



Cadastral Surveyors Licensing Board
of New Zealand

Agenda for Meeting – 3-4 July 2023

Times: 3 July Following disciplinary Hearing deliberations – Wellesley Hotel

4 July BakerTilly (start TBC)

Late entries

	Item	Board members	Outcome sought
1	Apologies		
2	Additional agenda items		
3(i)	Minutes of previous meetings	Taken as read	<i>Confirm</i>
3(i)	Matters arising	Competency framework review Risk management plan	<i>Consultation - item 8(iv) below item 7 below</i>
4	Administration		
(i)	Conflict of interest	Taken as read	
(ii)	Secretary report	Taken as read unless there are queries	
(iii)	Correspondence	Taken as read unless there are queries	
(iv)	Finances	Ratify committee payments, confirm bank deposits and insurance cover	<i>See Secretary Report</i>
5	Licence applications		
(i)	Initial Licence applications	Ratify applications approved by email; 1 new application	<i>See lists in Secretary Report</i>
(ii)	Re-applications	Ratify application approved by email; [s 9(2)] – review additional evidence; [s 9(2)] ()]	<i>See Secretary Report; Approve application; Set out requirements for licensing</i>
(iii)	Overseas enquiries	[s 9(2)(a)]	<i>Set out requirements for licensing Approve Graduate Diploma</i>

(iv)	Renewals	Batch 1 approvals Batch 2 - awaiting review	<i>Ratify all except [s 9(2)(a)] Review & confirm approvals</i>
6	Regulatory Matters		
(i)	Report from Surveyor-General		
(ii)	SSA Report	Taken as read	
(iii)	s7(1)(d) notices	[s 9(2)(a)]	<i>Confirm on watch-list for licence renewals 2024</i>
7	Policies & Standards		
(i)	Risk Register	See 10 Feb minutes - item 7	<i>Any matters arising</i>
(ii)	Standards	Evolving competencies - see Craig's email 29/6	<i>For discussion</i>
8	General Business		
(i)	CRSBANZ	Update from Chair	
(ii)	Website and database	See Secretary Report	<i>Action LINZ database</i>
(iii)	Cadastral survey	CSAct definition - See Secretary Report	<i>Discuss and confirm if clarification/update required</i>
(iv)	Competency review	Review consultation document	<i>Discuss and Approve for release</i>
(v)	Secretary contract	Review role for Secretary	<i>Confirm role name change</i>

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