

General Requirements

Challenge



Questions

s 9(2)(a) is confident the installation can be completed within a couple of months beginning in October. However, sometimes things get complicated and can take longer.

1. How long can s 9(2)(a) stay in New Zealand on the business visitor visa?

2. If the installation take longer than expected, what options are available to s 9(2)(a) to stay longer to complete his task?

s 9(2)(a)

(a)

[Redacted text block]

(s 9(2)(a))



RESOURCES

- Ops Manual



NEW ITEM

Health

Challenge



Frequent Traveller

s 9(2)(a) needs to meet the health requirements of a visitor visa.

However he travels a lot, often staying in other countries for long periods of time. He has been in the Middle East for 9 months working on other projects. He has been living at home in s 9(2)(a), s for the last 3 months.

Help s 9(2)(a) understand what this means for meeting the health requirement.

Questions

Based on the information provided and if:

1. s 9(2)(a) stays for 3 months he needs to provide _____
2. s 9(2)(a) needs to stay longer than 6 months he would need _____

s 9(2)(a)

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]



RESOURCES

- Ops Manual



NEW ITEM

Character

Challenge



Good Employee

s 9(2)(a) has been reading up on what he needs to provide for the character requirement.

Trip Duration: 3 months beginning in October.

Recent Travel: 9 months in the Middle East but has lived at home in s 9(2)(a) for the last 3 months.

The consequence of s 9(2)(a) not meeting any requirement may result in his application being declined. Answering the questions will help to clarify what he needs to do.

Questions

1. Why does s 9(2)(a) think a character check is not needed?
2. What does s 9(2)(a) need to include with his application?

s 9(2)(a)

s 9(2)(a)

(s 9(2)(a))



RESOURCES

- Ops Manual



NEW ITEM

Sufficient Funds

Challenge



Business Expense

s 9(2)(a) employer looks after their staff and doesn't like to inconvenience them in any way.

They have asked him to look into the options required to meet this requirement.

Help s 9(2)(a) find the correct answer for his employer.

Question

1. What options are available to s 9(2)(a) and his employer to meet this requirement?

s 9(2)(a)

s a)

(s 9(2)(a))



RESOURCES

- Ops Manual



NEW ITEM

Onward Travel

Challenge



Business Class

s 9(2)(a) employer has gone ahead and booked his flights and accommodation in New Zealand.

Help s 9(2)(a) understand what is required for this requirement.

s 9(2)(a)

s a)

[Redacted text block]

Question

1. What two pieces information can s 9(2)(a) use as evidence of meeting this requirement?



RESOURCES

- Ops Manual



NEW ITEM

Bona Fide

Challenge



Business Integrity

s 9(2)(a) has been making good progress with his application but now needs to complete the section on bona fide.

He does not have a clear understanding of this requirement.

Help s 9(2)(a) clear up his confusion by answering the following questions.

Questions

1. Does the bona fide requirement apply to s 9(2)(a) or his employer?
2. How can s 9(2)(a) demonstrate the bona fide requirement is met?

s 9(2)(a)

(a)

(s 9(2)(a))



RESOURCES

- Ops Manual



NEW ITEM

Key Messages

Bona Fide

- Authentic employer
- Genuine business reasons
- Family commitments at home
- Good salary and home owner

OR

- Employer facade to progress illegal business activity
- No motive to return home
- Overstayed in other countries
- Damaging to New Zealand economy

Character

- Adheres to visa conditions
- Not a potential security risk
- Respectful of New Zealand
- Genuine in business dealings

OR

- Refused other visa types
- Falsified documents submitted
- Under investigation for offences
- Damaging to business partners

Health

- Truthful answers to questions
- Provides required certificates
- No danger to public health
- Declare known health issues

OR

- Risk to public health
- High medical costs incurred
- Falsified documents submitted



RESOURCES

- Ops Manual



NEW ITEM

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Health

1. What has s 9(2)(a) provided to meet the health requirement?

2. Are you satisfied that s 9(2)(a) meets health requirement s 6(c)

Character

1. Based on s 9(2)(a) answers in the Principal Applicant's Character Details section of his application, is there anything he needs to include with his application?

2. Are you satisfied that s 9(2)(a) meets character requirement?



RESOURCES

- Ops Manual

- Visitor Visa Assessment Tool

Challenge



s 9(2)(a)

System Implementation

- s 9(2)(a)^{a)}



s 9(2)(a)

Sufficient Funds

1. What has s 9(2)(a) provided to show he has sufficient funds for his visit?

2. What concerns, if any do you have with the documents s 9(2)(a) has provided?

Onward Travel

1. What has s 9(2)(a) included with his application to meet this requirement?

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RESOURCES

- Ops Manual
- Visitor Visa Assessment Tool

Challenge



s 9(2)(a)

System Implementation

- s 9(2)(a),

[Redacted]

[Redacted]

[Redacted] s 9(2)(a)

Bona Fide

1. What has s 9(2)(a) included with his application to meet this requirement?

2. Is s 9(2)(a) a bona fide applicant?

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RESOURCES

- Ops Manual
- Visitor Visa Assessment Tool

Challenge



s 9(2)(a)

System Implementation

- s 9(2)(a)



s 9(2)(a)

Decision and Outcome

1. Would you approve, decline or request more information for this application?
2. Write a brief summary explaining how you came to your decision.

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RESOURCES

- Ops Manual
- Visitor Visa Assessment Tool

Challenge



s 9(2)(a)

s 9(2)(a)

(a)

s 9(2)(a)

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Visa Labels and Conditions

Time	Topic	Resource	Your notes
20 mins	<p>Introduction to Labels</p> <p>Explain:</p> <ul style="list-style-type: none"> • When an applicant is approved for a visitor visa they will receive a letter confirming an eVisa has been issued. • Their visa record is held in INZ's system. The applicant should print their eVisa letter, keep it in a safe place, and bring it with them when they travel to New Zealand. • The days of having a physical label (sticker) added to a passport are gone, although physical visa labels may be granted on request. <p>Benefits of eVisa</p> <p>Explain:</p> <p>There are three ways to check your visa details online:</p> <ul style="list-style-type: none"> • Immigration Online Log in to your account to view your visa approval notification. This contains all your visa conditions. • Visa Verification Service Use the Visa Verification Service to view your visa record. You can also authorise other organisations to view the details of your current visa, such as banks and health care providers. • VisaView Employers or education providers can check if you are eligible to work or study in New Zealand using our VisaView system. 		

Review day three

Topic outcomes

By the end of this topic, learners will be able to recall and consolidate the learning from the course so far.

Topic resources

Whiteboard markers

Lesson plan

Time	Topic	Resource	Your notes
20 mins	<p>Use this session as an opportunity to answer any questions they may have as a result of the day's learning.</p> <p>Brainstorm the key learning points from today.</p> <p>Provide an overview of tomorrow, i.e. we will begin to look at live applications with the TAs</p>	Whiteboard and markers	

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Day four - Live applications with TA

Topic outcomes

By the end of this topic, learners will be able to apply the end-to-end process when assessing a visitor visa application.

Topic resources

- Facilitator computer and projector
- Participant computers
- Live applications

Lesson plan

Time	Topic	Resource	Your notes
	<p>Summary for Technical Adviser</p> <p>Learners have used the:</p> <ul style="list-style-type: none">• INZ website and Ops Manual• Verification Toolkit: s 6(c) information• completed five common applicant scenarios with different outcomes for each. <p>As they start live applications they will need:</p> <ul style="list-style-type: none">• general support and reassurance to build their confidence• support using the different systems <p>Explain what they are, why they are used and demonstrating how to use them at the relevant moments will help embed their learning.</p>		

	<p>Tip: Source a good LR/MR application to demonstrate from start to finish how you would assess and process it. This way you can incorporate the system components throughout the demonstration.</p>	
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Time	Topic	Resource	Your notes
6 hrs	<p>Hand out applications to individuals, pairs or to groups of three</p> <p>Explain that learners can raise their hand at any time to ask questions of the TA or the facilitator.</p> <p>Explain that each time learners get to a point of wanting to make a determination in AMS they are to stop and seek approval from the TA before proceeding. Explain that this is crucial as the learners do not yet have the authority to make such decisions.</p> <p>If learners get to a point that they have determined that further information is required, write a bullet list of required information, and show it to the TA. Once approved the TA will put the file aside. Provide the learners with a new application to work on.</p>	<p>Live applications</p>	<p>Note: Organise the class to work individually, in pairs or in threes. This will depend on the confidence and skill levels of the learners, and the size of the class.</p> <p>If the class is larger, then you may want to organise into threes so that the TA has the ability to have oversight over all applications being processed.</p>

Review day four

Topic outcomes

By the end of this topic, learners will be able to articulate any questions from the case studies and/or live application practice, to gain clarity and consolidate learning before the course finishes.

Topic resources

Whiteboard markers

Lesson plan

Time	Topic	Resource	Your notes
	This is the end of the workshop. Ask learners to reflect on the workshop and capture any additional key points in their Learning Journal.	Learning Journal	
30 mins	Ask each individual/pair/group to tell the class <ul style="list-style-type: none">• About their applications?• What they identified?• What they did?• Any key learning points? Ask the class if they have any questions before the course finishes.	Whiteboard and markers	