

Hon Chris Penk

Minister for Building and Construction
Minister for Land Information
Minister for Small Business and Manufacturing
Minister for Veterans
Associate Minister of Defence
Associate Minister of Immigration



Mr David Fennell
s9(2)(a)

Email: s9(2)(a)

Dear David

Appointment to the Chartered Professional Engineers Council

I am pleased to appoint you as a member of the Chartered Professional Engineers Council (the Council) for a five-year term commencing on 19 June 2025 and expiring on 18 June 2030. A notice of your appointment will be published in the *New Zealand Gazette*.

Legislative framework

Your appointment is made under section 49 of the Chartered Professional Engineers of New Zealand Act 2002 (the Act).

In accepting this appointment, I expect all appointees to:

- perform their functions efficiently, effectively, consistently and ethically with the spirit of service to the public;
- recognise their individual, and the Council's, accountability to the Minister for Building and Construction and Parliament;
- avoid disclosing information, except in accordance with the Council's functions as permitted or required by law;
- notify my office of any potentially contentious issues of public interest that may have a significant impact on the Council; and
- disclose any matters of interest as outlined under clauses 13-16 of Schedule 1 of the Act.

Term of office

Members may be reappointed; however, there should be no expectation on the part of new appointees or incumbent members that they will automatically be reappointed.

You may resign by written notice to me. Note that under clause 7 of Schedule 1 of the Act, I may, after consulting the Attorney-General, remove a member from office for breach of duty, failure or inability to perform duties, misconduct or any other just cause.

Remuneration and position description

Fees and expenses are paid according to the Cabinet Fees Framework. As a member, you will be paid \$434 per day for performing your role. You are also entitled to be paid actual and reasonable costs incurred in travelling or other expenses in performing duties as a member of the Council. Allowances and expenses are paid in accordance with the Fees and Travelling Allowances Act 1951.

Acknowledgement of the appointment

I would be grateful if you could formally acknowledge your appointment by signing the attached acceptance letter and returning it to the Ministry of Business, Innovation and Employment, who will record it on my behalf.

I look forward to working with you and wish you well for your term as a member of the Chartered Professional Engineers Council.

Yours sincerely



Hon Chris Penk
Minister for Building and Construction

Encl. Acceptance Letter
 Position Description

cc: Elena Trout - Chair, Chartered Professional Engineers Council
 s9(2)(a)

Richard Templer – Chief Executive, Engineering New Zealand
s9(2)(a)

Lisa Kinghorn – Executive Office, Chartered Professional Engineers Council
info@cpec.org.nz

Board Appointments and Governance, Ministry of Business, Innovation and
Employment
boardappointments@mbie.govt.nz

Released under the Official Information Act 1982

Hon Chris Penk
Minister for Building and Construction

Dear Minister

I acknowledge receipt of your letter advising me of my appointment as a member of the Chartered Professional Engineers Council, for a term commencing on 9 June 2025 and expiring on 8 June 2030. I confirm my acceptance of this appointment.

I will ensure that I continue to keep myself fully familiar with the obligations and responsibilities of the position.

I am aware of the need to disclose and manage any conflicts of interest as they arise. I undertake to advise you, via the Ministry of Business, Innovation and Employment, of any change in my circumstances which may have an impact on my ability to serve on the Chartered Professional Engineers Council.

Signed:

Name: **David Fennell**

Date:

Please return via email to boardappointments@mbie.govt.nz

Released under the Official Information Act 1982

Hon Chris Penk

Minister for Building and Construction
Minister for Land Information
Minister for Small Business and Manufacturing
Minister for Veterans
Associate Minister of Defence
Associate Minister of Immigration



Ms Megan Neill
s9(2)(a)



Email: s9(2)(a)

Dear Megan

Reappointment to the Chartered Professional Engineers Council

I am pleased to reappoint you as a member of the Chartered Professional Engineers Council (the Council) for a two-year term commencing on 19 June 2025 and expiring on 18 June 2027. A notice of your reappointment will be published in the *New Zealand Gazette*.

Legislative framework

Your reappointment is made under section 49 of the Chartered Professional Engineers of New Zealand Act 2002 (the Act).

In accepting this appointment, I expect all appointees to:

- perform their functions efficiently, effectively, consistently and ethically with the spirit of service to the public;
- recognise their individual, and the Council's, accountability to the Minister for Building and Construction and Parliament;
- avoid disclosing information, except in accordance with the Council's functions as permitted or required by law;
- notify my office of any potentially contentious issues of public interest that may have a significant impact on the Council; and
- disclose any matters of interest as outlined under clauses 13-16 of Schedule 1 of the Act.

Term of office

Members may be reappointed; however, there should be no expectation on the part of new appointees or incumbent members that they will automatically be reappointed.

You may resign by written notice to me. Note that under clause 7 of Schedule 1 of the Act, I may, after consulting the Attorney-General, remove a member from office for breach of duty, failure or inability to perform duties, misconduct or any other just cause.

Remuneration and position description

Fees and expenses are paid according to the Cabinet Fees Framework. As a member, you will be paid \$434 per day for performing your role. You are also entitled to be paid actual and reasonable costs incurred in travelling or other expenses in performing duties as a member of the Council. Allowances and expenses are paid in accordance with the Fees and Travelling Allowances Act 1951.

Acknowledgement of the appointment

I would be grateful if you could formally acknowledge your reappointment by signing the attached acceptance letter and returning it to the Ministry of Business, Innovation and Employment, who will record it on my behalf.

I look forward to continuing to work with you and wish you well for your term as a member of the Chartered Professional Engineers Council.

Yours sincerely



Hon Chris Penk
Minister for Building and Construction

Encl. Acceptance Letter
 Position Description

cc: Elena Trout - Chair, Chartered Professional Engineers Council
 s9(2)(a)

Richard Templer – Chief Executive, Engineering New Zealand
s9(2)(a)

Lisa Kinghorn – Executive Office, Chartered Professional Engineers Council
info@cpec.org.nz

Board Appointments and Governance, Ministry of Business, Innovation and
Employment
boardappointments@mbie.govt.nz

Released under the Official Information Act 1982

Hon Chris Penk
Minister for Building and Construction

Dear Minister

I acknowledge receipt of your letter advising me of my reappointment as a member of the Chartered Professional Engineers Council, for a term commencing on 9 June 2025 and expiring on 8 June 2027. I confirm my acceptance of this reappointment.

I will ensure that I continue to keep myself fully familiar with the obligations and responsibilities of the position.

I am aware of the need to disclose and manage any conflicts of interest as they arise. I undertake to advise you, via the Ministry of Business, Innovation and Employment, of any change in my circumstances which may have an impact on my ability to serve on the Chartered Professional Engineers Council.

Signed:

Name: **Megan Neill**

Date:

Please return via email to boardappointments@mbie.govt.nz

Released under the Official Information Act 1982