



Accredited Employer Work Visa Policy

Facilitator guide



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Introduction

Purpose

The purpose of this course is to deliver Stage 3 Employer Accreditation of the Accredited Employer Work Visa (AEWV) stream. This will be achieved by introducing the pathway attributes, application criteria, and then learning through practical experience working on case studies to provide an end-to-end view of the process.

Learning outcomes

At the end of this course, learners will be able to:

- explain what the Accredited Employer Work Visa is and why it's important
- describe what's involved in stage 3 of an Employer Accreditation Work Visa application
- give an overview of the AEWV conditions
- use immigration instructions to check stage 3 Work Visa requirements have been met in an application
- apply the end-to-end process when assessing stage 3 Work Visa activities.

Audience

This course has been developed for immigration officers that will be processing AEWV Stage 3 Work Visa.

Duration

5 hours

Prerequisites

Before undertaking this course, the learner must have completed all courses in the 'First Steps' and 'My Role' stages of the induction.

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Preparation

Guide layout

This guide uses the following layout:

Time	Topic	Resource	Your Notes
Suggested time for each section.	Instructions on how to deliver each section.	Resources needed for each section.	Background information for each section, including where content is specific to a particular role/audience. Also includes space for your notes.

Facilitator topics

The Facilitator Topics, listed in the right-hand column of each lesson plan, are designed to help the facilitator prepare for the delivery of this course. They provide generic information as well as links to relevant information, including instructions and external websites. As you deliver the course, keep the Facilitator Topic open in the background, so that you have the links at hand when you want to demonstrate or show information on the screen to learners.

Availability of Technical Advisor

Before delivering this course, contact the target training site to arrange for a Technical Advisor (TA) to be available for the full duration of the course to support facilitation and to oversee the processing of live applications.

Note: please ensure that during the practice days with the TA the learner works on applications using the full process, not the streamlined process.

General Instructions & Technical Advisor

From page 22 references are made to SOPs. At the time of writing this guide, SOPs for work visa are under review. Discuss with TA how to run these sections as there may be a general instruction in place which may override normal processing activities, or the SOPs may have changed since this guide was published.

Resources

- Facilitator computer and projector
- Participant computers
- Pens and whiteboard markers
- Case study files
- Work Visa Policy PowerPoint
- Handout of application form
- AEWV Overview Graphic
- Check with TA about General instruction and how to include them in training.
- [Accredited Employer Work Visa Instructions \(Operational Manual\)](#)
- [Accredited Employer Work Visa Operating Procedures \(Global Process Manual\)](#)

Room set-up

Refer to the Learning Delivery Team for suggested room set-up.

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Course outline

Time	Topic
5 minutes	Welcome Purpose: To welcome learners to the workshop.
40 minutes	About Accredited Employer Work Visa Purpose: To learn what the Accredited Employer Work Visa is, why it's important and how to apply.
50 minutes	Determining a Work Visa Purpose: To learn when an Accredited Employer Work Visa can and cannot be granted.
2 hours	Requirements the employment offer needs to meet Purpose: To learn and gain practical experience using INZ tools to follow processes and procedures which support an immigration assessing application concerns.
10 minutes	Overview of partners and dependent child or children Purpose: To learn about the requirements for an Accredited Employer Work Visa holder supporting a partner or dependents visit.
10 minutes	AEWV conditions and Job Change for AEWV holders Purpose: To learn about the conditions under which an Accredited Employer Work Visa is granted.
1 hour	Live activity with TA

Time	Topic
5 minutes	Close
5 hours	TOTAL

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Welcome and introduction

Learners can describe what they will learn in this session.

Resources

- Accredited Employer Work Visa Policy PowerPoint

Lesson plan

Time	Topic	Resource	Notes
5 mins	Welcome and introduction Show slide 2 Tell learners: - The agenda for the workshop on slide 2 - How the course is structured and the topics that will be covered - The time that you will be taking breaks (morning, lunch and afternoon tea breaks and what time the day finishes; ensure you cover this point at the beginning of each day) - Site specific health and safety emergency procedures Course structure and learning outcomes <i>Explain</i> Use the Course Outline as a reference as you provide learners with an overview of how the course is structured and the topics that will be covered. Explain that once we start working on the case studies they will first work in pairs, and then individually once they have gained confidence.	Slide 2	Note: Suggest to learner's that as the course progresses, they save key links to external information to their favourites so that they have easy access to these throughout the course and once they are in the role. Facilitator to remind learners to do this as the course progresses.

Time	Topic	Resource	Notes
	Session outline and learning outcomes <i>Explain that we will cover the topics listed on the slide. Also read out the learning outcomes, as they differ slightly from the topic titles.</i> By the end of this session, you'll be able to: • provide an overview of the Accredited Employer Work Visa process and applying for an Accredited Employer Work Visa. • provide an overview of the requirements of an Accredited Employer Work Visa. • provide an overview of the AEW visa timeframes and conditions • navigate the policy instructions to find answers to questions.	Slide 2	

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About Accredited Employer Work Visa

Topic outcomes

By the end of this topic, learners will be able to:

- explain what the Accredited Employer Work Visa is and why it's important
- describe what's involved in stage 3 of an Employer Accreditation Work Visa application
- use immigration instructions to confirm stage 3 Employer Accreditation requirements.

Resources

- Work Visa Policy PowerPoint
- AEWV Overview Graphic.pdf
- Handout of application form.pdf
- [Employer Accreditation Instructions \(Operational Manual\)](#)

Lesson plan

Time	Topic	Resource	Notes
5 mins	The Accredited Employer Work Visa policy – What is it? <i>Explain</i> Businesses are encouraged to train, upskill and hire New Zealand workers before they hire migrants. Employers who can't find suitable New Zealanders for a role, can apply to hire migrants on the Accredited Employer Work Visa (AEWV). <i>Play this video to give learners an overview Accredited Employer Work Visa</i> https://www.youtube.com/watch?v=1nz6navMjjQ <i>Show slide 3 to recap and give learners the AEWV Overview Graphic to refer to throughout the session.</i> There are three stages in the Accredited Employer Work Visa that must be completed and approved by INZ before the migrant can start their employment.	Slide 3 AEWV Overview Graphic.pdf	

10 mins	These are: • Employer Accreditation - the employer must be granted an employer accreditation (WA2) • Job Check - the accredited employer must have a Job Check approved by INZ for any vacancy they need to fill with a non-New Zealand citizen or resident worker (WA3) • Work Visa - a non-New Zealand citizen or resident worker must be granted an Accredited Employer work visa (WA4). Today we'll look at the third check, stage 3 Work Visa. Prior to the applicant applying for the job, the employer is accredited (stage 1) and the job they are offering has been checked and approved. Our focus is on assessing the applicant applying for the job. We are not re-assessing stage 1 or 2. <i>Explain</i> Before we get started let's take a moment to explore the purpose of the AEWV pathway and what it aims to achieve. <i>Demonstrate how to open the Operational Manual</i> • Go to Te Taura > INZkit > Operational Manual • On the left-hand side click Temporary entry class visa • Click Work visas • Click on WA Accredited Employer Instructions The objective of Accredited Employer instructions (WA1.1) Organise the class into pairs, allow 5 minutes to research the question as shown. <i>Ask: What are the 4 objectives of the Accredited Employer instructions? WA1.1(a)-(d)</i> • Bring the group back together. <i>Ask: Who can get me started on one of the objectives? Repeat for each objective.</i> • Reveal on the slides what the objectives are and discuss <i>Explain</i>	Slide 4 Operational Manual Slide 5	
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5 mins	The Accredited Employer instructions contribute to the overall objective of the ‘Work instructions’ by: • incentivising employers to employ more New Zealanders to respond to skill and labour shortages over time; and • ensuring that employers only recruit non-New Zealand citizen or residents for genuine shortages, while not displacing New Zealanders from employment opportunities or hindering improvements to wages or working conditions; and • reducing risks around business models and practices that might enable migrant exploitation; and • ensuring that employers are compliant with specific employment, immigration, and business standards, as set out in the instructions. Note: As per WA3.15(o)(iii), a Job Check or Accredited Employer work visa application will not be approved if the employment specified is: - self-employment; or - to plant, maintain, harvest or pack crops in the horticulture or viticulture industries (in this case the employer must apply to become a Recognised Seasonal Employer-see WH1). - foreign crew of fishing vessels Accredited Employer Work Visa process overview <i>Explain</i> The Work Visa ties the applicant to the accredited employer who offered the approved job they applied for in their application. If the applicant’s situation changes, they need to tell INZ so they can vary the conditions of their visa or apply for a new visa BEFORE their employment changes. For a work visa to be issued, the applicant (the migrant) must meet INZ requirements, including: • Identity – (checks are automated in the system, with concerns assessed by the identity team) • Health – (checks are automated in the system, with any concerns assessed by Health	Slide 6	
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	Assessment Team) • Character – (checks are automated in the system, with any concerns assessed by an immigration officer) • Relevant qualifications and experience required for the role as specified in the job check. • Employer offer that matches the approved job check, stage 2 of AEWV.		
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10 mins	<i>Show the slide and talk through the steps, emphasising that the policy focusses on the light blue section. Then, explain the following related point:</i> <i>Explain</i> Let's take a look at an example application form from an applicant to get a sense of the information they need to provide. <i>Give learners a copy of the application form, give them 10 mins to read through asking them to focus on the sections mentioned above.</i> • Identity – (Page 1, 2 and evidence provided page 8) • Health – (Page 6) • Character – (Page 5 and 6) • Relevant qualifications and experience – (Page 6, 7 and evidence provided page 8) • Employer offer that matches – (Page 4, 5 and evidence provided page 8) • Declarations made by the applicant. <i>Explain</i> On page 8 of the application form, you can see an applicant can fill in and complete the online form themselves or pay for assistance from a licensed immigration advisor.	Handout of application form.pdf	
10 mins	<i>Explain</i> Let's use the Operational Manual to see what's involved when applying for a Work Visa. If you didn't save it as a favourite in your browser last time, here's how to find it. <i>Demonstrate how to open the Operational Manual</i> • Go to Te Taura > INZkit > Operational Manual • On the left-hand side click Temporary entry class visa • Click Work visas	Slide 7 Operational Manual	

	- Click on WA Accredited Employer Instructions > WA4 Accredited Employer work visa instructions Applying for an Accredited Employer work visa instructions (WA4.5) Organise the class into pairs, allow 5 minutes to research the question as shown. <i>Ask: What evidence does an applicant need to include with their online form? WA4.5(b) i - iii</i> - Bring the group back together <i>Ask: Who can get me started on one of the requirements? Repeat for each objective.</i> <i>Reveal each point on the slide and explain:</i> - Applicants will apply using a unique link that was sent to them by the accredited employer. This link is connected to the specific job check that was approved at the job check stage. The link will take them to Immigration Online, which will allow the applicant to apply for their work visa. - They must include evidence demonstrating that they meet the AE Work Visa instructions, including copies of the employment agreement, the signed offer of employment, and evidence of the work experience and qualifications set out in the approved Job Check. - A fee must be paid. These bullet points are a summary. See the policy for full detail. Note - <i>The signed offer of employment does not have to be a separate document to the employment agreement, so long as it is signed by the applicant and employer and includes all information required by WA4.10.1</i>	Slide 8	
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Determining a Work Visa

Outcome: Learners can determine when to grant an Accredited Employer Work Visa.

Resources

- Accredited Employer Work Visa Policy PowerPoint
- [Accredited Employer Work Visa instructions](#)

Lesson plan

Time	Topic	Resource	Notes
10 mins	Before granting an AEWV Ask the group to go to the instructions (WA4.10(a)) and find out what an immigration officer must be satisfied with, before granting an AEWV. Summarise by showing the slide and the detail below: An immigration officer may grant an AEWV if they are satisfied the applicant: • meets the 'generic' work visa requirements for applicants (W2.10.1) • holds an offer of employment that meets our requirements Note - this relates to checking that some key terms and conditions meet the conditions set out in the Job Check approval. In some cases, we may rely on declarations from the applicant, in other cases we may check the employment agreement to verify their declarations. We are not re-assessing Job Check requirements, that's been done already. • is suitably qualified by training and experience to do the job they've been offered • where the applicant previously held an AEWV, and they reached their maximum continuous stay duration, they have spent the required time outside of NZ (WA4.10.10) • is applying with an approved Job Check number which hasn't been used to approve another AEWV unless: - the work has been varied to allow the visa holder to apply for a different employer (Job Change); or - an employer is re-using a Job Check number if they are offering continued employment to someone who holds an AEWV on 26 November 2023 for	Slide 9	

	employment paid at or above the median wage, or as part of the Care workforce sector agreement, provided their visa conditions remain the same. (as per WA4.10.20)		
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10 mins	<i>Explain</i> - We will cover the middle three bullets, later in this session. The last one is a given, as the Job Check number has either been used or not. This is taken care of by the system and is not something we as immigration officers need to do. But we will discuss Job Change. Next, we will discuss the Generic Work Visa requirements – the top bullet. Generic Work Visa requirements (W2.10.1a) <i>Explain</i> You completed learning earlier in their induction on generic requirements. Summarise the generic requirements with the bullet points below. Skip past the explanations to ‘What does this mean in practice’ if learners are up to speed with the concept of these otherwise use the information below to recap. All applicants for work visas must meet the requirements for: - lodging an application for temporary entry E4; - bona fide applicants E5 - health A4 - character A5. Summarise the contents of each of the sections, if required for your group. E4 – Lodging an application <i>Explain</i> E4 talks about the generic requirements for Lodging an application for a temporary entry class visa. What does this mean for my role? Our system automatically checks the applicant has meet these requirements. If they haven’t, our support officers assess any areas of concern. You’ll not have to assess concerns in relation to lodging an application for a temporary entry class visa as an immigration officer but it’s important you know how this happens.	Slide 10	
		Slide 11	

5 mins			
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5 mins	E5 – Bona fide E5 is about the instructions relating to assessing a person against the ‘bona fide’ requirements. <i>Ask: What are the characteristics of a bona fide applicant? (Induction week one online module)</i> A bona fide applicant for temporary entry is a person who: 1. genuinely intends a temporary stay in New Zealand for a lawful purpose; and 2. in the opinion of an immigration officer is not likely: – to remain in New Zealand unlawfully; or – to breach the conditions of any visa granted; or – to be unable to leave or be deported from New Zealand (see E5.10). <i>Ask: In AEWV, stage 1 the employer is accredited, stage 2 the job check is approved and now here in stage 3 work visa, what does a bona fide applicant look like in this context?</i> Answer: • The applicant has a lawful purpose, i.e. a work opportunity in New Zealand. • Now think of it another way, if the applicant had previously been to New Zealand and breached their visa conditions, they may not be a bona fide applicant. It would certainly be a concern for INZ, worth looking into further. What does this mean for my role? You may need to assess if an applicant is bona fide. s 6(c) s 6(c) has triggered.		
5 mins			

5 mins	A4 – Health requirements The health requirements are assessed by the Health Assessment Team who will enter a health status (ASH (Acceptable Standard of Health, or Not ASH) into our Immigration Health System (IHS). This status is sent to ADEPT for immigration officers to see if the applicant meets the health requirements. What does this mean for my role? You have no involvement with health assessment; however, you may have to inform an applicant. they don't have an acceptable standard of health. Note - Health can be a sensitive matter. If you need to decline an applicant based on 'Not ASH', discuss it with your manager or a TA first, to ensure there are no sensitive circumstances we need to manage (NSFS process).		
5 mins	A5 – Character requirements <i>Ask: Why do we assess an applicant's character?</i> <i>Answer:</i> If an applicant has previous or pending convictions, visa issues entering another country or previously provided false or misleading information, perhaps New Zealand's not for them! It's not to say they can't come to here, but INZ want to consider all the facts before allowing them to enter our borders. The requirement of good character (A5.1) states: Applicants for all visas must: 1. be of good character; and 2. not pose a potential security risk. If any person included in the application fails to meet the necessary character requirements and the character requirements are not waived, the application may be declined. What does this mean for my role?		

5 mins	Our system will assess character requirements and request Police checks from overseas or NZ Police checks if required. You may receive an activity where a police certificate needs to be checked e.g. if the applicant has declared criminal conviction in New Zealand. What does it mean in practice? <i>Explain</i> These are core requirements for many work visas. It can be confusing to begin with, but in practice, the applicant must meet the requirements set out in the job check as that will help cover the generic work visa requirements. Note - you will rely on the guidance here, and in the Standard Operating Procedures: Assess Worker Eligibility, which we'll cover shortly to teach you how to specifically check if these requirements are met.	Slide 11	
5 mins	Postpone, suspend, or cancel an application. <i>Ask: Why would we need to postpone, suspend or cancel an application?</i> Answers to include: • The employer or any of its key persons have an active investigation or case pending for any non-compliance that, if proven, would result in the employer not meeting the requirements, the application may be put on hold and any existing accreditation suspended (WA2.55(a)) for up to 3 months at a time or until there is an outcome of the investigation, whichever occurs first. WA2.10.10(j) • The employer has been placed on the labour inspectorate stand down list or when employer is subject to any active verification, compliance or investigation activities for any non-compliance that, if proven, would result in the employer not meeting the employer accreditation requirements. WA2.10.10(j) • The employer has employed someone in breach of their visa conditions • The employer is being prosecuted under Section 343(1)(d) of the Immigration Act 2009 (aids, abets, incites, counsels, or procures any other person to be or to remain unlawfully in New Zealand or to breach any condition of a visa granted to the other person under this Act) <i>Explain</i> We are now going to jump back to the AEWV instructions and pick up where we left off- in	Slide 12	

	WA4.10. Show the slide and ask the group to look at the WA4.10 instructions and find out what to do in the three situations shown on the slide. Ask for volunteers to suggest the answer for each situation.		
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5 mins	<i>Reveal the answers and confirm the correct actions.</i> <i>Summarise</i> If an employer accreditation is suspended, all the related open Job Checks/Work Visas are allocated to an Immigration Manager to decide on the best way forward. If the decision is to revoke the employer's accreditation, then you may need to tell the applicant that their employer is no longer accredited with a PPI letter. Ask your manager for guidance during this process. You can check the employer's accreditation status in ADEPT but an active alert/warning would also likely be in place on the employers profile if: • the employer had been placed on stand down list or • we had concerns about possible employer non-compliance. Before we move on let's look at what happens in the background in ADEPT when an application is submitted. <i>Use slide 13 to explain what happens in the background in ADEPT when the application is submitted. (Using the example of Ariana)</i> <i>Explain</i> 1. Ariana starts an AEWV application using the Job Check link that an Accredited Employer shared. Immigration Online supports her to complete the form. 2. ADEPT checks if the Job Check link is valid. 3. ADEPT generates an identity number and integrates with IDMe to check if the application is a new or existing identity. 4. Business rules are applied to the application, and it's prioritised. 5. A Support Officer (SO) checks face image photo quality (if the automated photo quality check fails) and Foreign Police certificates(if they have been supplied). 6. ADEPT requests any passport to be scanned, and an SO checks them.	Slide 13	
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	7. s6(c) 8. ADEPT integrates with various systems, including AMS, IHS, the NZ police check, and National Security Clearance services, to make requests and gather information. 9. ADEPT integrates with s 6(c) activity is required. 10. ADEPT creates a Risk assessment Activity, a worker Eligibility Assessment Activity, a Job Check Validation Activity, a Character Assessment Activity, and a Health Assessment activity. 11. Each IO will manually complete the assessment shown in the diagram. 12. ADEPT determines no other activities are required (as shown in the grey dotted lines). 13. If there are any concerns from the manual assessment, an RFI/PPI activity is created. (as shown in the blue dotted lines). 14. Information is requested from the applicant& RFI/PPI activity is completed. 15. The outcome of the RFI/PPI is recorded as instructions met; ADEPT determines no other activities are required. 16. Targeted or randomised quality checks are completed. 17. The applicant receives notification that there is a decision on her visa application. Now let's look at the tools available for assessing an application.		
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Requirements the employment offer needs to meet

Outcome: Learners can provide an overview of the requirements for the offer of employment.

Resources

- Accredited Employer Work Visa Policy PowerPoint
- [Accredited Employer Work Visa instructions](#)

Lesson plan

Time	Topic	Resource	Notes
10 mins	INZ tools for assessing applications Briefly explain the INZ tools used when assessing applications. Ask learners to navigate to each tool and encourage them to save both tools as favourites in their web browser. Tools • Operational Manual – we’ve already been looking at the Operational Manual, which are the immigration instructions we use based on the Immigration Act. • Global Process Manual – contains step-by-step standard operating procedures (SOPs) for processing visa applications. Instructions for accessing Global Process Manual On Te Taura (The Link) go to About us, select Our groups, then Immigration New Zealand, then Resources, finally click INZkit to access the following: 1. Click Processing applications, click on View under ‘Global Process Manual’, click Accredited Employer, click Accredited Employer Work Visa 2. Click on Assess Worker Eligibility Ask learners to focus on ‘When to use’, ‘Context’ and point 1 ‘Assess whether the applicant is	Slide 14	

	suitably qualified to do the job where the occupation requires registration’. Explain that each step in the SOP relates to an individual assessment criteria generated by ADEPT, you do not need to follow the SOP through step by step. You can just refer to the relevant step of the SOP for details on how to assess an assessment criteria. <i>Explain</i> Using the Operational Manual in conjunction with the Global Process Manual (SOPs) are your ‘go to’ tools for application processing. Over time you’ll become familiar with these tools, later on in the session we’ll get you started!		
5 mins	Overview of the requirements (WA4.10.1 Requirements for the employment offered) <i>Summarise:</i> The offer of employment must: • be from an accredited employer If you are required to check the employment agreement, make sure the employer’s name matches with the accredited employer name • be genuine • have the same details as the approved job • have the same (or more favorable) Terms and Conditions as the approved job • still meet ‘acceptable employment’ requirements. We are going to look at these requirements in some more detail now.	Slide 15	
10 mins	Offer must be genuine <i>Explain</i> The offer of employment must be genuine and include the following information: • name, address & phone number of the employer • name & address of person the job is offered to • a full job description including:	Slide 16	

	– job title, address, type of work, duties and responsibilities, details of pay, conditions of employment, hours of work, duration of the job, and how long the job offer is open. • It must not include a trial period. WA4.10.1(d) and WA3.15(q)(vii) Note - It may not be necessary to check these are present in every case. Speak to an experienced immigration officer or TA for guidance e.g. the specific address of the employer doesn't need to be included, the employee will know this already. The address of the employee is also not really needed. We can use these instructions if we have a huge concern around this area. <i>Ask: What is a 'genuine' job?</i> Answer: A job that is real, not false and not fraudulent <i>Explain</i> s 6(c) refer to AEWV Overview Graphic, we know the employer is genuinely operating as a business that is compliant with relevant standards. We have also established the job itself is genuine in the context of the employer's business. Organise the class into groups, allow 5 minutes to research the question shown below and discuss potential indicators of a non-genuine jobs. <i>Ask: What things might raise concerns around genuine jobs at this point?</i> Answers: • There is strong evidence that the applicant has paid for the job, or is engaging in wage recycling (where they are paid a higher wage on paper but pay some of the wage back to the employer) • The employer is a family member, and the applicant doesn't appear to have the right experience or qualifications for the role. Emphasise that in most cases, employers and applicants are genuine s 6(c) s 6(c) given what we already know. Ensure you follow the risk ratings of the applications. Note s 6(c)		
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AEWV Overview
Graphic.pdf

5 mins	Offer must have the same details as the approved job <i>Explain</i> These details of the employment offered must be the same as in the approved job, from the Job Check stage: • Location • Occupation • Hours of work (the minimum guaranteed hours must not be less, and the maximum must not be more, than the approved job) • the remuneration must be within the approved range. • the direct employer. <i>Ask: what do you think you need to consider if the approved job gives a range of hours?</i> <i>Answer: Again, the hours in the offered employment must be within the range provided in the approved job.</i> Note - Once we are processing applications in ADEPT, most of this will be automated in the system. The system will generate an activity when there is a mismatch with what the job check contains and what has been declared or where the employer is triangular or franchisee.	Slide 17	
30 mins	Activities: Case Study 1 and 2 <i>Explain</i> We are going to look at a common assessment activity you'll need to complete. <i>Use the scenario below to explain that the group needs to:</i> • Read the Concern details. • Check the Related Instructions and SOP for guidance on what to do. • Decide if the INZ Instruction has been met. • Explain the rationale behind your decision	Slide 18 and 19	

Case Study 1: Job Check Validation Activity	Review Concern: Assess whether details of the job match those included in the approved Job Check	Related Instruction: WA4.10.1(c)	SOP: Assess Job Check Validation
Concern details: The approved Job Check is for a pay rate of \$28-30 per hour, the applicant has been offered \$50 per hour on the offer of employment.			
What do you need to do?: Assess the application against the approved Job Check to see if it meets requirements.			
Prompts: Is there a concern? Yes What is the concern? Difference in hourly rate Hint: Direct them to pay rate if needed			
Instruction met: No	Reason: PPI and decline if the pay rate isn't changed to be within the approved Job Check conditions. This is important because Job Check requires the pay rate is in the advert to match the job offer – advertising a \$50 hourly rate may have attracted more NZ citizens or residents to apply for the role.		
SOP Reference:			
If		Then...	
The details of the employment are the same as those approved as part of the Job Check application		Record this in ADEPT and enter 'Yes' in the instruction met field	
The details of the employment are NOT the same as those approved as part of the Job Check application		Enter 'No' in the instruction met field. Select PPI as the recommended action and provide reasons for the next IO to pick up the PPI activity	

Case Study 1 Debrief

- Ask the group how many thought the instruction was met –Why/ Why not and then ask them how they came to the decision and what did they do?
- Is the difference significant? If so, why/why not? What could we use to assist with rationale (market rate information). Would the difference in pay have attracted a NZ?

Case Study 2: Job Check Validation Activity	Review Concern: Assess whether details of the job match those included in the approved Job Check	Related Instruction: WA4.10.1(c)	SOP: Assess Job Check Validation
Concern details: The approved Job Check is for a pay rate of \$40-47 per hour, however the applicant has been offered \$49 per hour.			
What do you need to do?: Assess the application against the approved Job Check to see if it meets requirements.			
Prompts: Is there a concern? No What is the concern? Not applicable Hint: Direct them to pay rate if needed			
Instruction met: Yes	Reason: For a very minor \$1 difference, consider whether the extra \$1 would have attracted someone in NZ to apply for the role back at the job check stage. Probably not – however at the lower end of the market the situation might be different. E.g. approved job check is \$25-26, applicant is offered \$28. That could make more of a difference to someone. Note: If the difference was as big as \$1 per hour, an EI shall be considered and discussed with TAs.		
SOP Reference:			
If		Then...	
The details of the employment are the same as those approved as part of the Job Check application		Record this in ADEPT and enter 'Yes' in the instruction met field	
The details of the employment are NOT the same as those approved as part of the Job Check application		Enter 'No' in the instruction met field. Select PPI as the recommended action and provide reasons for the next IO to pick up the PPI activity	

Case Study 2 Debrief

- Ask the group how many thought the instruction was met – Why/Why not? ask them how they came to the decision and what did they do?
- Is the difference significant? If so, why/why not? What could we use to assist with rationale (market rate information). Would the difference in pay have

attracted a NZ?

Time	Topic	Resource	Notes
5 mins	Employment offered must still meet ‘acceptable employment’ requirements <i>Explain</i> The employment must continue to meet all other requirements for acceptable employment as specified at WA3.15, including the remuneration thresholds in effect at the time the Accredited Employer work visa application is made. <i>Click the link, to remind the group of the requirements of WA3.15.</i> Remind learners and emphasise trust in the system: ADEPT automates a lot of the assessment process, it will generate a manual activity for an immigration officer to assess when a risk is triggered or a concern is identified. If this happens you need to focus on the concern, in this case the pay rate and assess if the requirements have been met. Avoid re-assessing job check instructions.	Slide 20	
10 mins	Is the applicant suitably qualified to do the job? (WA4.10.5) <i>Explain</i> • The applicant is suitably qualified if they have the minimum role requirements listed in the Job Check, including qualifications, work experience, skills, and other specifications. • An immigration officer may accept that an applicant is suitably qualified, without seeing evidence, where: – an IO has already assessed and accepted evidence as part of a previous application; or – the applicant holds evidence of full or provisional occupational registration, when the job requires registration. <i>Explain</i> While the approved Job Check may specify a NZ level of qualification, we do not necessarily need to see a NZ qualification or a formal assessment from the NZQA of an overseas qualification (International Qualification Assessment - IQA) to meet the Job Check requirements.	Slide 21	

	If you are satisfied that an overseas qualification is broadly comparable to the level of qualification stated in the approved Job Check, you can be satisfied that the application meets requirements. E.g. it should be reasonably easy to Google a qualification from the UK or Australia and see how it might compare to an NZ qualification. If it's from a country without a comparable education system you might need to ask for an International IQA if you can't work out where it sits. Note - <i>Speak to a TA if you are unsure whether or not to request an IQA from the client (i.e. for non-Green List occupations).</i> The exception to this is where the qualification is required for the purposes of meeting the requirements of a Green List occupation. In that case, the qualification needs an IQA unless it is exempt from assessment by virtue of being listed on appendix 3 of the INZ Ops Manual (bring up appendix 3 for IOs to look at).		Green List Occupations Green List occupations are hard-to-fill, high-skill roles that provide a priority pathway to residency.
30 mins	Activities: Case Study 3 and 4 <i>Explain</i> Let's look at another common assessment activity you'll need to complete. <i>Use the scenario below to explain that the group needs to:</i> • <i>Read the Concern details</i> • <i>Check the Related Instructions and SOP for guidance on what to do</i> • <i>Decide if the INZ Instruction has been met</i> • <i>Explain the rationale behind your decision</i>	Slide 22 and 23	

Case Study 3: Worker Eligibility Activity	Review Concern: Assess whether the applicant is suitably qualified to do the job	Related Instruction: WA4.10.5(a)	SOP: Assess Worker Eligibility
--	---	---	---

Concern details: The approved Job Check requires 3 years of experience. Applicant has 1 year of experience.

What do you need to do?: Assess whether the applicant is suitably qualified to do the job.

Prompts: Is there a concern? Yes

What is the concern? Applicant has insufficient experience

Hint: Work experience

Instruction met: No

Reason: PPI the applicant stating they do not meet Job Check requirements and need to provide evidence of more experience. This is important because the Job Check requires the level of experience in the advert – advertising with just 1 year of experience required may have attracted more people in NZ to apply for the role.

SOP Reference:

The applicant does not hold the qualifications, work experience, skills or specifications for the job

Enter 'No' in the instruction met field.

Select PPI as the recommended action and provide reasons for the next IC to pick up the PPI activity

Case Study 3 Debrief

- Ask the group how many thought the instruction was met – Why/Why not?

PPI the applicant stating they do not appear to meet the JC requirements and provide them an opportunity to provide further evidence.

It is important that the applicant meets this requirement, otherwise they may not have the relevant skills for the role. If one year is sufficient, then why did employer advertise for 3, and if one is sufficient, could a NZer have fit the role?

Case Study 4: Worker Eligibility Activity	Review Concern: Assess whether the applicant is suitably qualified to do the job	Related Instruction: WA4.10.5(a)	SOP: Assess Worker Eligibility
Concern details: The approved Job Check requires 3 years of experience. Applicant has 2 years and 9 months of experience.			
What do you need to do?: Assess whether the applicant is suitably qualified to do the job.			
Prompts: Is there a concern? No What is the concern? Not applicable Hint: Work experience			
Instruction met: Yes	Reason: If we are satisfied the applicant can do the job, and the applicant is only narrowly short of not meeting the requirements, we can consider that they meet the intent of the Job Check, and that approving would not undermine the intent of the instructions.		
SOP Reference:			
If The applicant holds the qualifications, work experience, skills or specifications for the job AND The immigration officer is satisfied that the information is genuine		Then... Record this in ADEPT and enter 'Yes' in the instruction met field	

Case Study 4 Debrief

- Ask the group how many thought the instruction was met – Why/Why not?
- Is the intent of what was approved at JC met? What resources could you consider assisting in your rationale? (ANZSCO/Aria).

In this case, as the applicant holds only slightly less WE as outlined, could possibly rationalise. Case-by-case, what WE was provided etc.

Time	Topic	Resource	Notes
5 mins	AEWV timeframes/currency (WA4.15a-c) <i>Explain</i> We are going to skip past some of the details in WA4.10 to look at the length of time you can grant a AEWV for, to help us work through the next topic of required time spend outside NZ. <i>Explain Visa timeframes using the slide</i> An Accredited Employer Work Visa may be granted for the offered employment period, up to a maximum of: • 5 years for employment at, or above, the median wage We can grant less than the 3-year maximum if the applicant doesn't have medicals or Police Checks. E.g. If the applicant has provided medicals but not provided a Police Check (and there are no character concerns) we can grant a 24-month visa for employment paid above the median wage if the applicant has declared they intend to stay less than 24 months. • 3 years for employment below the median wage, unless a 2-year visa would exceed the maximum allowed period for applicants who are subject to a 'required time spend outside NZ' under WA4.10.10. In which case the visa can be granted for the remainder of the 2-year period.	Slide 24	
10 mins	Maximum continuous stay and required time spent outside of NZ (WA4.10.10) <i>Explain</i> Maximum continuous stay is the total time an applicant can be on an AEWV before they must spend time outside New Zealand to be eligible for another AEWV. <i>Ask: what is time spent outside NZ?</i> Answer: When the applicant reaches the maximum continuous stay, you must leave New Zealand for at least the required amount of time to be eligible for another AEWV. <i>Use the table on the slide to explain the time spent outside of NZ</i>	Slide 25	Suggest the learners to look through the immigration website first to learn about the maximum visa length and the maximum continuous stay.

			AEWV Maximum visa length
--	--	--	--

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	Applicants subject to spend time outside NZ <i>Ask:</i> <i>What visa condition could be applied here?</i> • An applicant was approved a two-year work visa as a Fast-Food Cook at the pay rate of \$28 an hour. This pay rate is below the median wage but allowed as the role is exempt from the median wage (appendix 14). • How long must they leave NZ before we grant them another visa? • The applicant is unable to support a family member and must leave NZ for 12 months before we can grant another visa paid at below the median wage beyond the 2-year period. • Towards the end of their two-year visa, the applicant applied for a new visa as a Cook, paid at \$29.66 per hour. <i>Ask:</i> Can they be approved a 3-year AEWV without having to spend time outside NZ? <i>Answer:</i> Yes, they may be approved a 3-year AEWV without having to spend time outside of NZ and can now support family members.	Slide 26	
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Overview of partners and dependent child or children

Outcome: Learners can describe the requirements for an Accredited Employer Work Visa holder supporting a partner or dependents visit.

Resources

- Accredited Employer Work Visa Policy PowerPoint
- [Accredited Employer Work Visa instructions](#)

Lesson Plan

Time	Topic	Resource	Notes
10 mins	<i>Explain</i> An Accredited Employer Work Visa holder who is paid at least twice as the median wage OR is working in a Green List occupation can support: • open work visas for partners An Accredited Employer Work Visa holder who is paid at or above the median wage and are NOT working in a Green List occupation can support: • work visas for partners with the following conditions. ○ they can only work for an Accredited Employer, AND ○ are paid at least the median wage. ○ An Accredited Employer Work Visa holder may support a visitor or student visas for dependent children, as long as they meet the income requirement, see minimum income threshold specified at V3.10.10 or U8.20 If they are paid under the median wage, they can also support a visitor visa for your partner.	Slide 27	

	If they can't support their partner or dependent children to apply, the partner and dependent children can apply for a visa in their own right.		
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AEWV conditions and Job Change for AEWV holders

Outcome: Learners can describe the conditions under which a AEW Visa is granted.

Resources

- Accredited Employer Work Visa Policy PowerPoint
- [Accredited Employer Work Visa instructions](#)

Lesson Plan

Time	Topic	Resource	Notes
5 mins	AEWV Conditions (WA4.15d&e) <i>Ask the group to go to WA4.15 d&e and read the content. After two minutes, ask a volunteer to summarise it.</i> Reveal the paraphrased summary, as shown below: <i>When granted, the AEWV holder must:</i> • work in a specified occupation and location, for a specified employer • be paid at or above a specified remuneration level • provide evidence of the payment of remuneration, if requested by INZ • not be placed in a triangular employment arrangement unless the approved job specifies that. <i>Remind the group</i> The Visa timeframes/currency topic is also contained in this area of the instructions, and that we looked at that earlier in the session, as part of understanding the time spent outside of NZ rules. Note - that in ADEPT these conditions will be set automatically and be the same as those specified in the approved Job Check.	Slide 28	

5 mins	Job Change for Accredited Employer Work Visa holders <i>Explain</i> Accredited Employer Work Visa (AEWV) holders can apply to vary their employer, job, location or a combination of these. This process is known as Job Change in the instructions as a more plain-English name for employers and applicants than ‘Variation of Conditions’. Applications for a Job Change for an Accredited Employer Work Visa can be submitted via the Immigration New Zealand website: Application for a variation of conditions for work visa holders Immigration New Zealand The employer must be accredited under AEWV and have a valid Job Check for your Job Change application. Ask learners to read through the instructions: E3.26.1.20.	Slide 29	
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Live activity with TA/SIO

Topic outcomes

By the end of this topic, learners will be able to apply the end-to-end process when assessing an Accredited Employer Work Visa activity.

Topic resources

- Facilitator computer and projector
- Participant computers
- Live activities

Lesson plan

Time	Topic	Resource	Your notes
1 hour	This session could also be run as a demonstration by the TA, showing the group live activities in ADEPT. Technical Advisor to allocate ADEPT activities. Explain that learners can raise their hand at any time to ask questions of the TA or the facilitator. Explain that each time learners get to a point of wanting to make a determination in ADEPT they are to stop and seek approval from the TA before proceeding. Explain that this is crucial as the learners do not yet have the authority to make such decisions. If learners get to a point that they have determined that further information is required, write a bullet list of required information, and show it to the TA. Once approved the TA explain the next steps. Provide the learners with a new activity to work on.	Live assessment activities	

Close

Outcome: Learners reflect on what they've learnt and ask final questions.

Resources

- Accredited Employer Work Visa Policy PowerPoint

Lesson Plan

Time	Topic	Resource	Notes
5 mins	Session close • Answer any final questions.	Slide 30	
	Reflect <i>Use a reflection activity from your facilitation toolkit that is different from the activity you used in the previous workshop. For e.g. You may choose one of the following activities, or merge two activities.</i> • Small groups, different to those they've been working in during the course, share their key takeaways. • Small groups write 1-2 of the hardest questions they have about the topic – Other groups then answer those questions. • Sit learners in a circle - have them ask a question they have that is unanswered. They then throw a ball to another learner – the learner who catches the ball answers the question. • Put key topic words on cards and put them in a bag/hat - have the learners draw a card and talk about the topic for 30 seconds. After the small group activity, ask the group to show 1-5 fingers in response to the question, "How confident are you in completing the tasks you learned in this session?"		

Genuine Business Assessment

RK9 Holdings Limited

Dynamics 365

ADEPT - Application Processing System

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CP

☰

Home

Recent

Pinned

Dashboards

My Work

Applications

Employer Accreditati...

Job Checks

User Associations

User Team Associati...

Visa Applications

Fee Waiver Tokens

Risk Briefs

Potential Risks

Update Person Details

Privacy Request

EA000s9(2)(b)(ii)

- Saved

Theo Loretz

In progress

Owner

Internal Status

General

Employer Details

Key People

Assessment Activities and RFI

Risk and Risk Monitoring Activities

Documents

Related

Assessment Activities

+ New Assessment Activ...

+ Add Existing Assessm...

Refresh

Name	Assessment Activity Type	Source	Outcome	Owner	Created On
EA000s9(2)(b)(ii)	Genuine Business Assessment	Genuine Business Assessment	Manual	Theo Loretz	30-August-2022 4:11 PM

1 - 1 of 1

Requests for More Information

+ New Request for More...

+ Add Existing Request f...

Refresh

Name	Information requested	PPI	Response by	Applicant Response	Applicant Response Date	Final Outcome
No data available						

0 - 0 of 0

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A160056 

Assessment Number

Complete assessment activity

Decline Content 

Need Help?

1

Declarations

Insolvency Check

Related Documents

Quality Control

3

Employer Accreditation

Business Name
Renewal
NZBN
Registration
Date
Industry Classification

s9(2)(b)(ii)

No

System Concerns

System Concern

Created On

No physical or online presence

30/08/22 03:59

Declarations

Is your organisation registered as an employer with Inland Revenue? Yes

Provide details about why your organisation is not registered with Inland Revenue

Organisation IRD number s9(2)(b)(ii)

Does your organisation operate from a physical address? Yes

Is address your org primarily operates from the same as the physical address entered in Org details? Yes

Operating address of organisation Unit D- 95-97 Custom Street West, Auckland

Briefly explain how your organisation conducts business without an operating address

2

Does your organisation have an online presence? No

Website URL

Organisation type

As a sole trader, is New Zealand your primary place of established residence?

Provide details

As a sole trader have you been bankrupt or subject to a No Asset Procedure?

Provide details

Is New Zealand the primary place of established residence for at least one partner?

Provide details

Are any of the individual partners or any of the general partners bankrupt/subject to No Asset Pro

Provide details

Is New Zealand the primary place of established residence for at least one trustee?

Provide details

Has your organisation been operating for at least 24 months? Yes

Has your organisation made a loss over the last 24 months? No

Provide details

In every month for the last six months, has your organisation had positive cash flow?

Provide details

Does your organisation have sufficient capital and/or external

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Declarations

Insolvency Ch

1

Related Documents

Quality Control

Employer Accreditation

Business Name

Renewal

NZBN

Industry Classification

Registration

Date

s9(2)(b)(ii)

No

System Concerns

System Concern

Created On

No physical or online presence

30/08/22 03:59

Document Type

All

Employer Accreditation Application Download

[Document Metadata for Employer Accreditation](#)

3

Related Documents

Document Type

File Name

Date Received

Authorisation form

[Declaration Form.pdf](#)

8/26/2022 12:38:42

AM

Receipt document

[Document for Application Fee](#)

8/26/2022 12:53:50

AM

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New Zealand Business Number

New Zealand Business Number (NZBN) of your organisation

s9(2)(b)(ii)

Organisation details

New Zealand Business Number

s9(2)(b)(ii)

Organisation name

s9(2)(b)(ii)

Registration date

s9(2)(b)(ii)

Industry classification

G411020 General store operation - mainly grocery

Registered address

s9(2)(b)(ii)

Key people

s9(2)(a)

Further organisation details

Trading name of organisation

s9(2)(b)(ii)

Physical address of organisation

s9(2)(b)(ii)

google.com/search?q=oms+grocery+mart+and+lotto&rlz=1C1GCEB_enNZ996NZ996&oq=oms+grocery+mart+and+lotto+&aqs=chrome..69i57j0i10i22i30i457j0i22i30j0i390i3.5214j0j7...

General

Admin

Processing

Industry

Offshore

AEWV ADEPT

Google

oms grocery mart and lotto

All

Maps

News

Images

Shopping

More

Tools

SafeSearch on

About 30,700 results (0.51 seconds)

s9(2)(b)(ii)

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s9(2)(b)(ii)

A160056

Assessment Number

Complete assessment activity

Assessment Details

Activity Status	On Hold
On Hold Reason	*  Pending internal advice

Assessor Theo Loretz

Outcome ---

Response Received	Reason
Response Received	Reason

Subjected to QC

 Edit Activate Deactivate Email a Link

1

2

Sort Order

— — —

Page 1

[+ New Assessment Conc...](#)
[Add Existing Assessm...](#)
[Refresh](#)

Decline Content

Genuine Business Assessment

Mutts Cutts Limited

RELEASED UNDER THE
OFFICIAL INFORMATION ACT

Trading Name **Roberts Curtis**

Industry Classification **S953925**

A153675 

Assessment Number

Complete assessment activity

Assessment Details

Accreditation
Application

Activity Status

In progress

Assessor

 Jan Sekihara

Application ID EA000s9(2)(b)(ii)

Employer Name s9(2)(b)(ii)

1

 [View Assessment Activity Details](#)

<https://app.powerbi.com/groups/404fc964-c172-4f65-86cf-7206397297eb/reports/69e6dc...>

Outcome

■■■

Under Assessment

 Confirm Outcome

— — —

 Change Outcome

— — —

Response Received	Reason
Response Received	Reason

...

🔒 Subjected to QC

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 Add Existing Assessm...
 Refresh
 Flow

Group By: (no grouping) ▼

3

4

5

✓ | Review Concern ▾

Related Instruction (Ass... 

Instructions Met

Action

Reason Sort Order  

Employer must: - have not made a loss (before depreciati...

WA2.10.1(b)

...

...

Page 1

[+ New Assessment Conc...](#)
[Add Existing Assessm...](#)
[Refresh](#)

Related Instruction (Ass... 

PPI Content ▾

Decline Content

1

Declarations

Insolvency Check

Related Documents

Quality Control

3

Employer Accreditation

Business Name	Renewal	NZBN Registration Date	Industry Classification
s9(2)(b)(ii)	No	4/14/2009 12:00:00 AM	S953925 - Dog grooming

System Concerns

System Concern	Created On
Employer has declared they are not profitable, do not have positive cash flow, do not have sufficient capital or investment or have a credible two year plan	25/08/22 21:58

Declarations

Is your organisation registered as an employer with Inland Revenue? Yes

Provide details about why your organisation is not registered with Inland Revenue

Organisation IRD number s9(2)(b)(ii)

Does your organisation operate from a physical address? Yes

Is address your org primarily operates from the same as the physical address entered in Org details Yes

Operating address of organisation s9(2)(b)(ii)

Briefly explain how your organisation conducts business without an operating address.

Does your organisation have an online presence? Yes

Website URL www.muttibusiness.co.nz

Organisation type

As a sole trader, is New Zealand your primary place of established residence?

Provide details

As a sole trader have you been bankrupt or subject to a No Asset Procedure?

Provide details

Is New Zealand the primary place of established residence for at least one partner?

Provide details

Are any of the individual partners or any of the general partners bankrupt/subject to No Asset Pro

Provide details

Is New Zealand the primary place of established residence for at least one trustee?

Provide details

Has your organisation been operating for at least 24 months?

Has your organisation made a loss over the last 24 months?

Provide details

In every month for the last six months, has your organisation had positive cash flow? Yes

Provide details - Profit and Loss Statement attached

Does your organisation have sufficient capital and/or external

2

Declarations

Insolvency Ch

1

Related Documents

Quality Control

Employer Accreditation

Business Name	Renewal	NZBN	Industry Classification
s9(2)(b)(ii)	No	4/14/2009 Registration Date	S953925 - Dog grooming

System Concerns

System Concern	Created On
Employer has declared they are not profitable, do not have positive cash flow, do not have sufficient capital or investment or have a credible two year plan	25/08/22 21:58

Document Type

All

Employer Accreditation Application Download

[Document Metadata for Employer Accreditation](#)

3

Related Documents

Document Type	File Name	Date Received
Accreditation approval	Document for Accreditation Approval	9/5/2022 8:45:44 PM
Other Financial - (EA - JC)	Mutts Cutts Ltd - Profit Loss [1].pdf	8/24/2022 11:22:00 PM
Receipt document	Document for Application Fee	8/24/2022 11:38:57 PM

2

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Accreditation pathway

Pathway

Has your organisation been operating or trading for more than 12 months?

No

1

Based on the above definition, will your organisation place Accredited Employer Work Visa holders with a controlling third party?

No

Based on the above definition, is your organisation a franchisee employer?

No

Will your organisation employ six or more Accredited Employer Work Visa holders at any time while you hold accreditation?

No

Financial information

In every month for the last six months, has your organisation had positive cash flow?

Yes

2

Provide details

Profit and Loss Statement attached

3

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Profit & Loss

s6(c)

For the month ended 31 August 2022

	Aug-22	Jul-22	Jun-22	May-22	Apr-22	Mar-22	YTD
Income							
Interest Income	12	12	6	3	3	3	24
Sales	6,870	16,419	28,665	33,271	29,546	33,271	148,045
Total Income	6,870	16,419	28,671	33,274	29,542	33,269	148,045
Less Cost of Sales							
Shampoo	256	125	429	256	75	256	2,397
Vet	648	375	-	648	300	648	2,619
Total Cost of Sales	904	500	429	905	375	904	5,017
Gross Profit	5,966	15,919	28,242	32,369	29,167	32,365	143,028
Less Operating Expenses							
Bank Fees	10	-	15	20	10	10	75
Cleaning & Laundry Expenses	-	-	20	25	15	15	75
Donations	-	-	47	47	47	35	176
Entertainment	-	-	-	259	-	-	259
Fees & Subscriptions	266	200	338	458	567	200	1,963
Flowers and Decorations	-	-	-	-	70	70	140
General Expenses	-	-	97	126	95	95	413
Insurance	149	65	141	149	149	149	802
Light, Power, Heating	-	-	233	156	176	176	741
Printing & Stationery	-	-	-	285	-	-	285
Rent & Rates	-	-	1,026	1,282	1,282	1,282	4,872
Repairs and Maintenance	-	-	290	-	-	-	290
Replacement Tools, Hardware	-	-	1,487	1,274	1,100	1,100	4,961
Salaries and Wages	-	-	14,607	12,588	12,000	10,457	49,652
Staff Meals & Requisites	-	-	-	12	-	-	12
Telephone & Internet	345	200	174	410	400	345	1,874
Uniforms & Protective Clothing	-	-	2,613	-	-	750	3,363
Total Operating Expenses	704	475	21,088	17,091	15,911	14,684	69,953
Net Profit	5,262	15,444	6,154	15,278	13,256	17,681	73,075

A153675 

Assessment Number

Complete assessment activity

Assessment Details

Accreditation
Application

Activity Status

In progress

Assessor

 Jan Sekihara

Outcome

...

Under Assessment

 Confirm Outcome

...

 [Change Outcome](#)

...

Response Received	Reason
Response Received	Reason

Subjected to QC

— — —

 Add Existing Assessm... Refresh Flow

1

2

Related Instruction (Ass...

Instructions Met

Action

Reason Sort Order

WA2.10.1(b)

Yes

...

The business has been operating less than 24 months and have declared they have had positive cashflow for each of the last 6 months. A profit and loss statement has been provided as proof of this"



Page 1

[+ New Assessment Conc...](#)
[Add Existing Assessm...](#)
[Refresh](#)

Related Instruction (Ass...

Letter Header ▾

PPI Content ▾

RFI Content ▾

Decline Content

Risk assessment

TJ Tiling Limited

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OFFICIAL INFORMATION ACT

EA0000's9(2)(b)(ii)

General

Application Details

Name *

Application ID EA0000 s9(2)(b)(ii)

Accreditation Type

Primary Contact

Employer

 NZBN

Trading Name

Industry Classification

2 Priority

Internal Status

External Status

 Status

3 Submitted Date

 Submission status

Other Details

NSFS --

Decision Details

Outcome ---

Outcome Reason --

Decided By --

Approved Date

Approval Attributes

 [Decline Letter Template](#)

 Decline with Custom Letter

Reconsideration
Eligibility Date

1	Name ▾	Assessment Activity Type ▾	Source ▾	Outcome ▾	Owner ▾	Created On ▾
EA0000	s9(2)(b)(ii) EA Risk Assessment	EA Risk Assessment	Manual	Instruction Met	Natalya Samson	08-July-2022 1:20 PM

1 - 1 of 1

Page 1

Requests for More Information

Name ↓ ▾ Information requested ▾ PPI ▾ Response by ▾ Applicant Response ▾ Applicant Response Date ▾ Final Outcome ▾

No data available

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Page 1

Need Help?

A68195 Assessment Number

Assessment Activity

Risk Related

Complete assessment activity

Assessment details

Application ID EA000 s9(2)(b)(ii)

1 Employer Name s9(2)(b)(ii)

[View Assessment](#)
[Activity Details](#)

Activity Status ---

Variation of
Condition ---
Application

🔒 Outcome

☐ Confirm Outcome

Change Outcome ---

Response Received
Reason

Subjected to QC

Assessor **Natalya Samson**

Employer
Accreditation
Application

Risks

[+ New Risk](#)
[Add Existing Risk](#)
[Refresh](#)
[Flow](#)

○ Risk Area ▾
Specific Risk ▾
Risk Level ↑ ▾
Advice Link ▾
Profiling ... ▾

Employer misrepresentation	Premiums / wage recycling	---	Medium	http://inz...	Emg '---' r...
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1

Risks

Key People
Alert/Warnings

Employer's
Alert/Warning

Related Documents

2

Quality Control

Employer Accreditation

Business Name	Renewal	NZBN Registration Date	Industry Classification
s9(2)(b)(ii)	No	2/16/2016 12:00:00 AM	

System Concerns

System Concern	Created On
Employer organisation has existing Alerts	8/07/22 01:02
Risk assessment required as risks are identified by BRE	8/07/22 01:14

Risk

Risk Level	Risk Area	Specific Risk	Risk Rule	Risk Advice Link
Medium	Employer misrepresentation	Premiums / wage recycling	E1009	http://finzkit/publish/RiskAdvice/E1009.htm

Verification Activity

Verification Type	Priority	Verification Outcome	Source	Modified By	Created On
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Released Under the Official Information Act

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Risk Rule	E1009	Risk Actor	---
Advice Link	http://inzkit/publish/RiskAdvice/E1009.htm	Accreditation	EA0000s9(2)(b)(ii)
Risk Category	---	Profiling Advice	Employer has an active or expired warning.
Risk Level	Medium		
Risk Area	Employer misrepresentation		
Specific Risk	Premiums / wage recycling		
Risk Assessment Response	(No Name)		

Outcome	
Treatment Required	No
Comments	The risk of wage recycling is not captured by accreditation instructions. The risk has been addressed.
Risk Treatments	
Reason/Outcome	Risk Mitigated
Recommended Outcome by VO	---