



8 April 2026

Brooke H

fyi-request-33931-3774d698@requests.fyi.org.nz

DOIA-REQ-0028607

Tēnā koe Brooke

Thank you for your email of 2 March 2026 to the Ministry of Business, Innovation and Employment requesting, under the Official Information Act 1982 (the Act), the following:

I am writing to kindly request copies of the most recent policy guides, assessment templates, SOPs, Global Processing Manual, and training materials for Immigration Officers to follow when assessing the current Visitor Visa applications.

On 4 March 2026, we wrote to you seeking confirmation as to whether there were any specific visa categories that you were interested in. On the same day, you confirmed the scope as follows:

I am looking at information for V2 General requirements for visitors, and V3.45 Applicants wanting to obtain occupational registration in New Zealand

On 5 March 2026, we further wrote:

Given the volume of guidance materials, confirming the period of time to be covered (including the start date) will assist us to accurately identify documents in scope. For example, for the past three-six months.

Our Response

I am writing to advise you that MBIE has decided to extend the period of time available to make a decision on your request under section 15A of the Act, as the request necessitates a search through a large quantity of information and further consultation is required to make a decision on your request.

As such, a proper response cannot reasonably be made within the original time limit. MBIE will notify you of a decision on your request no later than 8 May 2026.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you wish to discuss any aspect of your request or this response, please contact inzoias@mbie.govt.nz.

Nāku noa, nā

A handwritten signature in blue ink, appearing to read 'C Wooller'.

Cameron Wooller
Acting Manager, Ministerial Services
Office of the Deputy Secretary Immigration
Immigration New Zealand
Ministry of Business, Innovation & Employment