

06/12/2023 - E + 10 SITREPS (PW- Official Result)

As at 11.39am on 06/12/2023 prepared by Crispian [REDACTED]

| Distributed to | All GEDT/ELT members | | | | | | | | | | | | | | | | |
|---|---|------------------|--------|-------------------|--|--|-----------|------------------------------------|-----------|---|-----------|----------------|-----------|--|-----------|---|-----------|
| Key Contacts | Anusha Guler and Crispian [REDACTED] | | | | | | | | | | | | | | | | |
| Previous ELT SITREP | E+10 SITREPS 13 05122023 - POST ELECTION.docx | | | | | | | | | | | | | | | | |
| Overview | <p>Summary of the current event</p> <ul style="list-style-type: none"> Post Election process Release of official results at 5.00pm | | | | | | | | | | | | | | | | |
| Port Waikato by-election | <p>Overseas</p> <ul style="list-style-type: none"> Final certificate signed by Electorate Manager and Justice of Peace this morning. <p>Voting Services</p> <ul style="list-style-type: none"> Currently, undertaking final checks between VS and Data Insights. Noting 12noon dateline to provide Communication and Education with the final data To provide Karl for the final sign off once VS and Data Insights have finalised official results Key activities are as follows: Karl to sign off final certificate, then information on the website, media release, and gazette notice to be released at the same time (5.00pm) <p>Port Waikato by-election</p> <ul style="list-style-type: none"> Overseas vote verified and entered the EMS system yesterday. <p>Post-Election Actions:</p> <p>Runsheet PW By-election Nov 23.xlsx (sharepoint.com)</p> <p>Note: Please update the master excel document for any updates and not this schedule. Please note that this is NOT a full exhaustive list of actions as it was partially extracted from the master run-sheet.</p> <ul style="list-style-type: none"> Need to add the quality assurance to the run sheet on all the documentation process. <table border="1"> <thead> <tr> <th>Task Description</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>E+9 MONDAY</td> <td></td> </tr> <tr> <td>Book in Catalyst to prepare website for Wednesday am</td> <td>Completed</td> </tr> <tr> <td>Overseas to perform Official count</td> <td>Completed</td> </tr> <tr> <td>Complete parliamentary official count - special votes</td> <td>Completed</td> </tr> <tr> <td>Extraction day</td> <td>Completed</td> </tr> <tr> <td>Reconciliation of candidate total votes QA</td> <td>Completed</td> </tr> <tr> <td>Reasonableness check of SV counts (Monday and Tuesday, depending on timing)</td> <td>Completed</td> </tr> </tbody> </table> | Task Description | Status | E+9 MONDAY | | Book in Catalyst to prepare website for Wednesday am | Completed | Overseas to perform Official count | Completed | Complete parliamentary official count - special votes | Completed | Extraction day | Completed | Reconciliation of candidate total votes QA | Completed | Reasonableness check of SV counts (Monday and Tuesday, depending on timing) | Completed |
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| Overseas to perform Official count | Completed | | | | | | | | | | | | | | | | |
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| Reasonableness check of SV counts (Monday and Tuesday, depending on timing) | Completed | | | | | | | | | | | | | | | | |

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|---|-------------|
| Create Gazette notice form | Completed |
| Update SDV disallowed in EMS | Completed |
| E+10 TUESDAY | |
| Last day to receive postal votes from NZ | Completed |
| Last day to receive postal votes from overseas | Completed |
| E + 11 WEDNESDAY | |
| Attach completed M91-OPS checklist (if you have kept a copy before returning the information to Wellington) | In progress |
| EMS82 - CERT reasonableness checks | Completed |
| QA of Final Cert, prior to signing by EM and JP | Completed |
| Final Cert sign off | Completed |
| After National Office instructs, complete your parliamentary official final certificate of results (EMS82-FINAL) Scan the certificate and attach to task. | Completed |
| Electorate official result certificates | Completed |
| QA Gazette Notice against list of successful candidates | Completed |
| Send Gazette notice xlsx to DIA though portal | Completed |
| Sign off QA documentation to confirm QA is complete | Completed |
| Official results provided to C&E for input into media release | Completed |
| QA of official results statistics posted on website | Completed |
| Official/Prelim Comparison and key stats provided to C&E for input into media release | To start |
| Receive Gazette proof from DIA | Completed |
| Approve DIA proof for publishing | Completed |
| Declaration of official results - Gazette Notice to be signed by Karl | Completed |
| Publish Gazette Notice | To start |
| Official results media release signed off by C&E Manager | To start |
| Official results media release approved | To start |
| Official results media release provided to media | To start |
| EC prepare website | In progress |
| Official results published to electionresults.govt.nz | To start |

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|---|---|----------|--|
| | Official results media release uploaded to elections.nz | To start | |
| | Official Result – 6 December 5.00pm | To start | |
| Note: Communications and Education, People & Culture, Security, Enrolment, IT, Strategic, Engagement & Partnerships, Customer Services, Legal & Policy – Nothing to report | | | |