

Hon Brooke van Velden

MP for Tāmaki
Minister of Internal Affairs
Minister for Workplace Relations and Safety



13 MAY 2025

Mr Amit Prasad

9(2)(a)

9(2)(a)

Dear Amit

As the responsible Minister for Fire and Emergency New Zealand (Fire and Emergency) I am pleased to advise that, under section 28(1)(a) of the Crown Entities Act 2004 (CEA), I have reappointed you as a member of the Fire and Emergency Board (the Board), for a three-year term of office commencing on 9 September 2025 and ending on 8 September 2028.

Terms of appointment

Commitment and remuneration

Consistent with requirements in the Cabinet Fees Framework [Cabinet Office Circular CO (22) 2], your remuneration as a member will be \$25,410 per annum and my expectation is that you will commit around 30 days each year to your responsibilities as a member of the Board.

Travel and other actual and reasonable expenses will continue to be reimbursed.

Term of office

Under section 32(3) of the CEA, you will continue in office at the expiry of your term until your successor is appointed. You may resign from office by written notice to me at any time, with a copy to the Department of Internal Affairs (the Department), stating the date on which your resignation will be effective.

Conflicts of interest

It is important that as a member of the Board, you have a clear understanding of how to deal with any actual or potential conflicts of interest. I expect that you will declare any actual or potential conflict of interest or probity issue that may arise to the Chair of the Board who will then take the appropriate steps to manage that conflict.

Code of Conduct for Crown Entity Board Members

In discharging your duties, I expect you to act in the spirit of service and with the highest levels of integrity and professional and personal standards. This includes being familiar with

and acting in accordance with the *Code of Conduct for Crown Entity Board Members*¹ issued by the Public Service Commissioner under section 17(3) of the Public Service Act 2020, and the Public Service Commission's guidance on *Public Service Principles*² which include political neutrality, free and frank advice, merit-based appointments, open government and stewardship.

Please acknowledge your reappointment as a member by signing and returning the attached form. If you have any questions about your appointment, please contact Katherine Beckett, Senior Policy Analyst, Monitoring and Appointments at the Department by email at katherine.beckett@dia.govt.nz.

I would like to take this opportunity to congratulate you on your reappointment. Your knowledge and experience will continue to be of considerable benefit to Fire and Emergency and the Board.

Yours sincerely



Hon Brooke van Velden
Minister of Internal Affairs

Copy to: Ms Rebecca Keohan, Chair, Fire and Emergency New Zealand Board,
9(2)(a) [REDACTED]
Mr Kerry Gregory, Chief Executive, Fire and Emergency New Zealand,
9(2)(a) [REDACTED]

¹ <https://www.publicservice.govt.nz/guidance/code-of-conduct-for-crown-entity-board-members>

² <https://www.publicservice.govt.nz/guidance/principles-guidance>

Minister of Internal Affairs

C/o Katherine Beckett, Senior Policy Analyst, Monitoring and Appointments,
Department of Internal Affairs
katherine.beckett@dia.govt.nz

Acknowledgement of reappointment to the Fire and Emergency New Zealand Board

I, *Mr Amit Prasad*, acknowledge my reappointment as a member of the Fire and Emergency New Zealand Board for a three-year term of office commencing on 9 September 2025 and ending on 8 September 2028.

I confirm that I have read, understand, and accept the conditions of my office as outlined in my letter of appointment.

I confirm that I have read, understand, and accept the expectations set out in the *Code of Conduct for Crown Entity Board Members* issued by the Public Service Commissioner and the Public Service Commission's guidance on *Public Service Principles*, and will conduct myself in a manner that aligns with these expectations.

Signed:

Date:

Released under the Official Information Act 1982