Matter for Inclusion in
Departmental Minute

Department: H0

Section: Education Services

File No. 8/2/12 & 8/2/13

Date: 13-7-85

To—

Would you please arrange for the following to be
included in a departmental minute

SEO
(staff)

PROVISIONAL REGISTRATION: BIG WISDOM FREE
SCHOOL

Big Wisdom Free School (Primary)
680 Huia Road
Parau
AUCKLAND

has been provisionally registered as a private
school under section 186(3B) of the
Education Act 1964 with effect from 6
July 1985. No State aid is payable
until the school is full registered.

PROVISIONAL REGISTRATION: SHILOH CHRISTIAN
ACADEMY

Shiloh Christian Academy (Secondary)
92 High Street
MOTUEKA

ACTION
COMPLETE
FILE

MINUTE SHEET

Department:

Subject

Section:

File No.

Date:

To—

has been provisionally registered as a private school under section 186 (3B) of the Education Act 1964 with effect from 24 July 1985. No State aid is payable until a school is full registered.

Thank you
Joanne Bartlett
AAO(ES)



DEPARTMENT OF EDUCATION
CENTRAL REGIONAL OFFICE

Rossmore House,

123 Molesworth Street,
P.O. Box 12-345

WELLINGTON 1

Telegrams: "Schools, Wellington"

Telephone: 735 299

In reply please quote:

5 August 1985

Mr W B Stephen
Principal
Shiloh Christian Academy
P O Box 104
MOTUEKA

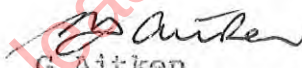
Dear Mr Stephen

I am pleased to be able to inform you that the Director-General of Education has approved the provisional registration of Shiloh Christian Academy secondary school from 24 July 1985.

As you are aware provisional registration is approved for a period of six months. Before the end of Term 3 you can expect to hear again from the District Senior Inspector of Secondary Schools who will arrange for a further inspection of the school.

During the period of provisional registration you will be expected to make progress towards overcoming the concerns mentioned in the inspectors' report following their visit on 22 April 1985. I have asked Mrs Manchester to contact you and make arrangements to discuss this report with you.

Yours sincerely


G Aitken

Regional Superintendent of Education

12/14/85
cc SEO Education Services
HEAD OFFICE





DEPARTMENT OF EDUCATION

Government Building Lambton Quay

Private Bag Wellington New Zealand

In reply please quote

8/2/13

Telegrams: DEPED WELLINGTON
Telephone: 738 300

31 July 1985

HEAD OFFICE TO CENTRAL REGION

ATTENTION: Regional Superintendent of Education

PROVISIONAL REGISTRATION: SHILOH CHRISTIAN ACADEMY (SECONDARY)

On 24 July 1985 DS on behalf of the Director-General approved the provisional registration of Shiloh Christian Academy, 92 High Street, Motueka in terms of section 186(3B) of the Education Act 1964.

Please advise the school's managers of this decision. I would appreciate a copy of your letter to the school's managers.

JNB

Joanne Bartlett
for Director-General





DEPARTMENT OF EDUCATION

Government Building Lambton Quay

Private Bag Wellington New Zealand

In reply please quote

8/2/13

Telegrams: DEPED WELLINGTON
Telephone: 738 300

31 July 1985

The Commissioner
Inland Revenue Department
Box 2198
WELLINGTON

Dear Sir

PROVISIONAL REGISTRATION: SHILOH CHRISTIAN ACADEMY

Provisional registration has been granted to Shiloh Christian Academy, 92 High Street, Motueka in terms of section 186(3B) of the Education Act 1964.

Provisional registration continues in force for a period of six months. During this period the proprietors of a school may apply for an extension of provisional registration or for full registration in terms of section 186(4) of the Education Act.

State aid is not payable until a school is fully registered.

Yours faithfully


Joanne Bartlett
for Director-General of Education



8/2/13

31 July 1985

ADS
DF
School Publications
Staff Advisory
Records (Dispatch)
Investigating Officer Finance

PROVISIONAL REGISTRATION: SHILOH CHRISTIAN ACADEMY (SECONDARY)

Shiloh Christian Academy, 92 High Street, Motueka has been provisionally registered as a private school in terms of section 186(3B) of the Education Act 1964 from 24 July 1985.

No state aid is payable until a school is fully registered.


Joanne Bartlett
AAO (ES)

ACTION COMPLETE
FILE
...../...../.....

8/2/13

31 July 1985

RESEARCH AND STATISTICS

PROVISIONAL REGISTRATION : SHILOH CHRISTIAN ACADEMY (SECONDARY)

1 DS has provisionally registered Shiloh Christian Academy, 92 High Street, Motueka as a private school under section 186 (3B) of the Education Act 1964 for a period of up to 6 months from 24 July 1985.

2 The school was opened in February 1981 and applied several times for provisional registration which was recently approved. Shiloh Christian Academy is a co-ed PACE secondary school with an attached primary school.

JNB
Joanne Bartlett
AAO(ES)

ACTION COMPLETE
FILE
...../...../.....



DEPARTMENT OF EDUCATION

CENTRAL REGIONAL OFFICE

Rossmore House,

123 Molesworth Street,
P.O. Box 12-345

WELLINGTON 1

Telegrams: "Schools, Wellington"

Telephone: 735 299

In reply please quote:

16 May 1985

CENTRAL REGION TO HEAD OFFICE

P 20/5/85.

ATTENTION : SEO Education Services

APD(RW) 21/5.

APPLICATION FOR PROVISIONAL REGISTRATION :
SHILOH CHRISTIAN ACADEMY

- 1 On 11 February 1985 the managers of Shiloh Christian Academy made a further application for the provisional registration of their secondary school. In support of this application the principal pointed out that there were now eleven secondary pupils enrolled at the school and that other developments had taken place in staffing and curriculum. I enclose a copy of their application and supporting letters.
- 2 In response to the application, a team of inspectors visited the school on 22 April 1985 and reported to me. I enclose a copy of their report.
- 3 You will recall that provisional registration was declined following an earlier inspection in April 1984. The inspectors declined to recommend provisional registration firstly because of concerns over the curriculum, which it was felt was in many respects inappropriate for the students, secondly because the students' levels of work were considerably below those of their peers in state, integrated or registered secondary schools and thirdly because with a roll of seven students the secondary section could not be deemed a school in terms of the Education Act.
- 4 You will also recall that the managers continued to offer secondary education even though registration was not approved, and that the parents continued to send their children to Shiloh even though they failed to gain certificates of exemption. Preparations were in hand to undertake proceedings against the parents of the children of secondary age under fifteen years if their children were still in attendance at Shiloh at the beginning of 1985. However, when we heard that the school had a roll of more than nine pupils at the beginning of 1985, we were advised by ASSD that the school was eligible to apply again for provisional registration.

5 In the report of 29 April 1985 the inspectors, while expressing distinct reservations about the site, buildings, aspects of staffing, curriculum and equipment have concluded that the school, in most respects, meets the minimum standards to allow for provisional registration. They also recommended that a firm written undertaking be secured from the school's managers with regard to safety aspects in the teaching space used for science. I have sent a letter to the school's managers seeking this undertaking. I enclose a copy.

6 While I, too, have strong reservations about many aspects of the school and doubts about its long term viability, I am of the opinion that the school should now be granted provisional registration. This course would seem to offer the best prospect for influencing the future course of events at the school. I propose, if the school is provisionally registered, writing a firmly worded letter to the school's managers, outlining my concerns and pointing out that substantial progress would be expected in overcoming these deficiencies if the school is to be registered. In particular, I shall point out that Miss Vicki Saul the "new" teacher referred to in Pastor Stephen's letter of 19 March 1985 is teaching full time in the primary school and cannot at this stage be considered in relation to secondary staffing. However, as she has 100 level papers in Mathematics, Physics and Chemistry, the school would be well-advised to release her to spend some time with the secondary students on a regular basis.

7 RECOMMENDATION

With the forgoing provisos in mind, I recommend that Shiloh Christian Academy of 92 High Street, Motueka be granted provisional registration as a secondary school in terms of section 186 of the Education Act 1964.

Sel Moore
Sel Moore
Regional Superintendent of Education

Enc:



"New Life Centre"

P.O. Box 104 Motueka

1 February 1985

THE WHOLE FAMILY INVOLVED

Mr S. Moore,
Regional Superintendent of Education,
P. O. Box 12-345,
WELLINGTON

Dear Mr Moore,

I am writing to you after talking to Mr Gausel of Nelson by phone yesterday.

Shiloh Christian Academy now has twelve secondary students fulfilling numerically the requirements of your Department, and we wish to make application once more for registration.

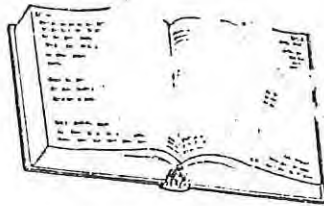
Would you please forward to us at your earliest convenience, the appropriate form that we may make application.

In other areas we are making progress and hope to find your approval and pleasure in the event of an inspection.

May we take this opportunity of wishing you and your staff a successful year and look forward to building an understanding and working relationship with you.

Yours faithfully,

W. A. Stephen
Principal,
SHILOH CHRISTIAN ACADEMY



"New Life Centre"

P.O. Box 104 Havelock

SHILOH CHRISTIAN ACADEMY

March 19, 1985

THE WHOLE FAMILY INVOLVED

Mrs J Manchester
c/o Regional Superintendent of Education
P.O. Box 12-345
Wellington

Dear Mrs Manchester,

I am writing in response to your request for an outline of developments in the Secondary Dept. of Shiloh Christian Academy since April, 1984.

The following details will be helpful:

1). New Staff

- a). Full-time - Miss Vicki Saul (B.Sc. Dip. Tchg.)
- b). Part-time - Mr David Hedges - Tech. Drawing
Mrs Patricia Hedges - Typing
Mrs Janet Trewavas - Reading programme & Library

2). Curriculum

We have correlated the PACE content with the N.Z. Syllabus requirements as far as possible. Quite alot of N.Z. units are now in use, with considerable practical and group work.

Time requirements are fulfilled with Art, Music and Manual Training.

Courses are operative in Typing, Tech. Drawing, and Economic Studies.

A more detailed outline including schemes of work will follow.

May we also be sent a copy of the Inspectors' report of their

1984 visit?

Yours sincerely,

W. A. Stephen

(Pastor)

To be forwarded to:

E.6/53

Regional Superintendent
Department of Education



DEPARTMENT OF EDUCATION
APPLICATION FOR REGISTRATION OF PRIVATE SCHOOL

SHILOH CHRISTIAN
ACADEMY

- (1) Name of School, Private I HEREBY make application for the registration of (1).....
(2) Primary, Secondary, or Special (2)..... SECONDARY..... School which
(3) Cross (3) ~~(It is proposed to establish)~~ in (4)..... MOTUEKA
(has been established)
through the line that does not apply.
(4) Name of place. RODNEY HEATH
SCHOOL ROAD, RIWAKA RD1, MOTUEKA

(Full name and address of person authorised to sign on behalf of the Managers.)

Date: 11/2/85

* (separate applications are required in respect of Primary and Secondary Departments of the one school)

INFORMATION TO ACCOMPANY APPLICATION

- 1 Name of school: SHILOH CHRISTIAN ACADEMY
2 Exact location: 92 HIGH STREET MOTUEKA
3 Date on which the school (a) was opened: FEBRUARY 1981
or (b) is proposed to be opened:
4 Names and addresses of managers: PASTOR W.A. STEPHEN, 33 WILKIE ST., MOTUEKA
MR. M. SPENCER, 6 QUEEN VICTORIA ST., MOTUEKA
MR. R. HEATH, SCHOOL ROAD, RIWAKA RD3 MOTUEKA
5 Description and size of site (a plan is to be submitted): AS SUBMITTED
PREVIOUS APPLICATIONS
6 Description of school buildings (a plan is to be attached showing all rooms and the size of each classroom and the lighting): DITTO
7 Statement of the provision made to the satisfaction of the local authority and the Department of Health in respect of the buildings, fire protection, sanitation, and the like: DITTO
* (a) Number of pupils already enrolled (or to be enrolled) who are five years of age or over and who are classified in Primers to Form II inclusive:
(b) Number of pupils not included in (a) above, who are engaged in secondary work (or will be so engaged) i.e. are in Form III or higher: 11
9 Maximum number of pupils for which present (or proposed) accommodation has been planned:

- 10 Description of the staff. The names and qualifications of each teacher are to be given:

<u>NAMES</u>	<u>QUALIFICATIONS</u>
MR RODNEY F. HEATH	DIP. TEACH. (A.T.T.1) - ART & CRAFTS
MR MICHAEL SPENCER	DIP. TEACH. M.A.
PASTOR WILLIAM STEPHEN	
MRS DEBORAH HEATH	DIP. TEACH. P.E. T.S.T.C.3 (HISTORY)
MISS VICKI SAML	DIP. TEACH. B. SC.

- 11 Description of equipment (in the case of a private secondary school this must include a statement showing clearly what provision is made for the practical teaching of Science) :

(supplied previous applications)

- 12 A brief and general statement of the nature of the curriculum either in operation or proposed. Secondary subjects, if any, are to be included;

(Ditto)

12/2/85.

Date

RF Heath

(Signature of person authorised to sign on behalf of the Managers)

29 April 1985

DSISS to RSE

SHILOH CHRISTIAN ACADEMY SECONDARY SCHOOL, MOTUEKA :
REPORT FOR REGISTRATION

On 22 April 1985 this school was visited by Mr G Thomson SISS and Mr K Stevenson ISS, to consider the application made by the managers for registration.

The Site and Buildings

Essentially the site and buildings remain as when previously reported on in 1984. Some upgrading of the space used for art and craft has taken place and some hard paving and general exterior maintenance of buildings has occurred. Reservations about the location and size of the site must remain. The secondary school does not have exclusive use and shares all buildings and site with the primary school and church.

The current primary school roll is 35 with four new entrants expected next term. Currently there are 10 secondary students and when to this is added the full and part time adults who act as supervisors or monitors the facilities seem inadequate to cater for up to 70 children and adults other than on a casual basis.

Toilet facilities are very limited - one urinal and one stall for boys and men and three stalls for girls and female staff. The desirability of adults having to share toilet facilities with children including new entrants must be questioned. No shower facilities were noted in spite of a programme that involves vigorous fitness drills for secondary students.

Science is taught in a small space, formerly a kitchen. It has severe limitations as it is presently organised and egress in an emergency must be of concern. The storage and access to chemicals needs attention. A locked wooden cupboard located in proximity to gas and power sources seems unwise. The science area received little natural light and no provision appears to be present for heating.

The main classroom upstairs is crowded. It forms the main teaching room for the majority of the primary students and all the secondary students.

It would be an adequate teaching space for the secondary school if they had its exclusive use but its adequacy if more students are added must be questioned.

Staffing

Currently the school has the full time services of Mr M Spencer and the part time services of two other trained teachers, Mr R Heath and Mrs Heath.

In addition, Mrs Hedges typing one hour per week, Mr Hedges technical drawing one hour per week are involved with electives, Mrs Trewavas reading three times per week and Mrs Williams sewing and Mr Greany woodwork, come once per fortnight. The core subjects are taught as follows:

English and social studies	Mr Spencer
Science and mathematics	Mr Spencer
Music	Mr Spencer
Craft/fine art	{ Mr Heath (Art)
Physical Education	{ Mr Greany (ww)
	{ Mr Heath
	{ Mrs Heath

In general some reservations must be expressed about the time allocations for option subjects and training and background of non-teacher trained parents who act as teachers.

An area of weakness appears to be in the secondary sciences and mathematics. Tuition by appropriately qualified staff here appears to be lacking.

Equipment

As the school shares the facilities and equipment with the primary school and church, there is much overlap. In general, although equipment is limited in some areas especially arts and crafts and physical education, a range of teaching materials was made available for our perusal.

The school is aware of deficiencies and as finances permit intend to supplement existing equipment. The school, through the primary school, has access to the School Library Service and this has allowed a wider range of reading material to supplement the generally very limited range of library books available to students in the school.

Curriculum

The school has set out a timetable which is designed to meet the requirements of the core curriculum and offer some elective and optional subjects. The quality of the programmes must be considered and it was noted the school had achieved passes in School Certificate level in 1984. Three students had in

9(2)(a)

The current programmes appear to have significant weaknesses in mathematics and sciences while some reservations must remain about aspects of programmes of core subjects other than English and social studies.

It is clear that a sincere attempt has been made to provide appropriate curriculum in addition to the ACE material which still forms the bulk of daily tuition.

Students

Currently there are 10 students enrolled and in attendance at the secondary school. This barely exceeds the minimum and it could not be stated with confidence that all these students will remain for the current school year.

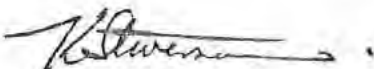
Summary

Overall the school meets minimum standards in most respects to allow initial provisional registration. Distinct reservations must exist about the site and buildings, aspects of staffing and curriculum and the adequacy of equipment. We recommend - A firm written undertaking from the school managers be requested that:

- a No unsupervised students will be allowed in the converted kitchen for science tuition.
- b Adequate and fireproof storage of chemicals for science will be provided.
- c An alternative egress from the kitchen is made available.

If these assurances are given we would recommend provisional registration be granted. If no written assurances are given then we recommend, for safety reasons, the school managers' application for registration be declined.


D G Thomson
Senior Inspector of Secondary
Schools
for T E Boyle
District Senior Inspector of Secondary Schools


K Stevenson
Inspector of Secondary
Schools

16 May 1985

Pastor Stephen
Principal
Shiloh Christian Academy
P O Box 104
MOTUEKA

Dear Pastor Stephen

As you are aware, Mr D G Thomson and Mr K Stevenson, Inspectors of Secondary Schools, visited your school on 22 April 1985 and following this reported to me in relation to your application for the provisional registration of your secondary school. It is now my responsibility to write to the Director-General of Education with regard to your application for provisional registration.

However, among the concerns expressed by the inspectors, there is one that involves the safety of all the students and staff at Shiloh and I feel I must bring it to your attention at once. The inspectors are of the opinion that the small space, formerly a kitchen, used for science is unsafe. In particular they are concerned about:

- a the lack of fireproof storage for chemicals, and the proximity of the present cupboard to gas and power sources;
- b the lack of alternative egress from the area in case of emergency;
- c the fact that students are allowed to work in the science area without supervision.

I would like an assurance from you that, in the interests of the safety of your pupils and staff, you will proceed immediately to take steps to rectify these three matters.

I look forward to your early reply.

Yours sincerely

Sel Moore
Regional Superintendent of Education

MINUTE SHEET

Department:

Subject:

Section:

File No.

Date: 22.7.85

21132E-6

Opads/8/84MK

Shiloh Christian Academy

To-

Director, Schools
Head Office
Attention:
Diane Wyber

I enclose copies of correspondence from Shiloh Christian Academy regarding their science room. You will recall that the inspectors were concerned about safety. I am satisfied that the three matters of concern have been attended to. This has been verified by an inspection by Mr P. Piper, and by the attached letters.

Judith Manchester Ed O.Tg.

Item 504

MINUTE SHEET

Department:

Subject:

Section:

File No.

Date: 23/7

21132E-6

Opads/8/84MK

Shiloh Christian Academy

To-

Dick

1. From Judith Manchester's attached it would appear that provisional registration can proceed.
2. The safety aspects in the teaching space used for science have been attended to.
3. NB. Paragraph 6 of Sel Morris memo. to SED.

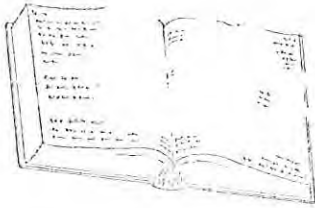
Diane

Provisional registration of the secondary school approved

Judith Manchester

24.7.85

Diane Wyber



19 July 1985

THE WHOLE FAMILY INVOLVED

Attention: Mrs J. Manchester

Department of Education,
P. O. Box 12-345,
WELLINGTON

Dear Mrs Manchester,

Thank you for your phone call of today asking for an assurance that supervision will be given to students during Science exercises.

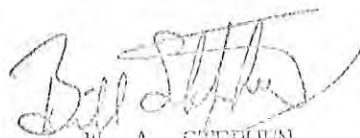
We give that assurance. I have spoken with my staff and in particular Mr Spencer who is responsible for our senior students, and I have their assurance of proper supervision at all times.

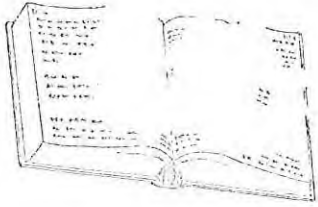
We have completed the fireproof cabinet with padlock and the external fire exit door with an outside platform.

We appreciate your Department's concern in these areas and helpful advice given, particularly Mr Piper who gave constructive suggestions when inspecting the premises.

We look forward to hearing from you again, hopeful of news concerning registration.

Yours faithfully,


W. A. STEPHEN
PRINCIPAL



2/7/85.

THE WHOLE FAMILY INVOLVED

Dear Mr. Chamberlain,

I am writing to inform you
that we have completed the work on the Science
room which your department requested,
ie: a second exit door from the
Laboratory.

Thank you for your kind assistance

Yours sincerely
Rodney Heath
(SUPERVISOR)

Work requested - completed.

R. Heath

BROWN UNIVERSITY

2/7/85

MINUTE SHEET

Department:

Subject:

Provisional Registration
Shiloh Secondary.

Section:

File No.

Date: 12/6/85.

21132E-

Opads/8/84MK

To-

D. Wybr.

Diane,

- ① Read the file with interest!
- ② DS has asked that the file be held pending an inspection of the improvements set out as conditions for provisional registration by CRO.
- ③ I have asked Judith Manchester to forward the outcome of that inspection to you.
- ④ at that stage would you go back to DS for a decision. You may feel able to give him a firm recommendation at that stage.

Dan Woollen

Item 504

MINUTE SHEET

Department:

Subject:

Provisional Registration
Shiloh Christian Academy.

Section:

File No. 8/2/13 Shiloh

Date: 5/6/85.

21132E-

Opads/8/84MK

To-

DS.

1. You asked me to find out whether the proprietors had taken any action in relation to the 3 conditions DSISS report mentioned.
2. I enclose the reply from the proprietors, which gives me no great comfort.
3. You may now wish to consider whether provisional registration should proceed.

Dan Woollen

Dan Woollen

180 on discussion p/ce
Luch 6/8

MINUTE SHEET

Department:

Subject:

Provisional Registration
Shiloh Secondary.

Section:

File No.

Date: 12/6/85

21132E-

Opads/B/84MK

To-

D. Wybr.

Diane,

- ① Read the file with interest!
- ② DS has asked that the file be held pending an inspection of the improvements set out as conditions for provisional registration by CRO.
- ③ I have asked Judith Manchester to forward the outcome of that inspection to you.
- ④ at that stage would you go back to DS for a decision. You may feel able to give him a firm recommendation at that stage.

Dan Woollen

Item 504

MINUTE SHEET

Department:

Subject:

Provisional Registration
Shiloh Christian Academy.

Section:

File No. 8/2/13 Shiloh

Date: 5/6/85

21132E-

Opads/B/84MK

To-

DS.

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2. I enclose the reply from the proprietors, which gives me no great comfort.
3. You may now wish to consider whether provisional registration should proceed.

Dan Woollen

Dan Woollen

180 on discussion p/ce
back 6/8



DEPARTMENT OF EDUCATION
CENTRAL REGIONAL OFFICE

Rossmore House,

123 Molesworth Street,
P.O. Box 12-345

WELLINGTON 1 JM:st

31 May 1985

Telegrams: "Schools, Wellington"

Telephone: 735 299

In reply please quote:

CENTRAL REGION TO HEAD OFFICE

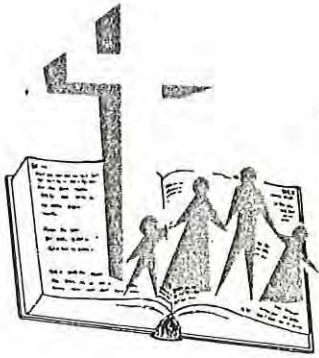
ATTENTION: SEO EDUCATION SERVICES

SHILOH CHRISTIAN ACADEMY

- ... 1. I enclose a copy of a letter from the Principal of Shiloh Christian Academy. This is a reply to our letter of 16 May of which a copy was sent to you with our submission on their application for registration.
2. Pastor Stephen claims that he is taking "immediate steps" to rectify the problems outlined in our letter. I have asked one of our secondary inspectors to call in and check what has been done.
- It is likely that this visit will take place in approximately four weeks.
3. I shall send a copy of his report to you when we receive it but in the meantime we hope that action will proceed on our submission.

Judith Manchester
for Regional Superintendent of Education

Encl



*Ed (179) comments:
25/5/85
File.*
"New Life Centre"

P.O. Box 104, Motueka

21 May 1985

THE WHOLE FAMILY INVOLVED

Mr S. Moore,
Regional Superintendent of Education,
Department of Education,
P. O. Box 12-345,
WELLINGTON



Dear Mr Moore,

Thank you for your letter dated 16 May 1985. Concerning the areas mentioned, I give you an assurance that something is being done about all three which I believe will be to the inspector's satisfaction.

I spoke with members of our staff on the matter today and immediate steps to rectify the situation are being taken.

Yours sincerely,

W. A. Stephen,
PRINCIPAL

*Please arrange for Mr Davis to visit
at his earliest convenience in order to
satisfy himself on the appropriate fire
measures taken*



MINUTE SHEET

Department: H-O.

Subject: APPLICATION FOR PROVISIONAL
REGISTRATION: SHILOH CHRISTIAN
ACADEMY

Section: Education Services

File No. 8/2/13

Date: 28.5.85

21132E-f

Opads/8/84MK

To—

Mr. D. Woollen
SEDO(S)
D.W. 29/5

1. Please find enclosed an application
from Shiloh Christian Academy for
the provisional registration of its
secondary school.

2. I am referring it to you for
comment and for making an
appropriate recommendation to DS.

Kelvin Wells
AAO(ES)

Item 504

Released under the Official Information Act 1982



DEPARTMENT OF EDUCATION

CENTRAL REGIONAL OFFICE

Rossmore House,

123 Molesworth Street,
P.O. Box 12-345

WELLINGTON 1

Telegrams: "Schools, Wellington"

Telephone: 735 299

In reply please quote:

16 May 1985

CENTRAL REGION TO HEAD OFFICE

P 20/5/85.

ATTENTION : ~~SEO~~ Education Services

APD(RW) 21/5.

APPLICATION FOR PROVISIONAL REGISTRATION :
SHILOH CHRISTIAN ACADEMY

- 1 On 11 February 1985 the managers of Shiloh Christian Academy made a further application for the provisional registration of their secondary school. In support of this application the principal pointed out that there were now eleven secondary pupils enrolled at the school and that other developments had taken place in staffing and curriculum. I enclose a copy of their application and supporting letters.
- 2 In response to the application, a team of inspectors visited the school on 22 April 1985 and reported to me. I enclose a copy of their report.
- 3 You will recall that provisional registration was declined following an earlier inspection in April 1984. The inspectors declined to recommend provisional registration firstly because of concerns over the curriculum, which it was felt was in many respects inappropriate for the students, secondly because the students' levels of work were considerably below those of their peers in state, integrated or registered secondary schools and thirdly because with a roll of seven students the secondary section could not be deemed a school in terms of the Education Act.
- 4 You will also recall that the managers continued to offer secondary education even though registration was not approved, and that the parents continued to send their children to Shiloh even though they failed to gain certificates of exemption. Preparations were in hand to undertake proceedings against the parents of the children of secondary age under fifteen years if their children were still in attendance at Shiloh at the beginning of 1985. However, when we heard that the school had a roll of more than nine pupils at the beginning of 1985, we were advised by ASSD that the school was eligible to apply again for provisional registration.