

**PART A – OPEN AGENDA, 16.10.17**

**Page No.**

**1. APOLOGIES**

**The Chancellor moves** that the apologies be noted.

**2. DISCLOSURES OF INTEREST BY COUNCIL MEMBERS**

The attention of Members is drawn to the Conflicts of Interest Policy and the need to disclose any interest in an item on the Agenda of the meeting as set out in s175 of the Education Act 1989.

**The Chancellor moves** that the disclosures be noted and the action taken be endorsed.

**3. CONFERMENT OF DEGREES**

**1**

In accordance with the provisions of the Conferment of Academic Qualifications and Academic Dress Statute 1992 the Chancellor will confer the degrees listed (as attached) by stating:

*By the authority vested in me by resolution of The University of Auckland Council I, SCOTT ST JOHN, Chancellor, confer the degrees stated upon those who, within their several faculties, have satisfied the requirements of this University.*

**4. AWARD OF DIPLOMAS**

**4**

In accordance with the provisions of the Conferment of Academic Qualifications and Academic Dress Statute 1992 the Chancellor will award the diplomas listed (as attached) by stating:

*By the authority vested in me by resolution of The University of Auckland Council I, SCOTT ST JOHN, Chancellor, award the diplomas stated to those who, within their several faculties, have satisfied the requirements of this University.*

**5. COUNCIL MEETINGS**

**5.1 Council, Draft Minutes (Part A), 21.08.17**

**5**

**The Chancellor moves** that the Minutes (Part A) of the Council meeting held on 21.08.17 be taken as **read** and **confirmed**.

**5.2 Matters arising** from the Minutes (Part A), 21.08.17 not elsewhere on the Agenda.

**6. VICE-CHANCELLOR'S REPORT**

**10**

**The Chancellor moves** that the Vice-Chancellor's Report be **noted**.

## 7. REPORTS OF COUNCIL COMMITTEES

### 7.1 CAPITAL EXPENDITURE COMMITTEE 52

#### 7.1.1 Minutes (Part A), 19.09.17

**The Chancellor moves** that the Capital Expenditure Committee Minutes (Part A), 19.09.17 be **received**.

### 7.2 FINANCE COMMITTEE

#### 7.2.1 Minutes (Part A), 27.09.17 54

#### 7.2.2 Financial Performance to 31 July and Forecast for 2017 58

#### 7.2.3 Domestic Student Fees 2018 and International Student Fees 2019: 90

**The Chancellor moves** that:

- (i) The Finance Committee Minutes (Part A), 27.09.17 be **received**
- (ii) The Financial Performance to 31 July and Forecast for 2017 Report be **received**; and
- (iii) Council note the Finance Committee report that the University's forecast performance against budget, TEC financial risk criteria, the University's own financial management parameters, Strategic Plan objectives related to financial and resource management and debt-related and other external covenants is satisfactory; and
- (iv) The Report on Domestic Student Fees 2018 and International Student Fees 2019 be received; and  
THAT Council:

- (a) Approve the attached Domestic Fees Schedule for 2018;
- (b) Approve the attached International Fees Schedule for 2019;
- (c) Authorise the Vice-Chancellor to assign any new programmes, or programmes becoming newly available to international students in 2019, to an appropriate band to enable offers to be made during the recruitment cycle, and report these decisions back to Council;
- (d) Authorise the Vice-Chancellor to set fees for University programmes delivered offshore and to report those to the Council meeting immediately following;
- (e) Authorise the Vice-Chancellor to authorise faculty Deans to award bursaries (effectively a discount) on international fees on the understanding that this should drive volume, that the published fee remains at the approved rate and that standard University overheads are not compromised; and
- (f) Approve the Compulsory Student Services Fee at \$6.78 per point (GST inclusive), and
- (g) Approve the attached Other Fees Schedule for 2018.

### 7.3 AUDIT AND RISK COMMITTEE 184

#### 7.3.1 Minutes (Part A), 20.09.17

**The Chancellor moves** that the Audit and Risk Committee Minutes (Part A), 20.09.17 be **received**.

**The Chancellor moves** that Council note that Naming Committee has approved the naming of the new catered hall located at 35 Whitaker Place "Waipārūrū Hall" and the new family apartments located at 44 Symonds St "Waikohanga House"

## 8. SENATE MATTERS

### 8.1 Report of Senate, 25.09.17

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Part A, 1-10: Policy and other matters requiring Council approval  
 Part B, 1: Matters for noting by Council  
 Part C, 1-2: Matters handled under Delegated Authority

**The Chancellor moves** that the recommendations in Part A of the Report of Senate, 25.0917 be **adopted** and Parts B and C be **noted**.

## 9. CORRESPONDENCE REFERRED BY THE CHANCELLOR

No items received.

## 10. OTHER MATTERS FOR DECISION OR NOTING

### 10.1 SEAL

Since the Council meeting on 26.04.17 the seal has been applied to the following documents in accordance with the Council resolution of 18.02.1991:

- (1) Deed of Assignment of Lease : Crème Café Premises, 55 Park Road, Grafton : East Sun Limited and The University of Auckland
- (2) Deed of Surrender of Lease and Performance Bond Deed : 18 Causeway Road, Waiheke Island: Black-Storm Limited and The University of Auckland

**The Chancellor moves** that the affixing of the seal to the above documents be **noted**.

### 10.2 DEGREES AND DIPLOMAS STATUTE

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Memorandum from Andrew Kellett, Calendar Editor, with regards to an update of the Degrees and Diplomas Statute 1991 following the approval of new qualifications by CUAP for 2018.

**The Chancellor moves** that the memorandum be **received** and the update of the Degrees and Diplomas Statute 1991 be **approved**.

## 11. ELECTION OF CHANCELLOR AND PRO-CHANCELLOR FOR 2018

The Registrar takes the Chair for the first part of this item.

### (a) Election of Chancellor for 2018

Note that, under:

- s177(3) of the Education Act 1989, the Chief Executive, staff members and the student member are not eligible to be elected as Chancellor or Pro-Chancellor.
- s177(4) The Chairperson and Deputy Chairperson of a Council each hold office, subject to this section, for 1 year but are eligible for re-election.

- The election of Chancellor and Pro-Chancellor will take place for a period starting on 01.01.2018 and ending 31.12.2018.

### **Procedure for Election of Chancellor**

Council 12.07.1974 resolved:

1. The Registrar to call for nominations – each nomination to have a proposer and a seconder.
2. Should one nomination only be received the person nominated to be declared elected.
3. Should more than one nomination be received then a secret vote be held as follows:
  - (i) Each member of Council entitled to vote be asked to write the name of the candidate for whom (s)he wishes to vote on a voting paper.
  - (ii) The voting papers to be collected and the Registrar and one other member of the administrative staff to act as scrutineers.
  - (iii) The Registrar to declare the nominee gaining the highest number of votes elected.

In the event of an equality of votes the election shall be determined by lot.

### **(b) Election of Pro-Chancellor for 2018**

The Chancellor resumes the Chair for this part of the item.

S177 of the Act provides:

1. At the first meeting of a Council the Council shall elect one of its members to be the Deputy Chairperson of the Council.
2. Whenever a vacancy subsequently occurs in the office of Chairperson or Deputy Chairperson of the Council, the Council shall elect one of its members to fill the vacant office.
3. The chief executive, a member of staff or a student member are not eligible for election as the Deputy Chairperson.
4. The Deputy Chairperson holds office for 1 year.
5. The Deputy Chairperson of the Council of a university may be referred to as the Pro-Chancellor or by such other title as the Council determines.

## **12. GENERAL BUSINESS**

None

## **13. LEAVE OF ABSENCE** (for Council meeting of 11 December 2017)

## **PART B**

### **PUBLIC EXCLUSIONS**

**The Chancellor moves** that the public be excluded from Part B of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:

Item No. 14.1	Council Meeting Minutes (Part B), 21.08.17
Item No. 15.1	University of Auckland Biological Safety Committee, 28.09.17
Item No. 15.2	University of Auckland Human Participants Ethics Committee, 28.09.17
Item No. 15.3.1	Capital Expenditure Committee, Minutes (Part B), 19.09.17
Item No. 15.4.1	Finance Committee, Minutes (Part B), 27.09.17
Item No. 15.4.2	University of Auckland Inventors Fund – Investment Policy
Item No. 15.5.1	Audit and Risk Committee, Minutes (Part B), 20.09.17
Item No. 15.6	University Honours Committee Report, 04.10.17
Item No. 16.1	Draft Statement of Shareholder Expectations for Uniservices

Reason for passing this resolution in relation to each matter:

The protection of the interests mentioned below.

Grounds under section 48(1) for the passing of this resolution:

Those in Section 9 of the Official Information Act 1982 namely:

- i) To protect the privacy of the persons referred to in the recommendations and to maintain the confidentiality of those recommendations;
- ii) To enable the University to carry on without prejudice or disadvantage negotiations; and
- iii) To prevent the disclosure or use of Official Information for improper gain or advantage.

AND THAT Adrienne Cleland, Professor John Morrow, Peter Gudsell, Gabriella Davila, and Wendy Verschaeren be permitted to remain for this part of the meeting, after the public has been excluded, because of their knowledge of, or need to be briefed about, the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because they relate to aspects of the administration of The University of Auckland for which those persons are responsible.