

25 Hepetema 2024

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www.dia.govt.nz

E te rangatira e Craig, tēnā koe

Database Information

Thank you for your email, received on 29 August 2024, requesting information on databases equivalent to Archway under the Official Information Act 1982 (the Act).

You have requested:

- “1. The names and types of databases accessible to staff relating to the significant proportion of records held by Archives New Zealand. In other words, the databases equivalent to Archway database.*
- 2. Screenshots of the query windows for each database.*
- 3. The number of records accessible on each database.”*

On 5 September we emailed you to clarify the interpretation of parts of your request (as specified below). We asked that you contact us by 9 September if our understanding of your questions was incorrect. We have not received a response from you, and so have answered your questions according to our interpretation. We have included an explanation of how we have interpreted each question in our response below.

- 1. The names and types of databases accessible to staff relating to the significant proportion of records held by Archives New Zealand. In other words, the databases equivalent to Archway database.**

We have interpreted the scope of this question to include databases staff have access to that perform similar functions to Archway. Only one database is in scope of this request, an off-the-shelf product known commercially as Axiell Collections. This is known internally as Collections Staff. Axiell Collections uses a Microsoft SQL Server database. You can read more information at <https://help.collections.axiell.com/en/Topics/Architecture.htm>.

Kia pono ai te rua Mahara – Enabling trusted government information

We have considered two databases accessible to staff relating to the significant proportion of records held by Te Rua Mahara out of scope of your request. As per our email on 5 September, we have interpreted your request to exclude Archway itself. The other database, Archway Location Finder (ALF), does not perform the same functions as Archway.

Collections Search is a website that harvests data from Collections Staff and connects to the Government Digital Archive, and is not a database itself.

2. Screenshots of the query windows for each database.

Please see screenshots of the query windows in Collections Staff at **Appendix A**.

3. The number of records accessible on each database.

As per our email to you on 5 September, we have interpreted “records accessible” to mean the data entries accessible in each database. Please see a table of the number of data entries accessible in Collections Staff as of 9 September 2024, at **Appendix B**. Please note that these numbers are only reflective of a particular point in time, as new data entries are created every day.

In our email, we noted that the question could also be understood as meaning “The number of public archives accessible on each database” due to the multiple meanings of the word ‘record’ in this context. The metadata of public archives are accessible in Collections Staff but the public archives themselves are not.

Born-digital archives and digital images of public archives are hosted in the Government Digital Archive. These are linked to in the data entry for the public archive in Collections Staff.

There are 7,706,221 listed public archives in Collections Staff. Please note that this number includes ‘super items’ (an item, such as a container, containing multiple public archives), ‘sub items’ (parts of a public archive that are described separately to aid discoverability, such as folios in a volume), and descriptive items (items that aggregate other records, such as a folder containing files).

I note you have submitted a number of queries about the databases used by Te Rua Mahara recently. Please let us know if you would like to meet with subject matter experts to discuss your queries, as this may enable us to provide more helpful and relevant information to you.

Please contact oca@dia.govt.nz if you have any questions about this response or if you would like to meet with kaimahi on this topic.

Please note that in cases where the Department’s response provides information that is identified to be of public interest, the response may also be published on the Department of Internal Affairs website. If the Department publishes its response to your OIA request, all personal information, including your name and contact details, will be removed.

You have the right under section 28 of the OIA to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint can be found at <https://www.ombudsman.parliament.nz/> or freephone 0800 802 602.

Ngā mihi, nā

A handwritten signature in black ink, appearing to be 'AR' followed by a stylized flourish.

Anahera Morehu
Poumanaaki Chief Archivist

Appendix A

Archives (Series, Accessions, Items)

Search Archives (Series, Accessions, Items) ? □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Code	equals	<input type="text"/>	<input type="button" value="FIND"/>
Entity Type	equals	<input type="text"/>	<input type="button" value="CANCEL"/>
Item level	equals	<input type="text"/>	<input type="button" value="CLEAR"/>
Name	equals	<input type="text"/>	<input type="button" value="SETTINGS"/>
Start Date	is between	<input type="text"/> <input type="text"/>	<input type="button" value="FILTER"/>
End Date	is between	<input type="text"/> <input type="text"/>	
Content Restriction Status	equals	<input type="text"/>	
Metadata Restriction Status	equals	<input type="text"/>	
Keyword	equals	<input type="text"/>	

Fields

And
 Or

Functions

Expand

Search Archives (Series, Accessions, Items) ? □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Fields

- acc-aa-related-code
- acc-aa-related-code.lref
- acc-aa-related-start-date
- acc-aa-related-state
- acc-agy-controlledby-dis-end
- acc-agy-controlledby-est-start
- acc-agy-controlledby-name
- acc-agy-controlledby-reference
- acc-agy-controlledby-reference.lref
- acc-agy-controlledby-rel-type
- acc-agy-controlledby-reln-end
- acc-agy-controlledby-reln-start
- acc-da-related-code

Operator

- is
- greater than
- less than
- greater than or equal to
- less than or equal to
- contains
- generic
- broader
- narrower
- related
- equivalent
- pseudonym
- hierarchical

Boolean operator

- And
- Or
- And not
- When
- When not

Search statement

Set(s)

No.		Hits		Search statement
<div style="display: flex; justify-content: center; align-items: center; gap: 10px;"> ⋮ ⋮ ⋮ ⋮ ⋮ </div>				

NO ITEMS TO DISPLAY

Agency

Search Agency 🔍 🗄️ ✕

STANDARD
ADVANCED
SAVED SEARCHES

Code	equals	<input type="text"/>	<input type="button" value="FIND"/>
Name	equals	<input type="text"/>	<input type="button" value="CANCEL"/>
Agency Type	equals	<input type="text"/>	
Year Start	is between	<input type="text"/> <input type="button" value="📅"/> And <input type="text"/> <input type="button" value="📅"/>	<input type="button" value="CLEAR"/>
Year End	is between	<input type="text"/> <input type="button" value="📅"/> And <input type="text"/> <input type="button" value="📅"/>	<input type="button" value="SETTINGS"/>
Keyword	equals	<input type="text"/>	<input type="button" value="FILTER"/>

Fields

And

Or

Search Agency 🔍 🗄️ ✕

STANDARD
ADVANCED
SAVED SEARCHES

<p>Fields</p> <input type="text" value="Start typing to filter"/> <ul style="list-style-type: none"> agy-aa-controlling-access-status agy-aa-controlling-date-registered agy-aa-controlling-reference agy-aa-controlling-reference.lref agy-aa-controlling-rel_type agy-aa-controlling-state agy-aa-prev-date-registered agy-aa-prev-reference agy-aa-prev-reference.lref agy-acc-controlling-date agy-acc-controlling-description agy-acc-controlling-end-date agy-acc-controlling-reference <p>Search statement</p> <input style="width: 100%;" type="text"/>	<p>Operator</p> <input type="text" value="Start typing to filter"/> <ul style="list-style-type: none"> is greater than less than greater than or equal to less than or equal to contains generic broader narrower related equivalent pseudonym hierarchical 	<p>Boolean operator</p> <input type="text" value="Start typing to filter"/> <ul style="list-style-type: none"> And Or And not When When not 	<input type="button" value="FIND"/> <input type="button" value="CANCEL"/> <input type="button" value="SETTINGS"/> <input type="button" value="SELECT SET"/> <input type="button" value="REMOVE SET"/> <input type="button" value="CLEAR SETS"/> <input type="button" value="COPY SET"/> <input type="button" value="CREATE SAVED SEARCH"/> <input type="button" value="COUNT..."/>
---	---	---	--

Set(s)

No.	:	Hits	:	Search statement	:
Nothing yet					

⏪ ◀ 0 ▶ ⏩
NO ITEMS TO DISPLAY

Contacts

Search Contacts ⊞ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Entity Type	equals			EIND
Code	equals			CANCEL
Contact Given Name	equals			CLEAR
Contact Family Name	equals			SETTINGS
Entity Name	equals			FILTER
Active	equals			
Card Number	equals			
Keyword	equals			

Fields

And

Or

Functions

Expand

COUNT...

Search Contacts ⊞ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Fields	Operator	Boolean operator	
Start typing to filter	Start typing to filter	Start typing to filter	EIND
<ul style="list-style-type: none"> access_direction_no access_direction_no.lref access_rights Active address.country agency.to_da.status AgencyName agency_series_controlled.no agency_series_controlled.no.lref agency_series_created.no.lref agency_series_created.no AGY-DA Title ΔRY-ORG Related End date 	<ul style="list-style-type: none"> is greater than less than greater than or equal to less than or equal to contains generic broader narrower related equivalent pseudonym hierarchical 	<ul style="list-style-type: none"> And Or And not When When not 	CANCEL
Search statement			SETTINGS
			SELECT SET
			REMOVE SET
			CLEAR SETS
			COPY SET
			CREATE SAVED SEARCH
Set(s)			COUNT...
No.	Hits	Search statement	
Nothing yet			

⏪ ⏩ ⏴ ⏵ ⏶ ⏷ ⏸ ⏹ ⏺ ⏻ ⏼ ⏽ ⏾ ⏿

NO ITEMS TO DISPLAY ↻

Order Items

Search Order Items

STANDARD ADVANCED SAVED SEARCHES

Order Item Code	is between		And		EIND
Order Code	equals				CANCEL
Item Code	equals				CLEAR
Order Type	equals				SETTINGS
Last Movement Status	equals				FILTER
Date Created	is between		And		
Movement Status	equals				
Viewing Date	is between		And		
Order Contact Code	equals				
Order Contact Given Name	equals				
Order Reader Family Name	equals				
Keyword	equals				COUNT...

Fields

And
 Or

Search Order Items

STANDARD ADVANCED SAVED SEARCHES

Fields	Operator	Boolean operator	
Start typing to filter	Start typing to filter	Start typing to filter	EIND
ActionDate	is	And	CANCEL
Cancelled	greater than	Or	SETTINGS
DescribedItemReferenceNumber	less than	And not	
DescribedItemReferenceNumber.lref	greater than or equal to	When	
DueDate	less than or equal to	When not	
ExtensionLoan	contains		
FirstMovementStatus	generic		
FirstMovementStatus.lref	broader		
input.date	narrower		
ItemAccession	related		
ItemAgency	equivalent		
ItemBox	pseudonym		
ItemCode	hierarchical		
Search statement			
Set(s)			COUNT...
No.	Hits	Search statement	
Nothing yet			

NO ITEMS TO DISPLAY

Shipping

Search Shipping ⓘ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Code	equals	<input type="text"/>	<input type="button" value="FIND"/>
Status	equals	<input type="text"/>	<input type="button" value="CANCEL"/>
Date Shipment Created	equals	<input type="text"/> <input type="button" value="📅"/> And <input type="text"/> <input type="button" value="📅"/>	<input type="button" value="CLEAR"/>
Order Item	equals	<input type="text"/>	<input type="button" value="SETTINGS"/>
Contact Code	equals	<input type="text"/>	<input type="button" value="FILTER"/>
Contact Given Name	contains any	<input type="text"/>	
Contact Family Name	contains any	<input type="text"/>	
Entity Name	equals	<input type="text"/>	
Created By	equals	<input type="text"/>	
Picked Up	equals	<input type="text"/>	
Date Picked Up	equals	<input type="text"/> <input type="button" value="📅"/> And <input type="text"/> <input type="button" value="📅"/>	
Keyword	equals	<input type="text"/>	<input type="button" value="COUNT..."/>

Fields
 And
 Or

Search Shipping ⓘ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Fields	Operator	Boolean operator							
<input type="text" value="Start typing to filter"/>	<input type="text" value="Start typing to filter"/>	<input type="text" value="Start typing to filter"/>	<input type="button" value="FIND"/>						
<ul style="list-style-type: none"> AddressBuilding AddressBusinessUnit AddressCityTown AddressCountry AddressCountry.lref AddressFloor AddressNumber AddressPostcode AddressRoadName AddressSuburbLocality AddressTeam Code Comments Search statement 	<ul style="list-style-type: none"> is greater than less than greater than or equal to less than or equal to contains generic broader narrower related equivalent pseudonym hierarchical 	<ul style="list-style-type: none"> And Or And not When When not 	<input type="button" value="CANCEL"/> <input type="button" value="SETTINGS"/> <input type="button" value="SELECT SET"/> <input type="button" value="REMOVE SET"/> <input type="button" value="CLEAR SETS"/> <input type="button" value="COPY SET"/> <input type="button" value="CREATE SAVED SEARCH"/>						
<input type="text" value="Search statement"/>			<input type="button" value="COUNT..."/>						
Set(s) <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">No.</th> <th style="width: 10%;">Hits</th> <th style="width: 80%;">Search statement</th> </tr> </thead> <tbody> <tr> <td colspan="3" style="text-align: center; height: 100px;">Nothing yet</td> </tr> </tbody> </table>				No.	Hits	Search statement	Nothing yet		
No.	Hits	Search statement							
Nothing yet									
⏪ ◀ ▶ ⏩ NO ITEMS TO DISPLAY <input type="button" value="🔄"/>									

Missions

Search Missions ⊞ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Mission Code	equals	<input type="text"/>	And	<input type="text"/>	FIND
Due Date	equals	<input type="text"/>	And	<input type="text"/>	CANCEL
Due Time	equals	<input type="text"/>			CLEAR
Status	equals	<input type="text"/>			SETTINGS
User	equals	<input type="text"/>			FILTER
Keyword	equals	<input type="text"/>			COUNT...

Search Missions ⊞ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Fields	Operator	Boolean operator							
<input type="text" value="Start typing to filter"/>	<input type="text" value="Start typing to filter"/>	<input type="text" value="Start typing to filter"/>	FIND						
<ul style="list-style-type: none"> action_type Code ContactFamilyName ContactGivenName container.current_location container.id.lref container_destination.id.lref container_home_location description device_name due.date due_date due_date.time 	<ul style="list-style-type: none"> is greater than less than greater than or equal to less than or equal to contains generic broader narrower related equivalent pseudonym hierarchical 	<ul style="list-style-type: none"> And Or And not When When not 	CANCEL						
Search statement			SETTINGS						
			SELECT SET						
			REMOVE SET						
			CLEAR SETS						
			COPY SET						
			CREATE SAVED SEARCH						
Set(s)			COUNT...						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">No.</th> <th style="width: 5%;">Hits</th> <th style="width: 90%;">Search statement</th> </tr> </thead> <tbody> <tr> <td colspan="3" style="text-align: center; height: 100px;">Nothing yet</td> </tr> </tbody> </table>	No.	Hits	Search statement	Nothing yet					
No.	Hits	Search statement							
Nothing yet									

NO ITEMS TO DISPLAY

Mission Items

Search Mission items

STANDARD ADVANCED SAVED SEARCHES

Mission Item Id is between And

Mission Id equals

Mission Item Status equals

Destination Location equals

Mission Status equals

Action Type equals

EIND CANCEL CLEAR SETTINGS FILTER

Fields

And Or

COUNT...

Search Mission items

STANDARD ADVANCED SAVED SEARCHES

Fields Operator Boolean operator

Start typing to filter Start typing to filter Start typing to filter

action_type is greater than less than greater than or equal to less than or equal to contains generic broader narrower related equivalent pseudonym hierarchical

agency

agency.contact

agency.contact.lref

agency.linkref

agency.reference_number

assigned_to

assigned_to.lref

bar_code

check-subtask.assigned-to

check-subtask.assigned-to.lref

client.address

client.country

And Or And not When When not

EIND CANCEL SETTINGS SELECT SET REMOVE SET CLEAR SETS COPY SET CREATE SAVED SEARCH COUNT...

Search statement

Set(s)

No.	Hits	Search statement
Nothing yet		

NO ITEMS TO DISPLAY

Locations and Containers

Search Locations and Containers

STANDARD
ADVANCED
SAVED SEARCHES

Location/Container	equals		FIND
Location type	equals		CANCEL
Code	equals		CLEAR
Container Type	equals		SETTINGS
Container Current Location	equals		
Keyword	equals		

Fields

And

Or

Functions

Expand

COUNT...

Search Locations and Containers

STANDARD
ADVANCED
SAVED SEARCHES

Fields

- accessible
- active
- actualCapacity
- address.city.lref
- address.suburb.lref
- availableCapacity
- Code
- condition
- condition.lref
- container-item
- container-item-MovementStatus
- container-item.lref
- current_location.authoriser
- Search statement

Operator

- is
- greater than
- less than
- greater than or equal to
- less than or equal to
- contains
- generic
- broader
- narrower
- related
- equivalent
- pseudonym
- hierarchical

Boolean operator

- And
- Or
- And not
- When
- When not

FIND

CANCEL

SETTINGS

SELECT SET

REMOVE SET

CLEAR SETS

COPY SET

CREATE SAVED SEARCH

COUNT...

Set(s)

No.	Hits	Search statement
Nothing yet		

⏪ ◀ 0 ▶ ⏩

NO ITEMS TO DISPLAY

Storage Types

Search Storage Types

STANDARD
ADVANCED
SAVED SEARCHES

Code	<input type="text" value="equals"/>	<input type="text"/>	EIND
Entity Type	<input type="text" value="equals"/>	<input type="text"/>	CANCEL
Keyword	<input type="text" value="equals"/>	<input type="text"/>	CLEAR

Fields

And

Or

Search Storage Types

STANDARD
ADVANCED
SAVED SEARCHES

Fields <input type="text" value="Start typing to filter"/> <ul style="list-style-type: none"> active capacity Code ContainerShelf description dimension.type dimension.type.lref dimension.unit dimension.unit.lref disestablished image image.lref KeywordSearch Search statement 	Operator <input type="text" value="Start typing to filter"/> <ul style="list-style-type: none"> is greater than less than greater than or equal to less than or equal to contains generic broader narrower related equivalent pseudonym hierarchical 	Boolean operator <input type="text" value="Start typing to filter"/> <ul style="list-style-type: none"> And Or And not When When not 	EIND										
Search statement <input type="text"/>			CANCEL										
Set(s) <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%; text-align: left;">No.</th> <th style="width: 10%; text-align: center;">:</th> <th style="width: 10%; text-align: left;">Hits</th> <th style="width: 10%; text-align: center;">:</th> <th style="width: 60%; text-align: left;">Search statement</th> </tr> </thead> <tbody> <tr style="height: 100px;"> <td colspan="5" style="text-align: center; vertical-align: middle;">Nothing yet</td> </tr> </tbody> </table>			No.	:	Hits	:	Search statement	Nothing yet					SETTINGS
No.	:	Hits	:	Search statement									
Nothing yet													
<input type="button" value="SELECT SET"/>			REMOVE SET										
<input type="button" value="CLEAR SETS"/>			COPY SET										
<input type="button" value="CREATE SAVED SEARCH"/>			COUNT...										

⏪ ◀ ▶ ⏩
NO ITEMS TO DISPLAY

Organisation

Search Organisation ⊞ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Code	equals ▾	<input style="width: 95%;" type="text"/>	EIND
Name	equals ▾	<input style="width: 95%;" type="text"/>	
Organisation Type	equals ▾	<input style="width: 95%;" type="text"/>	CANCEL
Start Date	is between ▾	<input style="width: 45%;" type="text"/> <input type="text" value="And"/> <input style="width: 45%;" type="text"/>	CLEAR
End Date	is between ▾	<input style="width: 45%;" type="text"/> <input type="text" value="And"/> <input style="width: 45%;" type="text"/>	SETTINGS
Keyword	equals ▾	<input style="width: 95%;" type="text"/>	FILTER

Fields
 And
 Or

COUNT...

Search Organisation ⊞ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Fields <input style="width: 95%;" type="text"/>	Operator <input style="width: 95%;" type="text"/>	Boolean operator <input style="width: 95%;" type="text"/>	EIND
AlternativeName Code DocumentationLink.Iref History KeywordSearch LocationCountry LocationCountry.Iref LocationRegion LocationRegion.Iref LocationTown LocationTown.Iref MandateDisEstablishing MandateDisEstablishing.Iref	is greater than less than greater than or equal to less than or equal to contains generic broader narrower related equivalent pseudonym hierarchical	And Or And not When When not	CANCEL
Search statement <input style="width: 95%;" type="text"/>			SETTINGS
Set(s)			SELECT SET
No.	Hits	Search statement	REMOVE SET
Nothing yet			CLEAR SETS
<div style="display: flex; justify-content: space-between; align-items: center;"> ⏪ ◀ ▶ ⏩ NO ITEMS TO DISPLAY ↻ </div>			COPY SET
			CREATE SAVED SEARCH
			COUNT...

Jurisdictions

Search Jurisdictions ⓘ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Code	equals ▼	<input style="width: 95%;" type="text"/>	<input type="button" value="EIND"/>
Name	equals ▼	<input style="width: 95%;" type="text"/>	<input type="button" value="CANCEL"/>
Jurisdiction Type	equals ▼	<input style="width: 95%;" type="text"/>	<input type="button" value="CLEAR"/>
Start Date	is between ▼	<input style="width: 45%;" type="text"/> <input type="button" value="📅"/> And <input style="width: 45%;" type="text"/> <input type="button" value="📅"/>	<input type="button" value="SETTINGS"/>
End Date	is between ▼	<input style="width: 45%;" type="text"/> <input type="button" value="📅"/> And <input style="width: 45%;" type="text"/> <input type="button" value="📅"/>	<input type="button" value="FILTER"/>
Keyword	equals ▼	<input style="width: 95%;" type="text"/>	<input type="button" value="COUNT..."/>

Fields

And

Or

Search Jurisdictions ⓘ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Fields

- AlternativeName
- Code
- DocumentationLink.Iref
- History
- jur-agy-controlling-dis-end
- jur-agy-controlling-end
- jur-agy-controlling-est-start
- jur-agy-controlling-name
- jur-agy-controlling-reference
- jur-agy-controlling-reference.Iref
- jur-agy-controlling-start
- jur-agy-nonprimary-end
- jur-agy-nonprimary-name

Operator

- is
- greater than
- less than
- greater than or equal to
- less than or equal to
- contains
- generic
- broader
- narrower
- related
- equivalent
- pseudonym
- hierarchical

Boolean operator

- And
- Or
- And not
- When
- When not

Search statement

Set(s)

No.	Hits	Search statement
Nothing yet		

⏪ ◀ 0 ▶ ⏩
NO ITEMS TO DISPLAY

Functions

Search Functions

STANDARD **ADVANCED** SAVED SEARCHES

Code equals **FIND**

Name equals **CANCEL**

Start Date is between **And** **CLEAR**

End Date is between **And** **SETTINGS**

Keyword equals **FILTER**

Fields

And

Or

COUNT...

Search Functions

STANDARD **ADVANCED** SAVED SEARCHES

Fields **Operator** **Boolean operator** **FIND**

Start typing to filter Start typing to filter Start typing to filter **CANCEL**

AlternativeName is And

Code greater than Or

DocumentationLink.lref less than And not

fun-agy-controlling-dis-end greater than or equal to When

fun-agy-controlling-end less than or equal to When not

fun-agy-controlling-est-start contains

fun-agy-controlling-name generic

fun-agy-controlling-reference broader

fun-agy-controlling-reference.lref narrower

fun-agy-controlling-start related

fun-agy-nonprimary-end equivalent

fun-agy-nonprimary-name pseudonym

fun-agy-nonprimary-reference hierarchical

Search statement **SETTINGS**

Set(s) **SELECT SET**

No.	Hits	Search statement
Nothing yet		

REMOVE SET

CLEAR SETS

COPY SET

CREATE SAVED SEARCH

COUNT...

NO ITEMS TO DISPLAY

Disposal Authorities

Search Disposal Authorities

STANDARD **ADVANCED** SAVED SEARCHES

Code	equals		FIND
Responsible Agency Code	equals		CANCEL
Responsible Agency Name	equals		CLEAR
Agency Covered Code	equals		SETTINGS
Agency Covered Name	equals		FILTER
Disposal Type	equals		
Entity State	equals		
Date CA Authorised	is between	And	
Review Date	is between	And	
Description	equals		Fields
Discharged Class Number	equals		<input checked="" type="radio"/> And
Amended	equals		<input type="radio"/> Or
Revoked	equals		Functions
			<input type="checkbox"/> Expand

COUNT...

Search Disposal Authorities

STANDARD **ADVANCED** SAVED SEARCHES

Fields	Operator	Boolean operator	
Start typing to filter	Start typing to filter	Start typing to filter	FIND
agency_da_applied_to	is	And	CANCEL
agency_da_applied_to_agency_no	greater than	Or	SETTINGS
agency_da_applied_to_agency_no.lref	less than	And not	SELECT SET
agency_da_implementing_da_agency_no	greater than or equal to	When	REMOVE SET
agency_da_issued_to_agency_no.lref	less than or equal to	When not	CLEAR SETS
agency_implementing_da	contains		COPY SET
agency_implementing_da_agency_no.lref	generic		CREATE SAVED SEARCH
Amended	broader		COUNT...
AppraiserType	narrower		
Attachment.lref	related		
Code	equivalent		
da-aa-related-access-status	pseudonym		
da-aa-related-date-registered	hierarchical		
Search statement			
Set(s)			
No.	Hits	Search statement	
Nothing yet			

NO ITEMS TO DISPLAY

Access Authorities

Search Access Authorities

STANDARD **ADVANCED** SAVED SEARCHES

Code	equals		FIND
Responsible Agency Code	equals		CANCEL
Responsible Agency Name	equals		CLEAR
Access Status	equals		SETTINGS
Date Registered	is between	And	FILTER
Review Date	is between	And	
Entity State	equals		
Location of Items	equals		
Public View	equals		
Keyword	equals		

Fields

And
 Or

Functions

Expand

COUNT...

Search Access Authorities

STANDARD **ADVANCED** SAVED SEARCHES

Fields	Operator	Boolean operator	
Start typing to filter	Start typing to filter	Start typing to filter	FIND
aa-aa-supersededby-date	is	And	CANCEL
aa-aa-supersededby-date-registered	greater than	Or	SETTINGS
aa-aa-supersededby-reference	less than	And not	
aa-aa-supersededby-reference.lref	greater than or equal to	When	
aa-aa-supersededby-state	less than or equal to	When not	
aa-aa-supersedes-date	contains		
aa-aa-supersedes-date-registered	generic		
aa-aa-supersedes-reference	broader		
aa-aa-supersedes-reference.lref	narrower		
aa-aa-supersedes-state	related		
aa-aa-variedby-date	equivalent		
aa-aa-variedby-date-registered	pseudonym		
aa-aa-variedby-reference	hierarchical		

Search statement

Set(s)

No.	Hits	Search statement
Nothing yet		

NO ITEMS TO DISPLAY

Preservation

Search Preservation

STANDARD
ADVANCED
SAVED SEARCHES

Code	equals			EIND
Legacy Code	equals			
Entity Status	equals			CANCEL
Item Code	equals			CLEAR
Container Code	equals			SETTINGS
Procedure Type	equals			
Reason for Request	equals			FILTER
Requesting Area	equals			
Assessment Due	is between		And	
Assessment Assigned To	equals			
Treatment Assigned To	equals			
Opened Date	is between		And	
Closed Date	is between		And	

Fields

And

Or

COUNT...

Search Preservation

STANDARD
ADVANCED
SAVED SEARCHES

Fields

Start typing to filter

- access_rights
- ADStripDate
- ADStripReading
- assessed_by
- assessed_by.lref
- Assessment Assigned To
- Assessment Due
- AssessmentAssignedTo.lref
- AssessmentAssignedToFamilyName
- AssessmentAssignedToGivenName
- AssessmentAttachment.lref
- bos_ref
- RevNumber_notUsed

Search statement

Operator

Start typing to filter

- is
- greater than
- less than
- greater than or equal to
- less than or equal to
- contains
- generic
- broader
- narrower
- related
- equivalent
- pseudonym
- hierarchical

Boolean operator

Start typing to filter

- And
- Or
- And not
- When
- When not

EIND

CANCEL

SETTINGS

SELECT SET

REMOVE SET

CLEAR SETS

COPY SET

CREATE SAVED SEARCH

COUNT...

Set(s)

No.	Hits	Search statement
Nothing yet		

« 6 »»

NO ITEMS TO DISPLAY

Valuation History

Search Valuation History

STANDARD **ADVANCED** SAVED SEARCHES

Code	equals		EIND
Entity Type	equals		CANCEL
Financial Year	equals		CLEAR
Accession/Item Code	equals		SETTINGS
Benchmark Period	equals		
Text No. Boxes	equals		
Text Box Type	equals		FILTER
Text Category	equals		
Text Category Value	equals		
Office	equals		

Fields

And
 Or

COUNT...

Search Valuation History

STANDARD **ADVANCED** SAVED SEARCHES

Fields	Operator	Boolean operator
Start typing to filter	Start typing to filter	Start typing to filter
<ul style="list-style-type: none"> AdjObjectNumber AdjObjectNumber.lref BenchmarkPeriodID BenchmarkPeriodID.lref Code edit.date edit.name edit.source FinancialYear FinancialYear.lref input.date input.name input.source 	<ul style="list-style-type: none"> is greater than less than greater than or equal to less than or equal to contains generic broader narrower related equivalent pseudonym hierarchical 	<ul style="list-style-type: none"> And Or And not When When not

Search statement

Set(s)

No.	Hits	Search statement
Nothing yet		

NO ITEMS TO DISPLAY

Valuation Categories

Search Valuation Categories
ⓘ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Name equals

Code equals

Type equals

Keyword equals

FIND

CANCEL

CLEAR

SETTINGS

FILTER

Fields

And

Or

COUNT...

Search Valuation Categories
ⓘ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Fields

Start typing to filter

- Active
- AuthorNote
- Code
- Description
- edit.date
- edit.name
- edit.source
- input.date
- input.name
- input.source
- KeywordSearch
- Name
- nreref

Search statement

Operator

Start typing to filter

- is
- greater than
- less than
- greater than or equal to
- less than or equal to
- contains
- generic
- broader
- narrower
- related
- equivalent
- pseudonym
- hierarchical

Boolean operator

Start typing to filter

- And
- Or
- And not
- When
- When not

FIND

CANCEL

SETTINGS

SELECT SET

REMOVE SET

CLEAR SETS

COPY SET

CREATE SAVED SEARCH

COUNT...

Set(s)

No.	Hits	Search statement
Nothing yet		

⏪ ◀ ▶ ⏩
NO ITEMS TO DISPLAY ↻

Valuation Benchmarks/Financial Years

Search Valuation Benchmarks/Financial Years

STANDARD **ADVANCED** SAVED SEARCHES

Entity Type: equals

Code: equals

Description: equals

Keyword: equals

Fields

And

Or

Search Valuation Benchmarks/Financial Years

STANDARD **ADVANCED** SAVED SEARCHES

Fields	Operator	Boolean operator	
<input type="text" value="Start typing to filter"/>	<input type="text" value="Start typing to filter"/>	<input type="text" value="Start typing to filter"/>	<input type="button" value="FIND"/>
Attachment	is	And	<input type="button" value="CANCEL"/>
Attachment.Iref	greater than	Or	
BenchmarkDescription	less than	And not	
BenchmarkID	greater than or equal to	When	
BenchmarkID.Iref	less than or equal to	When not	<input type="button" value="SETTINGS"/>
BenchmarkValue	contains		<input type="button" value="SELECT SET"/>
category.name	generic		<input type="button" value="REMOVE SET"/>
category.type	broader		<input type="button" value="CLEAR SETS"/>
CategoryID	narrower		<input type="button" value="COPY SET"/>
CategoryID.Iref	related		<input type="button" value="CREATE SAVED SEARCH"/>
closed	equivalent		<input type="button" value="COUNT..."/>
Code	pseudonym		
Confirmed	hierarchical		
Search statement			
<input type="text"/>			

Set(s)

No.	Hits	Search statement
Nothing yet		

NO ITEMS TO DISPLAY

Price

Search Price ⊞ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Code	equals	<input type="text"/>	FIND
Entity Type	equals	<input type="text"/>	CANCEL
Review State Display	equals	<input type="text"/>	
Price Type	equals	<input type="text"/>	CLEAR
Price	equals	<input type="text"/> And <input type="text"/>	SETTINGS
Keyword	equals	<input type="text"/>	FILTER

Fields
 And
 Or

COUNT...

Search Price ⊞ □ ×

STANDARD
ADVANCED
SAVED SEARCHES

Fields	Operator	Boolean operator							
<input type="text" value="Start typing to filter"/>	<input type="text" value="Start typing to filter"/>	<input type="text" value="Start typing to filter"/>	FIND						
<ul style="list-style-type: none"> AuthorNote Code description EntityType format format.lref invoice.language invoice.language.lref KeywordSearch notes Price PriceType reref Search statement 	<ul style="list-style-type: none"> is greater than less than greater than or equal to less than or equal to contains generic broader narrower related equivalent pseudonym hierarchical 	<ul style="list-style-type: none"> And Or And not When When not 	CANCEL						
<input type="text" value="Search statement"/>			SETTINGS						
Set(s) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">No.</th> <th style="width: 5%;">Hits</th> <th style="width: 90%;">Search statement</th> </tr> </thead> <tbody> <tr> <td colspan="3" style="text-align: center; height: 100px;">Nothing yet</td> </tr> </tbody> </table>			No.	Hits	Search statement	Nothing yet			SELECT SET REMOVE SET CLEAR SETS COPY SET CREATE SAVED SEARCH
No.	Hits	Search statement							
Nothing yet									
<div style="text-align: center; border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Nothing yet</div>			COUNT...						

⏪ ◀ ▶ ⏩
NO ITEMS TO DISPLAY ↻

Digital Objects

Search Digital Objects

STANDARD
ADVANCED
SAVED SEARCHES

Object number	equals		FIND
Title	equals		CANCEL
Agency	equals		CLEAR
Series	equals		SETTINGS
Accession	equals		FILTER
Keyword	equals		

Fields

And

Or

COUNT...

Search Digital Objects

STANDARD
ADVANCED
SAVED SEARCHES

Fields

Start typing to filter

- Accession
- AccessRightsPolicyId
- AccessRightsPolicyName
- access_rights
- access_rights_start_date
- Agency
- BoxNumber
- Code
- ContentRestrictionStatus
- contributor
- contributor.lref
- controlling.agency.lref
- controlling.agency.no

Operator

Start typing to filter

- is
- greater than
- less than
- greater than or equal to
- less than or equal to
- contains
- generic
- broader
- narrower
- related
- equivalent
- pseudonym
- hierarchical

Boolean operator

Start typing to filter

- And
- Or
- And not
- When
- When not

Search statement

Set(s)

No.		Hits	Search statement
Nothing yet			

⏪ 0 ⏩

NO ITEMS TO DISPLAY

Thesaurus

Search Thesaurus

STANDARD ADVANCED SAVED SEARCHES

Term equals [] FIND

Term type equals [] CANCEL

Status equals []

Use equals [] CLEAR

Used For equals [] SETTINGS

Source equals []

Period Start equals [] And [] FILTER

Period End equals [] And []

Keyword Search equals []

Fields

And

Or

Functions

Expand

COUNT...

Search Thesaurus

STANDARD ADVANCED SAVED SEARCHES

Fields

Start typing to filter

- broader_term
- broader_term.lref
- edit.date
- edit.name
- edit.source
- equivalent_term
- equivalent_term.lref
- history_note
- input.source
- KeywordSearch
- narrower_term
- narrower_term.lref
- notes

Operator

Start typing to filter

- is
- greater than
- less than
- greater than or equal to
- less than or equal to
- contains
- generic
- broader
- narrower
- related
- equivalent
- pseudonym
- hierarchical

Boolean operator

Start typing to filter

- And
- Or
- And not
- When
- When not

Search statement

Set(s)

No.	Hits	Search statement
Nothing yet		

NO ITEMS TO DISPLAY

Legacy List Control and Legacy Item

Search Legacy List Control and Legacy Item

STANDARD **ADVANCED** SAVED SEARCHES

Code equals **EIND**

Version equals **CANCEL**

List Control equals **CLEAR**

Agency equals **SETTINGS**

Accession equals **FILTER**

Actual Series equals

Final Series equals

Fields

And

Or

COUNT...

Search Legacy List Control and Legacy Item

STANDARD **ADVANCED** SAVED SEARCHES

Fields Start typing to filter

Operator Start typing to filter

Boolean operator Start typing to filter

AccessionNumber
access_rights
access_rights_start_date
ActualSeries
AgencyTransferringReferenceNumber
Author
BoxNumber
CloseTime
CloseYear
Code
ContainerId
DescriptionAccessionItem
EntityType

is
greater than
less than
greater than or equal to
less than or equal to
contains
generic
broader
narrower
related
equivalent
pseudonym
hierarchical

And
Or
And not
When
When not

EIND

CANCEL

SETTINGS

SELECT SET

REMOVE SET

CLEAR SETS

COPY SET

CREATE SAVED SEARCH

Search statement

Set(s)

No.	Hits	Search statement
Nothing yet		

COUNT...

NO ITEMS TO DISPLAY

Appendix B: Number of data entries accessible in Collections Search as of 9 September 2024

Dataset in Collections Staff	Number of data entries accessible
Archives (Series, Accessions, Items)	7,737,899
Agency	6,651
Contacts	38,040
Orders	729,582
Order Items	786,361
Shipping	17,200
Missions	26,768
Mission Items	206,312
Locations and Containers	1,036,364
Storage Types	71
Organisation	27
Jurisdictions	402
Functions	313
Disposal Authorities	867
Access Authorities	1,109
Preservation	4,374
Valuation History	9,456
Valuation Categories	24
Valuation Benchmarks/Financial years	27
Price	5
Digital Objects	1,482,011
Thesaurus	10,363
Legacy List Control and Legacy Item	60,400,364
Total	72,494,590