



30 May 2023

Emily Walton

By email: S 9(2)(a)

Dear Emily

Letter of Appointment – NZCRS Legal Advisory Group

Thank you for agreeing to be a member of the Legal Advisory Group for the New Zealand Claims Resolution Service (GCCRS), effective to 30 June 2024.

All material in relation to the Legal Advisory Group will be kept confidential by participants to the extent permitted by law.

The terms of reference which sets out the purpose and role of the Group is in the final stages of review and will be provided to you as soon as possible. These are being updated given this group is now supporting a national service.

The daily rate to cover preparation and attendance time is \$1,500.00 (excluding GST, if any) per meeting, effective to 30 June 2024. MBIE will meet your actual and reasonable travel costs to the limits set out in appendix 1, attached.

To record your agreement to the terms set out in this letter, please sign where indicated and return to Kirsty Hamilton (Kirsty.hamilton5@nzcrs.govt.nz) by 16 June 2023.

Thank you for your commitment and willingness to utilise your experience and skills to help enhance the NZCRS. We look forward to working with you.

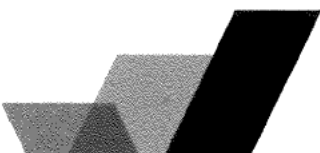
Please do not hesitate to contact me if you have any questions.

Yours sincerely,

Darren Wright

Director

New Zealand Claims Resolution Service





I have read and agree to the terms as set out in this letter.

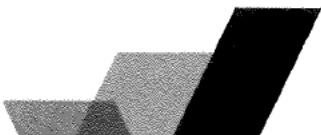
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Authorised Signatory

Name: EMILY WALTON

Date: 31 MAY 2023

Released under the
Official Information Act 1982





Appendix 1: Expense Limits Per Meeting

Item of Expense	Number of Items	Total Maximum Cost (excluding GST)
Accommodation (with prior approval of the Chair)	1 night	\$400.00
Meals (only if requiring accommodation)	Breakfast and Dinner	\$120.00
Airfares	1	\$600.00
Taxi Fares	4	\$250.00
Total Maximum Expenses (excluding GST)		\$1,370.00

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