



11 February 2025

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Chris Johnston  
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cfb2aadb@requests.fyi.org.nz](mailto:fyi-request-29412-cfb2aadb@requests.fyi.org.nz)

Dear Chris

**Official Information Act request (2425-0618)**

Thank you for your request for information dated 9 December 2024 made under the Official Information Act 1982 (the Act) to the Department of Prime Minister and Cabinet which was subsequently partially transferred to the Department of Internal Affairs (the Department). The parts of your request transferred to the Department are as follows:

*2) Agenda and Minutes/Actions from the following meetings - please provide what you can based on what exists (eg formal Minutes may not exist in every instance, but a follow up email by an official in the PMO may detail Actions):*

Date and time	Subject
<i>3 March 2020 12:00 – 12:30</i>	<i>CEO, Chair and Head of Corporate Affairs of Air New Zealand</i>
<i>9 March 2020 11:30 – 12:00</i>	<i>COVID-19 Update</i>
<i>9 March 2020 14:45 – 14:50</i>	<i>Phone Call: Newly appointed Commissioner of Police</i>
<i>10 March 2020 17:00 – 18:00</i>	<i>External Relations and Security Cabinet Committee</i>
<i>11 March 2020 15:15 – 15:45</i>	<i>Chief Executive and General Manager of Business New Zealand</i>
<i>11 March 2020 16:00 – 16:30</i>	<i>Council of Trade Unions</i>
<i>11 March 2020 16:30 – 17:30</i>	<i>Cabinet Committee on COVID-19</i>

<i>12 March 2020 22:00 – 22:45</i>	<i>Teleconference: Ministerial Meeting – COVID-19 Ministers</i>
<i>14 March 2020 13:00 – 14:00</i>	<i>Teleconference: Cabinet</i>
<i>15 March 2020 11:30 – 12:00</i>	<i>Phone Call: Deputy Prime Minister and Minister Robertson</i>
<i>16 March 2020 12:00 – 12:30</i>	<i>COVID-19 Update</i>
<i>16 March 2020 13:00 – 15:00</i>	<i>Cabinet Meeting</i>
<i>17 March 2020 09:00 – 09:15</i>	<i>Phone: Ulu O Tokelau</i>
<i>17 March 2020 16:00 – 16:30</i>	<i>Meet: Prime Ministers Office Staff</i>
<i>18 March 2020 08:30 – 08:45</i>	<i>Fonterra CE and Chair</i>
<i>18 March 2020 9:30 – 10:15</i>	<i>Cabinet Social Wellbeing Committee</i>
<i>18 March 2020 10:15 – 10:30</i>	<i>Dr Siouxie Wiles and Dr Michelle Dickinson</i>
<i>18 March 2020 11:00 – 11:45</i>	<i>Local Government New Zealand</i>
<i>18 March 2020 16:30 – 17:30</i>	<i>Cabinet Committee on COVID-19</i>
<i>19 March 2020 16:00 – 17:00</i>	<i>Cabinet</i>

4) *All correspondence by letter or email between the PMO and the following people/organisations for the month of March 2020:*

- CEO, Chair and Head of Corporate Affairs of Air New Zealand*
- Fonterra CE and Chair - Council of Trade Unions*
- Commissioner of Police*
- Chief Executive and General Manager of Business New Zealand*
- Ulu O Tokelau*
- Dr Siouxie Wiles or Dr Michelle Dickinson*
- Local Government New Zealand*

## Response to your request

### *Part 2) of your request*

As per our email to you dated 21 January 2025, the Department reviewed two boxes of physical documents relating to Rt Hon Dame Jacinda Ardern during her time as Prime Minister that cover the periods of those meetings you have identified in part 2 of your request. Upon completion of our review, we found no information within scope of your request. Therefore, we are refusing part 2) of your request under s 18(e) of the Act.

### *Part 4) of your request*

In our email dated 31 January 2025, we proposed a refinement to part 4) of your request to ensure a search of electronic documents was more manageable. In your response dated 10 February 2025, you agreed to our proposed refinement. Therefore, we have decided to grant part 4) of your request. In order to respond to part 4) of your request, the Department will apply the following approach to searches for electronic documents:

**Searches to be conducted for emails sent and received by Rt Hon Dame Jacinda Ardern's official email addresses and any information saved by the Prime Minister's Office.**

*Note: In all instances we will use the date range 1 March 2020 to 31 March 2020*

#### **Names:**

- Greg Foran (CEO Air NZ, March 2020)
- Therese Walsh (Chair Air NZ, March 2020)
- Miles Hurrell (CEO Fonterra, March 2020)
- Peter McBride (Chair Fonterra, March 2020)
- Mike Bush (Commissioner of Police, March 2020)
- Richard Wagstaff (President NZCTU, March 2020)
- Kirk Hope (CEO Business NZ, March 2020)
- Kelihiano Kalolo (Ulu O Tokelau, 12/03/2019 to 9/03/2020)
- Fofu Tuisano (Ulu O Tokelau, 9/03/2020 to 8/03/2021)
- Dr Siouxie Wiles
- Dr Michelle Dickinson
- Malcolm Alexander (CEO LGNZ, March 2020)

As noted in our correspondence dated 31 January 2025, we will respond to part 4) of your request in batches, with the first response provided as soon as possible and no later than 8 April 2025. If a large volume of information is returned from a keyword search, we will consult with you to determine whether those results can be excluded, allowing us to focus on other searches.

If you have any concerns with the information in this response, you have a right to request an investigation and review by the Ombudsman under section 28(3) of the Act. Information on how to do this is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Yours sincerely



**Karl McDiarmid**

Acting General Manager – Ministerial Services  
Partnerships and Commissions Branch  
Te Tari Taiwhenua – The Department of Internal Affairs