



UPPER HUTT COLLEGE BOARD

**Minutes of the Board Meeting
Thursday 27 February 2025 at 6:00 pm**

1. Meeting Administration

Welcome and Karakia

Meeting dates for 2025 confirmed

- Thursday 27 Feb
- Thursday 27 March
- Thursday 29 May
- Thursday 26 June
- Thursday 31 July
- Thursday 28 August
- Thursday 30 October
- Thursday 27 November

Present: Garth Johnson (Presiding Member), Judith Taylor (Principal), Koh Than (Student rep), Charlie Beckett, Craig Butler, Bruce Thomas (staff representative) Wendy Holmes, Mark Brewer

Janetta van Maren (Deputy Principal), Karen Huaki-Feaver, Board Secretary, Kath Barr (Assistant Principal)

Apologies: Nil

Declaration of Interests - nil

Correspondence – Tabled as read

- Te Runanga o Toa Rangatira - Koro Beckett to maintain relationship with iwi through Orongmai
- Uniform request - Judith to respond
- LWOP request - approved for x 2 staff members
- Historic Claim/Complaint - JT to contact MOE in the first instance
Garth to contact NZSBA
- Saretta Douglas - JT to contact
- Hanna McCalum - JT to contact

Motion : *That the correspondence as tabled was accepted*

Moved: MB **Seconded:** WH

2. **Minutes of the previous Board meeting 5 December 2025**

***Motion:** That the minutes of 5 December 2025, Board of Trustees meeting be accepted as a true and correct record.*

***Moved:** WH **Seconded:** MB
Carried*

3. **Matters Arising- nil**

4. **Principals Report**

The Principals report was tabled with the following points noted:

NCEA results - Level 1 results were better than expected , AOP and the staff involved clearly made a difference

Staffing - Lots of new teaching staff and a number of internal changes

ERO - Changes to the way ERO is delivered, more information to follow

***Motion:** That the Principal's February report is tabled and accepted*

***Moved:** CB **Seconded:** MB
Carried*

GJ - The Board thanks Judith and the staff for their efforts. The Board morning tea will be organised

5. **Finance and Property Committee report back**

The Finance Committee recommends that:

***Motion:** That the Management Reports of November/December 2024 and January 2025 as tabled be accepted.*

***Moved:** WH **Seconded:** BT
Carried*

***Motion:** That the schedule of payments over \$5,000 in November/December 2024 and January 2025 as approved at the Finance Subcommittee are ratified.*

***Moved:** BT **Seconded:** WH
Carried*

6. **Te Reo Maori**

CB shared some Māori affirmations with the Board

7. **The Board moved into Committee at 6:43pm under Section 48 (1) of the Local Government Official Information and Meeting Acts 1987. To protect confidential information relating to Personnel matters.**

The Board moved back out of committee at 6:59pm

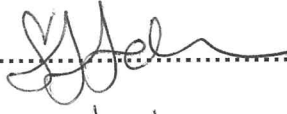
8. Agenda items for next meeting

Next meeting dates and other dates to diary

- Finance & Property Meeting – Thursday March 27 2025 at 5:00 pm
- Board Meeting – Thursday March 27 2025 at 6:00 pm

The meeting closed at **7:00 pm**

These minutes of the 27 February 2025 Board meeting are accepted as a true and correct record.

Presiding Member: 

Date: 

