

21 July 2015

Mr Karl Webber
Trustee, Waiorua Bay Trust

Email: fyi-request-2904-080953bc@requests.fyi.org.nz

Dear Mr Webber

OFFICIAL INFORMATION REQUEST

Thank you for your email of 3 July 2015 in which you make a request for information. This response is issued in accordance with the provisions of the Local Government Official Information and Meetings Act 1987 (the Act).

In your email you ask for copies of all paperwork relevant to the operation of the tourist operation at the north end of Kāpiti Island. In particular, you ask for the original application and any additional documentation with relevance to the Kapiti Nature Tours business operation.

It is not clear whether you are asking for information relating to the application for a resource consent that we are currently processing, or to wider information relating to the operation and its history. If it is the former, then I attach a copy of the application. I have not attached the voluminous appendices, which would be handled in the manner described below. I need to stress that no decisions have been made on the current application as yet and that it may change before any decisions are made.

If you want copies of the appendices to the application, then there would be a charge for this in accordance with the attached charging schedule. I estimate that there would be 450-500 pages, several of which are in colour.

If you are requesting wider information, going back a number of years, then the information relevant to your request involves a vast amount of documentation so Council will not be providing you with copies of all of this documentation as to do so would impair efficient administration. Section 15(1)(a) of the Act allows Council to make the information requested available by giving the person requesting the information the opportunity to inspect the documentation. Accordingly, if you wish to view either the appendices to the current application, or this wider documentation, please contact, Tony Thomas, Resource Consents Team Leader, on 04 296 4896 or by email at tony.thomas@kapiticoast.govt.nz by 24 July 2015 to confirm that you would like to arrange to view the relevant information.

Please note that a staff member will need to be present while you review this documentation. Section 13 of the Act allows Council to apply a charge for the provision of information including staff time involved in making the information available. I must therefore advise that a charge will be applied under section 13 of the Act for the staff time involved in making this information available to you. There will be no charge for the first hour of staff time but any time thereafter will be charged at \$76 per hour. We are unable to provide you with an

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estimated charge as this will depend on the time you spend reviewing the information. Enclosed for your information is a copy of the Council's charging schedule.

Alternatively you may wish to refine the scope of your request to be more specific about the type of information you are seeking. A charge may still be applicable if your refined request still involves a substantial amount of information. Please contact Linda Guerin, Statutory Compliance Officer, on 04 296 4838 or by email on linda.guerin@kapiticoast.govt.nz by 24 July 2015 if you would like to refine your request.

Please complete and return the bottom portion of this letter by 24 July 2015 to indicate whether or not you wish to proceed with this request and, if you do wish to proceed, to acknowledge that you accept that a charge will be applied.

Finally, under section 18 of the Act, I am required to inform you of your right to make a complaint under section 27(3) of the Act to an Ombudsman, to seek an investigation and review of this response.

Yours sincerely



Kevin Currie
Group Manager Regulatory Services
Kaihautū Ratonga Whakaritenga

**Return Sheet – Attention: Linda Guerin
Corporate Planning and Reporting Team, Strategy and Planning Group**

I accept that Official Information charges will be applied and that I will receive an invoice for the staff time spent making the information I have requested available for my viewing, and for copying of information.

Signed: _____
Karl Webber

Date: _____

or,

I do not wish to proceed further with my information request of 3 July 2015.

Signed: _____
Karl Webber

Date: _____