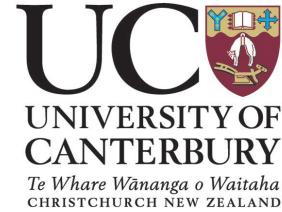


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20 August 2024

J.Hall

By email: [fyi-request-27483-75616923@requests.fyi.org.nz](mailto:fyi-request-27483-75616923@requests.fyi.org.nz)

Dear J.Hall

**Official Information Act OIA 24.71 – SLT Travel**

I refer to the Official Information Act (the Act) request dated 2 July 2024 regarding the international travel of some members of the Senior Leadership Team for 2024. You have specifically requested:

- *I request under the Official Information Act the following information:*

*How many international trips the following Senior Leadership Team members:*

- *Cheryl de la Rey*
- *Brett Berquist*
- *Keith Longden*
- *Paul Ballentine*
- *Saurabh Sinha*
- *Sarah Young*
- *Joce Nuttall*
- *Steven Ratuva*
- *Te Maire Tau*
- *Petra Butler*

*Have taken on behalf of the University of Canterbury between 1 January 2024 and 2 July 2024.*

*I also request the following for each trip in relation to the above request.*

- *The travel itinerary for each trip that is provided by the Travel Management Company for the University of Canterbury showing the flight route taken, class of airfare, and accommodation.*
- *The total cost of each trip.*
- *The authorising documents approving each trip.*

- *A list of any trips planned for the above named Senior Leadership Team members between 3 July 2024 and 31 December 2024 and any proposal or authorising documents related to each of the planned trips.*

While finalising the response to your OIA request, it has become apparent that some further consultations are required, to ensure the fullest response is provided to you. Therefore, the response deadline for this request is briefly extended until Wednesday 28 August 2024 under s 15A(1)(b) of the OIA.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Yours sincerely



Claire O'Connell

Information Compliance Officer