

OC240581

25 June 2024

Peter

fyi-request-27030-5f1d0cba@requests.fyi.org.nz

Tēnā koe Peter,

Your request

I refer to your email dated 27 May 2024, requesting the following under the Official Information Act 1982 (the Act):

“Could you please provide an up-to-date breakdown of expenditure in 2023/24 including:

- travel expenses*
- contractors*
- consultants*
- learning and development*
- Te Tiriti training*
- Te Reo training*
- Any other sensitive expenditure*

Where possible, please break this information down by provider including a summary of the service provide, the reason that a particular provider was chosen and all correspondence outlining the decision-making process?”

Please find enclosed tables outlining the expenditure under each requested category. The period covered in these tables is from 1 July 2023 to 30 April 2024. In response to your request for costs associated with *any other sensitive expenditure*, I have included the amount spent on gifts and catering and entertainment. It includes the provider’s name, summary of the service provided, and payments made between 1 July 2023 to 20 April 2024.

Individual contractor and consultant names have been withheld under Section 9(2)(a) of the Act to protect their privacy.

On 12 June 2024, we contacted you advising that the second part of the request for all correspondence could not be responded to without substantial collation and research. We advised you that we would be able to provide you with information relating to the standard procurement process at the Ministry. You confirmed that you were happy with this approach. Please see the Ministry’s procurement process outlined below.

Information relevant to the response

The Government Procurement Rules, Principles of Government Procurement, the Government Procurement Charter and other good practice guidance, guide all procurement activity at the Ministry.

The Ministry uses an All of Government travel management service provider – the provider recommends the best fit flights, accommodation etc based on availability, timing, and price.

The Ministry must use the All of Government Panel created for common services like engaging contractors to temporarily fill vacancies, or complete time limited project work or sourcing consultants to engage in projects, undertake research or provide expert advice.

Currently this is the Talent Acquisition Services or the Consultancy Services. Talent Acquisition Services offer agencies specialist recruitment services from a panel of experienced providers. Consultancy Services offers specialist consultancy advice and competitive solutions from a panel of experienced consultancy providers across 11 sub-categories.

All contractor engagement or consultancy work requires the responsible manager to determine the right balance of availability, capability, and value for money in accordance with the Ministry's Procurement Policy. If the piece of work is extremely specialised, exemptions are used to select a non-panel provider. All exemptions are to be approved at the Chief Executive level. Every engagement is approved at the appropriate level in accordance with the Ministry Delegations framework.

You have the right to seek an investigation and review of this response by the Ombudsman, in accordance with section 28(3) of the Act. The relevant details can be found on the Ombudsman's website www.ombudsman.parliament.nz

The Ministry publishes our Official Information Act responses and the information contained in our reply to you may be published on the Ministry website. Before publishing we will remove any personal or identifiable information.

Nāku noa, nā



Hilary Penman
Manager, Accountability and Correspondence

Table 1: Travel Expenditure (International) between 1 July 2023 – 30 April 2024

The Ministry approves an international travel plan for each financial year, which considers both the financial and carbon emission costs of travel. International travel decisions are guided by the following principles:

- Employees only travel when necessary to fulfil the obligations of the Ministry or its Minister
- Only the minimum number of travellers should be approved
- If online options are available, these should be the preferred option
- If travel is the best option, the Ministry must be able to afford that travel within both its financial and carbon emission budgets.

Accommodation will be reasonable both in terms of standard and price. Individuals on business should be conscious of this and generally book hotels up to four star. In deciding what is reasonable, factors to consider are availability; the safety and security of the individual, the proximity of the accommodation to the place of work and where others in the party may be staying (if part of a delegation).

Provider	Expenditure (ex. GST)
International Air Travel	
Aer Lingus	\$765
Air NZ	\$48,055
British Airways	\$912
Cathay Pacific	\$3,654
Emirates	\$10,266
Lufthansa	\$863
Qantas	\$539
Singapore Airlines	\$7,669
Total International Air Travel Spend	\$72,723
Other International Travel Costs (Not Included Above)	
Apx	\$25,591
Various Vendors Paid Through Ministry's Credit Cards	\$34,784
Reimbursement of Infrastructure New Zealand Incorporated	\$5,200
Total Other International Travel Costs	\$65,575
Grand Total	\$138,298

Table 2: Travel Expenditure (Domestic) between 1 July 2023 – 30 April 2024

The Ministry employees travels by economy class domestically. Domestic travel requires approval from the Deputy Chief Executives.

Provider	Expenditure (ex. GST)
Domestic Air Travel	
Air Chathams	\$1,925
Air NZ	\$141,962
Qantas	\$726
Total Domestic Air Travel Spend	\$144,884
Domestic Car Hire	
Avis	\$461
Budget	\$2,481
Hertz	\$497
Bargain	\$296
Total Car Hire	\$3,735
Domestic Accommodation	
Abbey Court Motel	\$296
Airedale Boutique Suites	\$395
A&M&T Homes Limited	\$14,078
Ascot Park Invercargill	\$696
Astelia Apartments	\$514
Auckland Harbour Suite	\$476
Bella Vista Motel Invercargill	\$3,171
Belmont Motor Lodge	\$367
Bolton Hotel Wellington	\$347
Cameron Thermal Motel	\$2,925
Citylife Auckland	\$204
Citylife Wellington	\$242
Commodore Airport Hotel	\$514
Copthorne Auckland	\$221
Distinction Christchurch	\$555
Distinction Te Anau	\$856
Emerald Hotel	\$173
Garden Hotel Christchurch	\$191

Provider	Expenditure (ex. GST)
Gateway Motor Inn	\$335
Heritage Auckland	\$170
Holiday Inn	\$643
Holiday Inn Express	\$1,062
Ibis Christchurch	\$143
Ibis Hamilton	\$435
Ibis Wellington	\$5,199
James Cook Grand Chancellor	\$1,807
Jet Park Hamilton	\$583
Marsden Viaduct	\$891
Mercure Wellington	\$434
Nesuto Stadium Apartment	\$773
Novotel Auckland	\$742
Novotel Rotorua	\$567
Ōmahu Motor Lodge	\$339
President Hotel Auckland	\$384
Quality Inn Napier	\$437
Quest Atrium	\$187
Quest Christchurch	\$273
Quest Hastings	\$243
Quest Lambton	\$277
Quest On Eden	\$128
Quest On Johnston	\$162
Quest On Lambton	\$198
Quest On Queen	\$918
Quest Tauranga	\$1,455
Ramada Suites	\$225
Rydges Wellington	\$753
Senator Motor Inn	\$170
Sofitel Wellington	\$531
Te Mata Lodge	\$196
The Bolton	\$640
Travelodge Auckland	\$984

Provider	Expenditure (ex. GST)
Travelodge Wellington	\$173
Trinity Hotel	\$157
Voco Auckland	\$251
VR Auckland City	\$511
West Plaza	\$348
Wyndham Garden Christchurch	\$571
Total Domestic Accommodation	\$50,516
Other Domestic Travel Costs (Not Included Above)	
Wilson Parking	\$6
APX	\$2,661
Various Staff Member Expense Claims	\$1,652
Reimbursement Of Maritime New Zealand RCCNZ	\$3,075
Total Other Domestic Travel Costs (Not Included Above)	\$7,388
Grand Total	\$206,529

Table 3: Contractor Expenditure between 1 July 2023 – 30 April 2024

Provider	Service Provided (Role filled)	Expenditure (ex. GST)
Robert Walters	Senior Policy Advisor	\$157,401
Robert Walters	Financial Controller	\$85,283
Robert Walters	Principal Adviser, National Freight & Supply Chain Strategy	\$45,962
Robert Walters	Project Coordinator	\$32,319
Robert Walters	Systems Accountant	\$20,426
Robert Walters	Principal Adviser	\$15,453
Robert Walters Total		\$356,844
Inside Executive Recruitment Limited	Chief Financial Officer	\$172,545
Frog Recruitment (People2People) Wellington)	Senior Contractor	\$90,168
Frog Recruitment (People2People) Wellington)	Principal Policy Advisor	\$49,917
Frog Recruitment (People2People) Wellington)	Board Appointments - Contractor	\$7,653
Frog Recruitment (People2People) Wellington)	Principal Adviser	\$6,043
Frog Recruitment (People2People) Wellington) Total		\$153,780
H2R Consulting	Executive Assistant	\$96,559

Provider	Service Provided (Role filled)	Expenditure (ex. GST)
H2R Consulting	Executive Assistant	\$31,941
H2R Consulting	Senior Recruitment Adviser	\$4,586
H2R Consulting	Remuneration Specialist	\$3,652
H2R Consulting Total		\$136,737
Momentum Consulting Group	Finance Business Partner	\$125,573
Beyond Recruitment	Human Resources Coordinator	\$60,615
Beyond Recruitment	Adviser NZSAR	\$49,400
Beyond Recruitment	Governance & Commercial	\$3,191
Beyond Recruitment Total		\$113,206
Archway Consulting Limited	Payroll Business Analyst	\$57,181
Archway Consulting Limited	Payroll Business Analyst	\$50,555
Archway Consulting Total		\$107,736
The Johnson Group Limited	Senior Adviser	\$47,233
The Johnson Group Limited	Senior Adviser Crown Entity Monitoring	\$48,012
The Johnson Group Limited Total		\$95,246
Expert Procurement Solutions Limited	Senior Policy Advisor	\$91,561
Jacksonstone & Partners Limited	Senior Engagement Advisor	\$69,095
<i>[Name Withheld under Section 9(2)(a)]</i>	Principal Adviser	\$63,089
Tribe (New Zealand) Limited	Finance Contractor	\$27,805
Tribe (New Zealand) Limited	Finance Contractor	\$20,510
Tribe (New Zealand) Limited Total		\$48,315
Hays Specialist Recruitment Pty Limited	Senior Comms and Engagement Adviser	\$10,443
GBL Personnel Limited	Executive Assistant	\$8,318
Grand Total		\$1,552,489

Table 4: Consultant Expenditure between 1 July 2023 – 30 April 2024

Provider	Summary of Service Provided	Expenditure (ex. GST)
Arup NZ Limited	Transport Modelling Consulting Services	\$834,786
Deloitte	Finance Budget and Appropriations Support	\$525,435
Deloitte	ALR policy ownership, operations and delivery arrangements Part B	\$103,634
Deloitte	Establishing Analytical Priorities in the Freight System	\$4,313

Provider	Summary of Service Provided	Expenditure (ex. GST)
Deloitte Total		\$633,382
NZ Land Search and Rescue Training Limited	Provider for national multi-agency SAR training programme	\$359,647
NZ Land Search and Rescue Training Limited	Land Search and Rescue training courses and activities for NZ Land Search and Rescue volunteers 2024-2026	\$115,619
NZ Land Search and Rescue Training Limited Total		\$475,266
Tonkin and Taylor Limited	Manukau Harbour port feasibility study	\$471,743
Invercargill Airport Limited	Milford Sound / Piopiotahi aerodrome management	\$381,677
Invercargill Airport Limited	Milford Sound / Piopiotahi Aerodrome – Transition Contract	\$2,118
Invercargill Airport Limited Total		\$383,795
TSA Management Limited	Advisian - City Rail Link - Assurance Manager	\$288,601
TSA Management Limited	Waitemata Harbour Crossing	\$67,241
TSA Management Limited	ALR policy ownership, operations and delivery arrangements Part A	\$15,357
TSA Management Limited Total		\$371,199
Invisé Limited	ALR- Technical Advisory Services B- Investment Management and Technical Advisory services	\$293,285
Invisé Limited	CRL Benefits Realisation Phase 2	\$40,020
Invisé Limited	Invisé review of NZUP business cases	\$20,180
Invisé Limited	Rail Engagement Coordination Lead	\$14,970
Invisé Limited Total		\$368,455
KPMG	Review of Governance, Assurance and Monitoring Function	\$185,280
KPMG	ALR Commercial, Financial and Policy Advice	\$97,337
KPMG	Land Transport Revenue Sustainability - Financing Support	\$50,500
KPMG	GPS24 Review	\$29,391
KPMG Total		\$362,509
Little Associates Limited	HRIS Replacement Project	\$184,332
Little Associates Limited	HRIS planning workstream	\$90,869
Little Associates Limited Total		\$275,201
Minter Ellison Rudd Watts	Legal advice on multiple matters relating to the disestablishment of ALRL.	\$86,447

Provider	Summary of Service Provided	Expenditure (ex. GST)
Minter Ellison Rudd Watts	Public Sector Delivery of ALR Project (Legal Support)	\$61,074
Minter Ellison Rudd Watts Total		\$147,521
GHD Limited	National Freight Demand Study: scoping and methodology	\$147,263
Gemtech Solutions	Lead Planner for Nationally Significant SAR Exercise	\$142,221
Ernst & Young	Internal Audit Services	\$120,331
Beca Limited	Beca - NZSAR SARdonyx Project: Services Agreement	\$112,500
Beca Limited	Freight Information Gathering System	\$4,400
Beca Limited Total		\$116,900
<i>[Name Withheld under Section 9(2)(a)]</i>	Support for Nationally Significant (NatSig) SAR Exercise	\$78,519
<i>[Name Withheld under Section 9(2)(a)]</i>	Rauora Exercises, Course Review Project Management	\$37,625
<i>[Name Withheld under Section 9(2)(a)] Total</i>		\$116,144
DOT Data Limited	NZSAR Data Analysis Service	\$115,621
Maelstrom Consulting	Maelstrom Consulting support for NatSig SAREX	\$100,350
Atturra Hayes Information Systems and Communications PTY Limited	TARDIS Workflow Development	\$95,696
Concept Consulting Limited	Regulatory barriers to zero emission shipping	\$60,000
Concept Consulting Limited	Cloud Devops Engineers and Service Delivery	\$33,800
Concept Consulting Limited Total		\$93,800
MRCagney Pty Limited	Total Mobility Review	\$91,000
GSL Promotus	Beacons Behaviour Change Procurement	\$81,838
Ask Your Team NZ Limited	Volunteer Engagement Survey	\$66,400
Ronin Group Limited	Preparing Aviation SAR Standards	\$56,479
LIVEIT Enterprise Limited	Te ao Maori support for NZSAR	\$53,912
Price Waterhouse Coopers	Progress bill for advice provided in the period from December 2023	\$37,500
Price Waterhouse Coopers	PWC Adhoc Technical Accounting Advice	\$23,230
Price Waterhouse Coopers Total		\$60,730
<i>[Name Withheld under Section 9(2)(a)]</i>	Communications and Prevention Support for NZSAR	\$42,958
NZIER	Annual Review of the Quality of Policy Advice 2023	\$36,055

Provider	Summary of Service Provided	Expenditure (ex. GST)
NZIER	Cost Benefit Analysis and Social Return on Investment for NZ's search and rescue sector	\$3,106
NZIER Total		\$39,161
Ipsos Limited	Clean Car Equity & Access Evaluation	\$36,000
Maven Consulting Limited	PSR Self Assessment and Moderation 2024	\$34,788
<i>[Name Withheld under Section 9(2)(a)]</i>	Training Co-ordinator	\$17,175
<i>[Name Withheld under Section 9(2)(a)]</i>	Lead Evaluator	\$13,725
<i>[Name Withheld under Section 9(2)(a)]</i>	Bay of Plenty Whakarauora Tangata exercise	\$2,400
<i>[Name Withheld under Section 9(2)(a)]</i>	SAR Managers tutor workshop support	\$1,200
<i>[Name withheld under Section 9(2)(a)] Total</i>		\$34,500
Sangro Chambers Limited	Airport Security Screening Procedures, Policies and Training	\$32,000
<i>[Name Withheld under Section 9(2)(a)]</i>	Project Monty tooling support	\$26,071
Dovetail Consulting Limited	GPS 2018/21 Local Road Maintenance, Walking and Cycling Improvements Evaluation	\$25,000
Lumen Limited Lumen Limited	NZSAR Sector Carbon Emissions Assessment 22/23	\$24,900
OnCue Conferences and Events	Transport Knowledge Conference 2023	\$24,488
Verian Group New Zealand Limited	Land Recreational Quarterly Survey	\$20,000
Airport Management Consultants Limited (Amcl)	Milford Sounds Aerodrome Manager	\$15,636
Otherworld Limited	Otherworld Film Production	\$13,175
Civicsquare Limited	Making friends with the Official Information Act	\$11,850
Maxsys Limited Maxsys Limited	Continuation of IT Advice	\$10,600
<i>[Name Withheld under Section 9(2)(a)]</i>	Services as Evaluator	\$10,500
Lockwood and Co Limited	3 Queens Wharf - Rent Review	\$9,014
Lockwood and Co Limited	Commercial Property Advice	\$1,458
Lockwood and Co Limited Total		\$10,472
Schiff & Yue Limited	National Land Transport Fund - Model Update Phase II	\$10,000
Manzano Schuler Consultants Limited	SRT Training for SLSNZ	\$10,000
Hingston Mill Limited	GPS 2024 Maori Engagement Support	\$9,972
<i>[Name Withheld under Section 9(2)(a)]</i>	Advice on aviation standards for search and rescue	\$9,851
Silverstripe Limited	Managed Services Silverstripe Cloud Public Sector	\$8,903

Provider	Summary of Service Provided	Expenditure (ex. GST)
Pikselin Limited	NZSAR website maintenance and support service	\$4,808
Pikselin Limited	AventureSmart website hosting and support	\$4,080
Pikselin Limited Total		\$8,888
Inovo Projects Limited	Auckland Light Rail Project Planning and Risk Consultancy	\$8,194
AECOM New Zealand Limited	iReX Independent Advice	\$8,186
<i>[Name Withheld under Section 9(2)(a)]</i>	Legal Drafter - Civil Aviation Rules	\$7,800
Verve Social Media Management	AdventureSmart social media	\$6,510
NZ Art Arc Trust	Caravel consultant fees	\$6,250
H2R Consulting	Professional Outplacement programme support	\$6,000
Mitchell Daysh Limited	Advisory and administrative support for Auckland Light Rail mana whenua Sponsors	\$5,841
Enviro-Mark Solutions Limited	Toitu Environmental Certification Services Agreement	\$5,532
<i>[Name Withheld under Section 9(2)(a)]</i>	Review Link Distribution NZSAR	\$5,250
Chapman Tripp	LSO- Milford Aerodrome Management Services Contract	\$5,075
Information Leadership Consulting	Microsoft365 Support Services Agreement	\$5,070
Moremedia Enterprises Limited	Suzanne Snively - Risk & Assurance Committee	\$5,002
AK Research and Consulting Limited	NZSAR Training Student Survey (FY23/24)	\$5,000
<i>[Name Withheld under Section 9(2)(a)]</i>	Facilitate SAR Managers re-design	\$3,750
<i>[Name Withheld under Section 9(2)(a)]</i>	SAR Managers workshop	\$1,000
<i>[Name withheld under Section 9(2)(a)] Total</i>		\$4,750
Accelerant Limited	Capability development workshop series for the network	\$4,000
Tregaskis Brown Limited	Governance Services - Phase three	\$3,806
<i>[Name Withheld under Section 9(2)(a)]</i>	Evaluator - Whakarauora Tangata	\$3,500
Write Limited	Write Limited - Plain Language edit for NZFSCS	\$2,780
Setanta Limited trading as Results Coaching	6 Session Coaching Package	\$2,400
Futura Networks Limited	Various - Meeting Attendance and Advice	\$2,200
People First New Zealand Incorporated	Easy Read translation: Total Mobility Scheme Review	\$2,100
<i>[Name Withheld under Section 9(2)(a)]</i>	Air Observers Course technical course moderation	\$2,000
University of Leeds	International peer review	\$1,952

Provider	Summary of Service Provided	Expenditure (ex. GST)
Scenario Communications Limited	Printing and Design Aotearoa Freight and Supply Chain Strategy	\$1,884
<i>[Name Withheld under Section 9(2)(a)]</i>	Risk & Assurance Committee Chair	\$1,854
Siatiras Consulting Limited	Information Asset Register Advice	\$1,758
Outlook Media	Coordinate 2023 Awards Panel involving	\$1,625
Te Pouwhenua o Tiakiriri Kukupa Trust	Hapu Te Pouwhenua o Tiakiriri Kukupa Trust	\$1,500
<i>[Name Withheld under Section 9(2)(a)]</i>	Preparation for & presentation to NZ SARtraining course	\$1,500
Afterglow Limited	AdventureSmart Ads in 4:3 format for AirNZ	\$1,500
Twelve Conferences + Events Limited	2022 NZSAR Awards Event Management	\$1,201
Ohorere Consultancy	Mihi Whakatau	\$600
Ohorere Consultancy	Mihi Whakatau	\$600
Ohorere Consultancy Total		\$1,200
DAC Group Limited	Reskin banners 960mm x 2290mm	\$1,035
Grand Total		\$6,008,052

Table 5: Training Expenditure between 1 July 2023 – 30 April 2024

Provider	Type	Course	Expenditure (ex. GST)
St Johns	Wellbeing, Health and Safety	First Aid	\$2,526
Impact	Wellbeing, Health and Safety	Health and Safety Representative Training	\$1,290
NeuroFit	Learning & Development	NeuroFit	\$6,659
Leadership Development Centre	Learning & Development	New People Leaders LDC	\$5,000
<i>[Name Withheld under Section 9(2)(a)]</i>	Te Ao Māori	Te Tiriti Training	\$1,800
<i>[Name Withheld under Section 9(2)(a)]</i>	Te Ao Māori	Te Reo	\$12,000
Write	Learning & Development	Business Writing Essentials and Critical Analysis	\$15,655
Inside Out	Learning & Development	Rainbow 101	\$1,750
<i>Name Withheld under Section 9(2)(a)</i>	Learning & Development	Aspiring Leaders	\$19,440
Victoria University	Learning & Development	Machinery of Govt	\$9,765

Provider	Type	Course	Expenditure (ex. GST)
BlueStar	Learning & Development	Transport Response Team Workbooks	\$1,045
[Name Withheld under Section 9(2)(a)]	Learning & Development	Influencing	\$4,500
[Name Withheld under Section 9(2)(a)]	Learning & Development	Coaching	\$5,896
Team Management Profile	Learning & Development	Team Management Profile	\$1,610
Brandhart	Learning & Development	Conscious Leadership	\$18,000
Institute of Public Administration	Learning & Development	Subscription costs	\$1,418
Grand Total			\$108,354

Table 6: Other Sensitive Expenditure between 1 July 2023 – 30 April 2024

Gifts - The Ministry's policy is to provide gifts for the following:

- External parties: The Ministry gives gifts to external organisations or individuals as part of a visit or otherwise where the exchange of gifts is a normal cultural practice.
- Staff: It is acceptable to provide flowers for the death of, or serious injury or illness of, an employee or their immediate family or the birth of a baby of an employee. The Ministry does not generally contribute to staff leaving gifts.

Gifts Purchased From	Expenditure (ex. GST)
Badgeworks Limited	\$1,612
Country Road	\$39
Hemisphere Limited	\$98
Various Staff Member Expense Claims or Credit Card	\$377
Bohemain Fresh Chocolate	\$26
Give Plants Limited	\$69
Hotprint	\$9
Museum of New Zealand	\$66
New World	\$65
Fourseasons	\$157
SP Scent Floral Boutique	\$150
SP Tree Gifts	\$85
Twisted Willow	\$94
Unity Books	\$137
Whitcoulls	\$421
Grand Total	\$3,405

Catering and Entertaining

- Entertainment and hospitality (entertainment) can cover a range of items from tea and biscuits to catering, such as meals and alcohol. It also includes non-catering related items, such as entity-funded entry to a sporting or cultural event and social club contributions.
- The amount spent on entertainment will be reasonable and commensurate with the benefit received by the Ministry or the public. While the type of function may be reasonable, an excessive cost may render the expenditure unreasonable overall.

Catering and Entertaining	Expenditure (ex. GST)
Bakeout NZ Limited	\$1,495
Blue Carrot Catering	\$4,441
Cherilios Lunches	\$1,807
Cliftons Operation Limited	\$195
Department of Corrections	\$2,138
Food Envy Catering Limited	\$1,988
In-House Catering Service 2017 Limited	\$2,157
Invercargill Licensing Trust trading as Ascot Park Hotel	\$139
Karori Sanctuary Trust Inc T/A Zealandia	\$670
Maritime New Zealand RCCNZ	\$2,780
Arbacia	\$8
Bike Bird	\$74
BIN 44	\$31
Blue Carrot Catering	\$270
Countdown	\$683
Fork and Brewer	\$209
Foxglove	\$43
Intercontinental	\$82
MOJO	\$35
Mosscaff	\$68
NEW WORLD	\$4,360
Pravda	\$21
Smith The Grocer	\$14
Subway	\$174
The Lab	\$18
WWNZ Online	\$176

Catering and Entertaining	Expenditure (ex. GST)
NZ Land Search and Rescue Training Limited	\$445
Ontoit Events Limited	\$209
Sir Breadwins	\$567
Social Club Ministry of Transport	\$6,852
Star Hospitality Limited T/A Kapura	\$402
The Thistle Inn	\$747
Wellington Museum Trust Inc T/A Experience Welling	\$235
Various staff member expense claims or credit card	\$103
Grand Total	\$33,636