

27 July 2015

Paul Lynch

E: fyi-request-2891-adb2cd5f@requests.fyi.org.nz

Dear Paul

Response – Official Information Request

I refer to your request for information received on 30th June 2015. Your request has been considered under the Local Government Official Information and Meetings Act 1987 (LGOIMA) and I provide the following information.

Canvasland Services

Council does contract with Canvasland on an as needed basis. The total of services purchased for the 2014/15 year totalled \$6,618.83. As the mayor's businesses interests are treated as a related party transaction Council discloses the total amount purchased in the Annual report each year on Note 23.

Any transaction that is conducted with any councillor owned business is covered by the provisions of the Local Authorities (Members' Interests) Act 1968.

The Act has two main requirements:

- Section 3(1) provides that a member of a local authority is disqualified from office who is concerned or interested in contracts with the authority under which the total payments made, or to be made, by or on behalf of the authority exceed \$25,000 in any financial year, unless approval has been obtained from the Auditor-General. If the disqualification applies, it is an offence to continue to act as a member of the local authority.
- Section 6(1) provides that members must not vote or take part in the discussion of any matter before the local authority in which they have a pecuniary interest (other than one in common with the public), unless any of the statutory exceptions apply. Breach of s 6(1) constitutes an offence, and a conviction results in vacation of office. The Act requires a member to declare any pecuniary interest at relevant meetings and for the minutes to record that declaration of interest.

Council has an item on every agenda for declarations of such interests and have a formal process to record these interests. In addition each councillor is required to disclose the names of any businesses that they may be involved in.

Also Council has recently developed and adopted a Procurement Policy which stipulates when Council tenders for contracts.

If you have any queries regarding this information please contact Doug Law, Group Manager - Finance.

Kind regards

A handwritten signature in black ink that reads "DM Clapperton". The signature is written in a cursive, flowing style.

David Clapperton
Chief Executive