



UPPER HUTT COLLEGE BOARD

Minutes of the Board Meeting
Thursday 1 April 2025 at 6:00 pm

1. Meeting Administration

Welcome and Karakia

Present: Garth Johnson (Presiding Member), Judith Taylor (Principal), Koh Than (Student rep), Charlie Beckett, Bruce Thomas (staff representative), Wendy Holmes

Karen Huaki-Feaver, Board Secretary

Apologies: Janetta van Maren (Deputy Principal), Mark Brewer, Craig Butler

Declaration of Interests - nil

Correspondence – Tabled as read

Motion: *That the correspondence as tabled was accepted*
Moved: WH **Seconded:** BT

2. Minutes of the previous Board meeting 27 February 2025

Motion: *That the minutes of 27 February 2025, Board of Trustees meeting be accepted as a true and correct record.*

Moved: WH **Seconded:** CB
Carried

3. Matters Arising- nil

4. Principals Report

The Principals report was tabled with the following points noted:

Student behaviour is of concern, 18 stand downs and 8 suspensions

Staffing - Advertising for a number of teachers and resignation received from Deputy Principal

Student achievement will have to change due to KAMAR information

March 2025 Roll return confirmed at 1147

Motion: *That the Principal's March report is tabled and accepted*
Moved: BT **Seconded:** WH
Carried

5. Finance and Property Committee report back

The Finance Committee recommends that:

Motion: *That the Management Reports of February 2025 as tabled be accepted.*

Moved: BT **Seconded:** WH

Carried

Motion: *That the schedule of payments over \$5,000 in February 2025 as approved at the Finance Subcommittee are ratified.*

Moved: BT **Seconded:** WH

Carried

Motion: *That the 2025 Operational Budget ratified at the Finance Subcommittee be accepted.*

Moved WH **Seconded:** BT

Motion: *That the 2025 Capital Budget ratified at the Finance Subcommittee be accepted.*

Moved WH **Seconded:** BT

6. Te Reo Maori

7. School Docs

Health, Safety and Welfare Policy in discussion

8. Other matters

Europe Trip Fundraising - WH, discussed and clarified

Junior Uniform - KT, discussed and clarified

9. The Board moved into Committee at 6:44pm under Section 48 (1) of the Local Government Official Information and Meeting Acts 1987. To protect confidential information relating to Personnel matters.

The Board moved back out of committee at 6:59pm


10. Agenda items for next meeting

Next meeting dates and other dates to diary

- Finance & Property Meeting – Thursday May 29 2025 at 5:00 pm
- Board Meeting – Thursday May 29 2025 at 6:00 pm

The meeting closed at 7:55 pm

These minutes of the 1 April 2025 Board meeting are accepted as a true and correct record.

Presiding Member: 

Date: 29/5/25