

# COVID-19 Pandemic Management Plan – Evaluation form

Below is a summary of the guidelines contractors are expected to adopt when working on the campus under the different COVID19 levels. It is understood that PCBU's will have internal processes they sit behind each COVID level. All plans will be assessed against this criteria designed to keep both students and staff safe at all levels. For more information contact LU H&S Team: [hs@lincoln.ac.nz](mailto:hs@lincoln.ac.nz)

Pandemic level	Level 4	Level 3	Level 2	Level 1	Level 0
Campus operations	Campus closed – no work activity permitted	Campus open but with restrictions	Campus open but with limited restrictions	Campus open But with some restrictions	Campus open No restrictions
Work activity permitted on campus at each Pandemic level	Only "essential" work activity permitted	Work activity on campus can proceed, with extra mitigations	Work activity on campus proceed, with limited mitigations	Work activity on campus can proceed, with usual mitigations	Normal work activity on campus can proceed
<b>The lead PCBU (inclu. sub-contractors) are to ensure the following mitigations are in place at each level when working on campus</b>					
<b>Elimination controls</b>	n/a	✓ Actively encourage COVID vaccination in work teams / bubbles	✓ Actively encourage COVID vaccination in work teams / bubbles	✓ Actively encourage COVID vaccination in work teams / bubbles	Actively encourage COVID vaccination in work teams / bubbles
<b>Vaccination</b>					
<b>Isolation controls</b>	n/a	✓ the team working on campus keep to own work bubble at all times	✓ the team working on campus keep to own work bubble at all times	✓ Restrict working across other work bubbles as far as practicable	No restrictions required
<b>Social distancing while on campus</b>		✓ Keep 2m away from others not in same work bubble	✓ Keep 1m away from others not in same work bubble	✓ Use barriers/ signage to indicate work area / bubble	
		✓ Use barriers/ signage to indicate work area / bubble	✓ Use barriers/ signage to indicate work area / bubble		
		✓ Breaks are scheduled so other work bubbles do not interact	✓ Breaks are scheduled so other work bubbles do not interact		
<b>Administration controls</b>	n/a	✓ Their teams working on campus scan work area/ building QR codes on <b>each</b> entry	✓ Their teams working on campus scan work area/ building QR codes on each entry	✓ Their teams working on campus continue to scan work area/ building QR codes on each entry	n/a on campus
<b>Track and Trace while on campus</b>		✓ Provide hard copy register for others entering work area who don't have phones with app	✓ Visitors to use a hard copy register to sign into work area when they don't have phones with app	✓ A register is provided for visitors to use if they don't have a phone with the app	
<b>Administration controls</b>	n/a	✓ Team members to remain / stay home if unwell	✓ Team members stay home if unwell	✓ Follow level 3 mitigations for unwell/ incapacitated team members	✓ Follow level 2 mitigations for unwell / incapacitated team members
<b>Incapacity / Sickness of team members</b>		✓ Request any unwell team members get a COVID test, stay home until result know and advise them	✓ Request any unwell team members to get a COVID test, stay home until result know and advise them		
		✓ Report any positive COVID test results of team members to the University CIMT controller asap	✓ Report any positive COVID test results of team members to the University CIMT controller asap		
<b>Administration controls</b>	n/a	Their team members travel by themselves - no passengers in vehicles, except those in same home bubble	Their team members travel by themselves - no passengers in vehicles, except those in same home bubble	No restrictions about travel to and from campus	No restrictions about travel to and from campus
<b>Travel to and from campus</b>					
<b>Personal protective equipment</b>	n/a	✓ Ensure half face or full face masks are worn when moving outside work bubble/ area required	✓ Ensure half face or full face masks are worn when moving outside work bubble/ area required	✓ Optional use of half face mask when moving outside work bubble/ area to be encouraged	✓ No masks required
<b>PPE / RPE</b>		✓ Hand sanitiser is provided on sites, use is encouraged	✓ Hand sanitiser is provided on sites, use is encouraged	✓ Hand sanitiser is provided on sites, use to be encouraged	✓ Encourage use of hand sanitiser /frequent hand washing
		✓ Encourage use of hand protection encouraged	✓ Encourage use of hand protection encouraged	✓ Encourage use of hand protection encouraged	✓ Encourage use of hand protection encouraged

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