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21 November 2024

John Luke

By email: fyi-request-29054-446d8e2b@requests.fyi.org.nz
Ref: H2024055550

Tēnā koe John

Response to your request for official information

Thank you for your request under the Official Information Act 1982 (the Act), which was transferred from the Office of the Associate Minister of Health, Hon Casey Costello to the Ministry of Health – Manatū Hauora (the Ministry) on 5 November 2024. Please find a response to each part of your request below:

I noted, you have recently call for nomination for your Te Kaunihera Tiaki Niho | Dental Council <https://gazette.govt.nz/notice/id/2024-go5539>. May I ask how you called for public nomination and on what platform you have call for public nominations e.g. govt.jobs website.

The roles on the Dental Council - Te Kaunihera Tiaki Niho were publicly advertised on the Ministry's careers webpage (<https://careers.health.govt.nz/>) and the New Zealand Government Jobs website (<https://jobs.govt.nz/>) from 25 March 2024 to 10 April 2024.

How many applications you have received from the public and how many you have received from other nominating agencies such as TPK or Ministry of women etc for your role.

The Ministry received nine applications in total. Nominations were sought from a variety of nominating agencies; however, no nominations were received.

How many you have shortlisted and how many you have interviewed in this recruitment round.

Of the nine applications, five candidates were shortlisted. Of these, one candidate participated in a due diligence interview. Please note that interviews are not generally undertaken for candidates who are seeking reappointment to the same role.

May I also seek a copy of the ad went out to public and the appointment letter sent to the appointee, feel free to redact any personal information.

The Ministry has identified four documents within scope of this part of your request. These documents are itemised in Appendix 1 and copies of the documents are enclosed. Where information is withheld under section 9 of the Act, I have considered the countervailing public interest in release in making this decision and consider that it does not outweigh the need to withhold at this time.

Please note, document 1 is the advertisement that went up on the Ministry's and the New Zealand Government Jobs websites.

I trust this information fulfils your request. If you wish to discuss any aspect of your request with us, including this decision, please feel free to contact the OIA Services Team on: oiagr@health.govt.nz.

Under section 28(3) of the Act, you have the right to ask the Ombudsman to review any decisions made under this request. The Ombudsman may be contacted by email at: info@ombudsman.parliament.nz or by calling 0800 802 602.

Please note that this response, with your personal details removed, may be published on the Manatū Hauora website at: www.health.govt.nz/about-ministry/information-releases/responses-official-information-act-requests.

Nāku noa, nā



Sarah Turner
Deputy Director-General
Government and Executive Services | Te Pou Whakatere Kāwanatanga

Appendix 1: List of documents for release

#	Date	Document details	Decision on release
1	25 March 2024	Dental Council advertisement	Released in full.
2	24 October 2024	Appointment letter of Paula Baker to the Dental Council	Some information withheld under section 9(2)(a) of the Act, to protect the privacy of natural persons.
3		Reappointment letter of Dr John Bridgman	
4		Reappointment letter of Rosemary Fizpatrick	

The Ministry of Health | Manatū Hauora (the Ministry) is seeking candidates who wish to be considered for appointment as **health practitioner OR layperson** members of the [Dental Council | Te Kaunihera Tiaki Niho](#) (the Council). The Council is a Responsible Authority under the Health Practitioners Competence Assurance Act 2003 (the Act). The purpose of the Council is to protect the health and safety of members of the public by ensuring that oral health practitioners are fit and competent to practice.

Kōrero mō te tūranga | About the role

Being a member of the Council is rewarding and challenging. You will be committed to improving the health of New Zealanders, through contribution to the governance of the Council's legislative requirements.

The functions of responsible authorities are set out under [section 118 of the HPCA Act](#), and more information about the Council is available on their [website](#). Appointments to the Council are made by the Associate Minister of Health, Hon Casey Costello, typically for terms of three years. Members can be reappointed for up to nine consecutive years.

The Ministry recognises that diversity enables our boards and councils to be high-performing and is committed to ensuring they represent the diversity in New Zealand's population, including gender, ethnicity, disability, age and geographic location. The Ministry encourages people from all backgrounds, especially those who can reflect the needs, values, and beliefs of Māori, and have an understanding of and are committed to meeting the obligations under the Treaty of Waitangi, to apply for these roles.

Kōrero mōu | About you

For all applicants, governance and/or regulatory experience is a plus but not required. It is beneficial if you have the ability to lead strategically, and to balance competing demands.

In this instance, we are particularly looking to receive applications from practitioner candidates who are dentists or dental specialists, and layperson candidates who can represent the perspectives of Māori, Pacific people, and people with lived experience of a disability. We are also looking to receive applications from health practitioner and laypeople candidates who have knowledge and understanding in tikanga Māori and te ao Māori.

Health practitioner applicants must be a registered dentist or dental specialist with a current practicing certificate, and have a good understanding of the scope of practice, competencies and Council's Standards Framework that encompasses both clinical standards and the standards for professional conduct.

Under section 5 of the HPCA Act, **laypeople** applicants cannot be qualified or registered as health practitioners. Preferred laypeople candidates will also:

- have strong governance and regulatory experience
- have strategy and risk management experience, or experience in health sector management
- be able to represent community and consumer interests
- be familiar with relevant legislation and/or the health sector

Members of a Responsible Authority cannot simultaneously be a member of the Health Practitioners Disciplinary Tribunal (the Tribunal) given the disciplinary function of the Tribunal over health practitioners.

Me pēhea te tono | How to apply

Applications must be made using the Ministry of Health online [Career Centre](#) by close of business **8/04/2023** and include:

Document 1

- a completed declaration form (attached), and
- a covering letter, and
- a current CV.

Due diligence checks will be undertaken for shortlisted applicants. Your personal information will be handled in accordance with the [Privacy Act 2020](#). The Ministry of Health may also request that the New Zealand Security Intelligence Service conduct national security screening of you as part of the appointment process.

The appointment process can be lengthy, taking between 6 to 12 months. Your patience and professionalism as we work through the next steps is appreciated. The outcome of the recruitment process for the Board will be confirmed after it has been considered by the [Cabinet Appointments and Honours Committee](#).

Ko wai mātou | Who we are

See the [Ministry of Health Board appointments webpage](#) for more information.

If you would like to obtain further information or clarification, or if your circumstances change or should you wish to withdraw your application, please contact the Statutory Appointments team by emailing: appointments@health.govt.nz

RELEASED UNDER THE OFFICIAL INFORMATION ACT 1982

Hon Casey Costello



Minister of Customs
Minister for Seniors
Associate Minister of Health
Associate Minister of Immigration
Associate Minister of Police

24 OCT 2024

Paula Baker
S9(2)(a)

Dear Paula

Appointment as a lay member of the Dental Council – Te Kaunihera Tiaki Niho

Thank you for your willingness to serve on the Dental Council – Te Kaunihera Tiaki Niho (the Council).

In accordance with section 120 of the Health Practitioners Competence Assurance Act 2003, I hereby appoint you as a lay member of the Council for a one-year term of office commencing on 6 November 2024 and ending on 5 November 2025.

Attached to this letter are the terms and conditions of your appointment. Any necessary further information will be provided by the Council's Chief Executive, Marie MacKay.

Please formally acknowledge your appointment by signing the attached memorandum and emailing it to appointments@health.govt.nz.

Thank you again and congratulations on your appointment.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Casey Costello'.

Hon Casey Costello
For Minister of Health

Encl Terms and Conditions
Appointment Memorandum

cc Marie MacKay, Chief Executive, Dental Council
marie.mackay@dcnz.org.nz
Statutory Appointments and Integrity Services, Ministry of Health
appointments@health.govt.nz

Hon Casey Costello

Minister of Customs
Minister for Seniors
Associate Minister of Health
Associate Minister of Immigration
Associate Minister of Police



24 OCT 2024

Dr John Bridgman
S9(2)(a)

Dear John

Reappointment as a health practitioner member of the Dental Council – Te Kaunihera Tiaki Niho

Thank you for your willingness to continue serving on the Dental Council – Te Kaunihera Tiaki Niho (the Council).

In accordance with section 120 of the Health Practitioners Competence Assurance Act 2003, I hereby appoint you as a health practitioner member of the Council for a three-year term of office commencing on 6 November 2024 and ending on 5 November 2027.

Attached to this letter are the terms and conditions of your reappointment. Any necessary further information will be provided by the Council's Chief Executive, Marie MacKay.

Please formally acknowledge your reappointment by signing the attached memorandum and emailing it to appointments@health.govt.nz.

Thank you again and congratulations on your reappointment.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Casey Costello', written over a red watermark.

Hon Casey Costello
For **Minister of Health**

Encl Terms and Conditions
Appointment Memorandum

cc Marie MacKay, Chief Executive, Dental Council
marie.mackay@dcnz.org.nz
Statutory Appointments and Integrity Services, Ministry of Health
appointments@health.govt.nz

Hon Casey Costello

Minister of Customs
Minister for Seniors
Associate Minister of Health
Associate Minister of Immigration
Associate Minister of Police



24 OCT 2024

Rosemary Fitzpatrick
S9(2)(a)

Dear Rosemary

Reappointment as a lay member of the Dental Council – Te Kaunihera Tiaki Niho

Thank you for your willingness to continue serving on the Dental Council – Te Kaunihera Tiaki Niho (the Council).

In accordance with section 120 of the Health Practitioners Competence Assurance Act 2003, I hereby appoint you as a lay member of the Council for a three-year term of office commencing on 6 November 2024 and ending on 5 November 2027.

Attached to this letter are the terms and conditions of your reappointment. Any necessary further information will be provided by the Council's Chief Executive, Marie MacKay.

Please formally acknowledge your reappointment by signing the attached memorandum and emailing it to appointments@health.govt.nz.

Thank you again and congratulations on your reappointment.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Casey Costello'.

Hon Casey Costello
For Minister of Health

Encl Terms and Conditions
Appointment Memorandum

cc Marie MacKay, Chief Executive, Dental Council
marie.mackay@dcnz.org.nz
Statutory Appointments and Integrity Services, Ministry of Health
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