



10 April 2026

45 Pipitea Street, Wellington 6011

Phone +64 4 495 7200

dia.govt.nz

David Singh via FYI

[fyi-request-34023-](#)

63023c9f@requests.fyi.org.nz

Tēnā koe David

OIA request 25/26 0962 Request for Citizenship Ceremonies Policy

Thank you for your Official Information Act (Act) request received by the Department of Internal Affairs (Department) on 11 March 2026.

You requested –

- *Can you share the latest version of the following documents:*
 - *Policy - Citizenship ceremonies*
 - *Policy - Private citizenship ceremonies*
 - *Guidelines: Ceremonies for applicants granted citizenship*

In response to your request, I can provide you with the following information.

I refer you to the following appendices attached alongside this letter:

- Appendix A - Policy - Citizenship ceremonies
- Appendix B – Policy - Private Citizenship ceremonies
- Appendix C – Guidelines - Citizenship ceremonies

Policy documents provided in this response are from ‘Tuwhiria te Tikanga’ (Tuwhiria), the Department’s online operational policy resource and knowledge management system. The purpose of Tuwhiria is to have standardised business knowledge across the life and identity products and services provided by Identity Services. This enables staff to find the correct information quickly and ensure consistent application of the most up to date accurate policies and procedures by all staff.

As this information may be of interest to other members of the public, the Department has decided to proactively release a copy of this response on the DIA website. All requestor data, including your name and contact details, will be removed prior to release. The released response will be made available here: <https://www.dia.govt.nz/Official-Information-Act-Requests-2>.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Ngā mihi

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke extending to the right.

Julia Taylor
Director Branch Performance
Regulatory and Identity Services