

Hutt City Council

Brand guidelines

April 2023 / Version 1.1

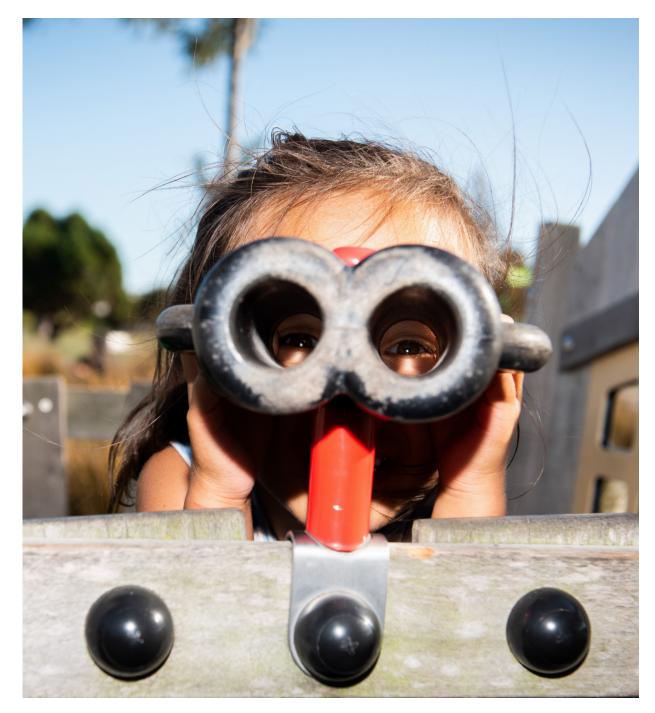


Nau mai, haere mai, welcome

We are Hutt City Council, the organisation responsible for ensuring local democratic decision making by, and on behalf of, the people of Te Awa Kairangi ki Tai Lower Hutt. We're an ambitious team of leaders, planners, connectors and creators designing our future alongside our communities.

This guide will help you understand and work with the elements that make up our visual identity. It's not a rule book. It's a starting point for creating consistent and inspiring visual communications that bring our brand to life.

Kia ora, and thank you.



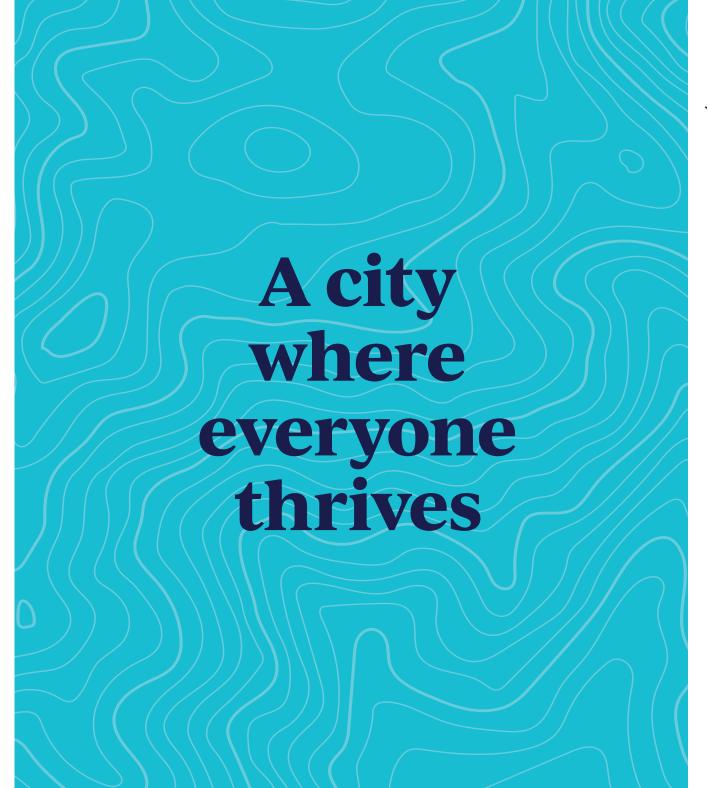
What we do

We want Lower Hutt to be a city where everyone thrives. We look at the big picture, and we work with our community to improve wellbeing for all.

We recognise the distinct and diverse communities that make up our city, and we create spaces and opportunities for people to connect

We work to create a place where our residents love to live, an economy that attracts investors, and a city that supports new businesses and job opportunities.

We help to keep our city running by providing essential infrastructure, and we work with our partners to build a better Lower Hutt.



Brand approach

Our brand values are the talk we all walk. They are the fundamental principles that guide our attitudes and actions. They help us to determine what is important to us. Our values define how we conduct ourselves and treat others, and they influence our interactions with the world around us.

Connected

We're a village of villages and celebrate what each community, iwi, and whānau bring.

Authentic

We're unpretentious, approachable, and keep it real.

Ambitious

We leave no stone unturned to make Lower Hutt a great place. We're bold and expect the best from ourselves and others.

Vibrant

We support community spirit and wellbeing through markets, festivals, events, sports and recreation facilities, preserving our natural environment for current and future generations.

Optimistic

We believe our actions will create a bright future for our mokopuna to inherit.

Sub-branding

Occasionally, a product, service, or facility needs to be differentiated from the Hutt City brand; we create a sub-brand in this situation.

At Hutt City Council, we define a sub-brand as a business, product, service, or facility owned, controlled, directed, or funded by Hutt City Council that needs to be differentiated from the master brand due to a niche audience or commercial focus.

For standard Hutt City Council products, services and facilities that need a logo, use the Hutt City Council product lock-up method.









Brand assets

Formats

The Hutt City Council logo is composed of the Hutt City Council word mark and its te reo Māori translation, Te Awa Kairangi.

Our logo comes in:

- 1. Full colour logo
- 2. Single colour logo*
- 3. Grey logo
- 4. Reversed logo

*In some situations, it might be appropriate to use the logo in a single colour that aligns with the overall design palette of a piece. Any such usage needs to be approved by the communications team.









Logo lockup

The Hutt City Council logo lockup has been created as a way to give Hutt City Council products, services and facilities their own logo identifier while maintaining the integrity of the overall Hutt City Council brand.

Creating a logo lockup

A logo lockup is created by pairing the Hutt City Council logo with the product, service, or facility wordmark.

Wordmark

A wordmark is the formatted name of the product, service, or facility. There are three types of wordmark at Hutt City Council:

- When a Te Reo translation of the name is used, the Te Reo name is typeset in Poppins Semi-Bold, above the English name typeset in Poppins Light.
- 2. When there is a product, service or facility in a particular location, the location is typeset in Poppins Semi-Bold, above the product, service, or facility type in Poppins Light.
- When the wordmark is only one line, the font size can be increased to make the lockup look balanced.







Location Name Product type

Examples







Co-branding

We use co-branding to acknowledge our ongoing relationships with a range of partners and support local initiatives.

'Supported by' lockup

When we want to show that we are a supporting partner, but not the primary driver, of a local initiative, business or council-controlled organisation, we can use the 'supported by' lock-up.

Partnerships

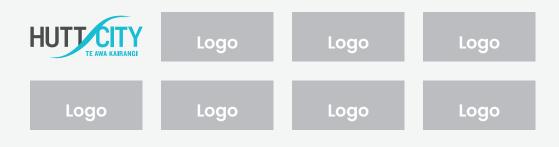
When we are an equal partner with another organisation in a project or initiative, use the Hutt City Council logo.

Logo line up

Always follow the clear space and minimum size guidelines when using the Hutt City logo or lock ups in a logo line-up.

1. Where possible, avoid stacking logos vertically as this may imply a hierarchy.







Minimum size and clear space

The clear space and minimum size rules apply to all Hutt City Council logos and product lock ups.

Clear space

Clear space rules ensure that our logo is clear of typography or graphic elements so that it is easy to identify.

Use the width of the letter **H** from our logo to determine the minimum clear space required.

Minimum size

The minimum size for our logo is **10mm** high. This rule ensures that the text in the logo is always readable.





Incorrect usage

The correct usage rules apply to all Hutt City Council logos and product lock-ups.

- 1. Don't distort the logo
- 2. Don't use full colour version on photographs
- **3.** Don't break the logo apart or rearrange the logo elements
- **4.** Don't place the full-colour logo on a dark background













Colour

Palette

Our brand colour palette is bold and bright consisting of five primary colours and 10 secondary colours.

Tints

Although we have an expansive colour palette, there may be times when you need to soften the colours. In this situation you may use tints of the brand colours.

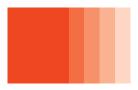
Combinations

When combining colours in your design, use a maximum of three colours, one of which must be from the primary palette (This doesn't apply to illustrations.)

PRIMARY



HCC Teal PMS 3115C C71 MO Y18 KO RO G188 B208 HEX OObcdO



HCC Orange PMS 172C CO M88 Y100 KO R239 G70 B35 HEX ef4623



HCC Dark Green PMS 3425C C94 M13 Y83 K44 R0 G100 B62 HEX 00643e



HCC Dark Yellow PMS 124C C5 M30 Y100 K0 R241 G181 B28 HEX f1b51c



HCC Dark Blue PMS 2766C C100 M96 Y37 K39 R28 G30 B77 HEX 1c1e4d

SECONDARY



Purple PMS2597C C80 M100 Y7 K2 R91 G44 B134 HEX 5b2c86



Mid Blue PMS 2718C C66 M43 YO KO R95 G133 B195 HEX 5f85c3



Jade
PMS 3258C
C65 M0 Y39 K0
R74 G192 B176
HEX 4ac0b0



Mid Green PMS 376C C56 M3 Y100 K0 R127 G188 B66 HEX 7fbc42



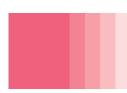
Blue Grey PMS 7546C C97M69 Y49 K44 R0 G55 B74 HEX 00374a



Dark Pink
PMS 228C
C40 M100 Y40 K18
R141 G29 B88
HEX 8d1d58



Red PMS 485C C6 M98 Y100 K1 R224 G40 B38 HEX e02826



Pink
PMS 1777C
C0 M77 Y32 K0
R241 G99 B125
HEX f1637d



Yellow PMS 116C CO M18 Y100 KO R255 G206 B2 HEX ffceO2



Blue PMS 301C C100 M0 Y0 K0 R0 G174 B239 HEX 00aeef

Colour

Accessibility

We have tested our brand colours to see what combinations pass accessibility standards. The colour combinations opposite meet the AA 1.4.3 Contrast standard.

For the best readability of long-form body copy, use HCC Dark blue or Blue Grey.

Please note that these accessibility guidelines only apply to screen, not print.

In order to ensure that all online information is readable by all viewers, we recommend that you use the tool found on the following website to check screen accessibility.

accessible-colors.com

All text sizes





Tt



Dark Grey

Τŧ

Tt



Tt

HCC Dark Green

Tt



White

Purple

Tt

Tt



Tt



White

HCC Orange

Tt





Jade

HCC Dark Blue

White

Blue Grey





HCC Dark Blue

Tt Mid Green Pink

Dark Yellow

Tt

HCC Dark Blue





Tt





HCC Dark Blue



Blue **HCC Dark Blue**

Large text only (18px and above)



Tt

HCC Teal

HCC Dark Blue







Mid Blue

Blue Grey

HCC Dark Blue





Pink

Blue Grey











HCC Teal Blue Grey



HCC Orange

Blue Grey





Pink

Purple Blue





White

HCC Orange

Dark Grey

Mid Green





HCC Dark Green

Mid Green





HCC Dark Yellow

White









Typography

Brand fonts

Poppins

Poppins is the primary brand font. It is a very clean and legible font that comes in 18 weights and contains Māori macrons.

Substitute font - Arial

Arial is our substitute font for when Poppins is unavailable.

Ivy Journal

Ivy Journal is the secondary brand font. It is a modern yet classic sans serif font that comes in 10 weights and contains Māori macrons.

Substitute font - Times New Roman

Times New Roman is our substitute font for when Ivy Journal is unavailable.

Primary font



Poppins Black Italic Poppins Black Poppins Extra Bold Italic Poppins Extra Bold Poppins Bold Italic Poppins Bold Poppins Semi Bold Italic Poppins Semi Bold Poppins Medium italic **Poppins Medium** Poppins Italic Poppins Regular Poppins Light Italic Poppins Light Poppins Extra Light Italic Poppins Extra Light Poppins Thin Italic

Poppins Thin

Secondary font



Ivy Journal Bold Italic
Ivy Journal Bold
Ivy Journal Semi Bold Italic
Ivy Journal Semi Bold
Ivy Journal Italic
Ivy Journal Regular
Ivy Journal Light italic
Ivy Journal Light
Ivy Journal Thin Italic
Ivy Journal Thin Italic

Typography

Font combinations

Heading

Poppins Semi-bold

Body text

Poppins Light/Regular iemenicibut norata num num iptis, uterdiu squame abusque ina reviris, sus consulem omneruro consumum re, notio, pat pria nes pra.

This font combination is crisp with a modern look and feel and is most useful when clarity of information is key.

Heading

Ivy Journal bold

Body text

Poppins Light/Regular iemenicibut norata num num iptis, uterdiu squame abusque ina reviris, sus consulem omneruro consumum re, notio, pat pria nes pra

Used for communications where you need a sense of energy. This combination is particularly effective for posters and advertising.

Heading

Ivy Journal Regular

Body text

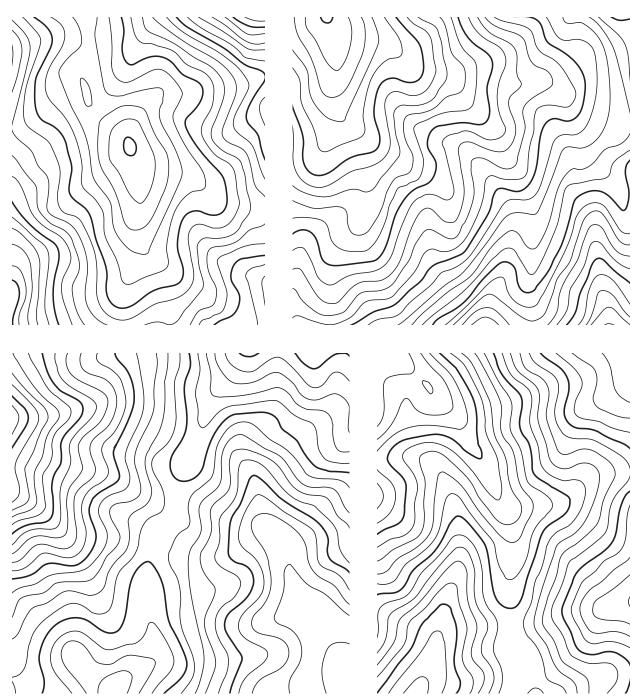
Ivy Journal light/regular iemenicibut norata num num iptis, uterdiu squame abusque ina reviris, sus consulem omneruro consumum re, notio, pat pria nes pra.

Used when you want to have a more formal tone to your communications. Use light or medium font weights for headings to give your typography a more classic, elegant tone.

Brand graphics

Our brand graphics are a collection of patterns inspired by the topographic lines of two significant areas around Te Awa Kairangi ki Tai Lower Hutt: *Pukeatua*, the high ridge between Waiwhetū and Wainuiomata and *Pukeariki*, the highest point in Wellington's Belmont Regional Park (Belmont Trig).

The movement of the lines references the form of the land, the coastline's shape, the tides' movement, and the river's flow and symbolises the energy and diversity of the different cultures, communities and people living and working together in Te Awa Kairangi ki Tai Lower Hutt.



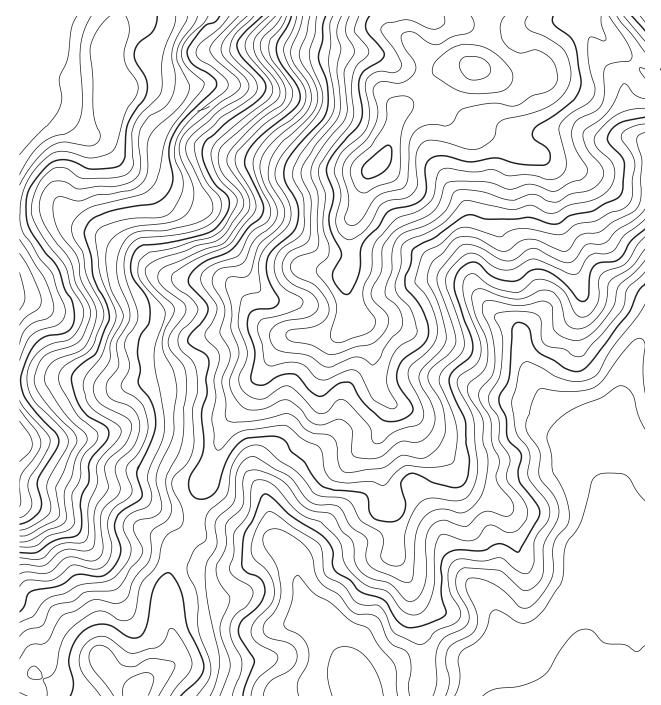
Pukeatua

[puke athua]

Pukeatua is the name of the high ridge forming the divide between Waiwhetū and Wainuiomata. Pukeatua features strongly in the historical narratives of this region and is the most significant geographical feature for the descendants of Waiwhetū pā, Waiwhetū marae and their related hapū, Ngāti Puketapu, Te Matehou, Ngāti Hāmua, and Mangatuku.

Ko Pukeatua te mounga Ko Waiwhetū te awa Ko Waiwhetū te marae Ko Arohanui ki te Tangata te pouwhare Ko Ngāti Puketapu, ko Te Matehou, ko Ngāti Hāmua, ko Mangatuku ngā hapū Ko Te Āti Awa te iwi

According to Māori, the ancestor Māuitikitiki-a-Taranga is credited with fishing up a giant fish, which came to be what we now know as the North Island of New Zealand. This fish is known by many names to Māori, the most common being Te Ika-a-Māui or The Fish of Māui. To the Taranaki Whānui tribes, this fish is sometimes more formally referred to as Te Ika-whakarau-a-kutikutipekapeka which describes the actions of the older brothers of Māui immediately after the surfacing of the fish, in causing the



formation of many of the valleys and mountain ranges that form the landscape we know today. Remutaka, along with the Tararua and Ruahine mountain ranges, make up the spine of the fish and much of the topography that Te Awa Kairangi is home to is derived from this tale. This tale of Te Kāhui Māui and the great fish heralds the arrival of Te Kāhui Mounga (the mountain clan) and first utterance of Pukeatua in the historical narrative of this region.

Fearing death, the elder brothers of Mauitikitiki invoked Ranginui to dispatch a power greater than that of the broad and extensive fish of Maui. Thus, the first of the Kāhui Mounga, the mountain clan, came into being, Matua-te-Mana - now known as Mount Ruapehu who was absolute of authority. It was the job Matua-te-Mana to calm the fish, but the fish was too strong, so Ranginui dispatched more warriors of Te Kāhui Mounga, to join him - Matua-te-Tapu (absolute of all things sacred - Taranaki); Matua-te-Toa (absolute of the warrior code - Tongariro); Matua-te-Hine (absolute of the female essence - Pihanga); Matua-te-Puhi (absolute of purity - Rauhoto); and Matua-te-Pononga (absolute in servitude - Ngauruhoe). Once here, they made their way to Te Panepane o Te Ika – The Head of the Fish. Here they made a tūāhu, a sacred alter, at the top of Pukeatua, the summit of the gods, and began to recite

their incantations. This went on for a long time until, finally, the fish succumbed to their prayer, released its powerful jaws, that were clenched shut at a result of the actions of the brothers of Māui, opened, letting in a huge pool of water, along with two very special beings, who were children of Tangaroa, and then shut, forming a lake that was once known as Te Wai Maanga. It was here that those two beings grew and became the guardian spirits of the lake – Ngake and Whātaitai.

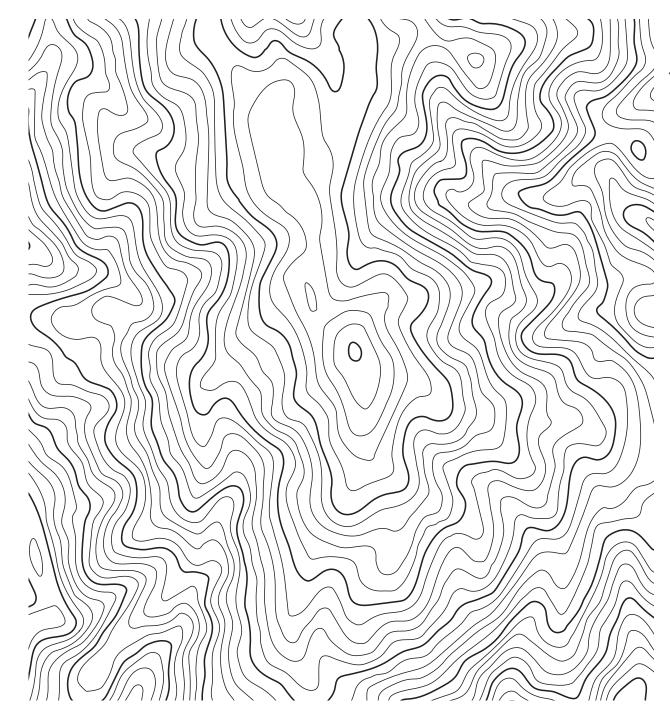
Pukeariki

[puks ariki]

Pukeariki is the name of the highest point in Wellington's Belmont Regional Park (Belmont Trig), which lies between Te Awa Kairangi and Porirua, and also the marae upon which the Te Āti Awa meeting house, Te Tatau o Te Pō, is situated. Pukeariki is the most significant geographical feature for the descendants of Te Tatau o Te Pō Marae and their related hapū, Ngāti Tāwhirikura and Ngāti Te Whiti.

Ko Pukeariki te mounga Ko Korokoro o Te Mana te awa Ko Pukeariki te marae Ko Te Tatau o Te Pō te pouwhare Ko Ngāti Tāwhirikura, ko Te Whiti ngā hapū Ko Te Āti Awa te iwi

The name, Pukeariki, predates its usage in Te Awa Kairangi and takes its origins from a large hill, located near the mouth of the Huatoki Stream in central Ngā Motu (New Plymouth) in Northern Taranaki. Pukeariki was formerly the location of an important Te Āti Awa pā (fortified village) of the same name. The earliest known history of this location dates from 1700 when the large pā was the home of the great rangatira, Te Rangi Āpiti Rua.



The literal translation, 'Hill of Chiefs', implies that those of high rank had strong associations with Pukeariki and, during its pre-European history, it was a fortified stronghold for Ngāti Tāwhirikura and Ngāti Te Whiti of Te Āti Awa. Te Tatau o te Pō was the name of the whare wānanga of this pā. This was a house of learning where tohunga taught the ancient arts of the Te Āti Awa people. This pā was later abandoned when Waikato tribes invaded Ngā Motu during the musket wars and the inhabitants of Pukeariki were forced to leave. From then until the arrival of European settlers, it remained uninhabited.

With the arrival of Ngāti Te Whiti and Ngāti Tāwhirikura to Wellington from the early 1820s, they occupied many sites around the harbour, including establishing Pito One pā at the western end of the beach on the northern side of the harbour. Outside the Pā and a little to the West, the house of Hōniana Te Puni Kōkopu, Te Tatau o Te Pō, and the fortified village of Pukeariki was located. The meeting house and the land upon which it stood were named after the former whare wananga and pa in Nga Motu. Te Tatau o Te Pō originally stood at what is now the corner of Te Puni Street and the Esplanade and was later moved to a new site where the Pito One West School was located. It was here that Honiana Te Puni died.

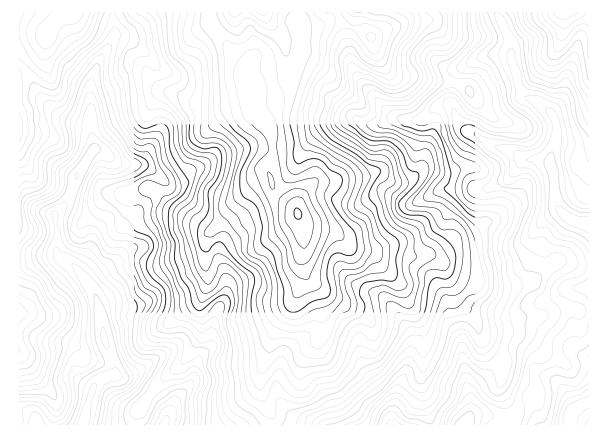
Today, Te Tatau o Te Pō and its marae, Pukeariki, has been located on the site at 437 Hutt
Road since its completion and opening on 18
October 1933. At that time, and into the 1950s, many of the whānau of the marae lived on the blocks awarded to the people of Pito One pā and Te Tatau o Te Pō, known as Hutt Sections
1, 2, 3, 16 & 20, covering some 556 acres (225 hectares). Te Tatau o Te Pō is located on Hutt Section 16, Subdivision 21, Deposited Plan 32078, Lot 1.

Creating patterns

Brand graphic patterns are created by cropping a smaller area of the larger Pukeatua or Pukeariki topographic illustrations.

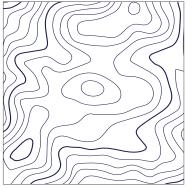
Pattern treatments

- 1. Solid colour with tinted brand graphic
- Solid colour with solid colour brand graphic
- 3. Single colour on white background
- 4. Tint on white background
- **5.** Small sections of lines can be isolated and incorporated into photography or create unique imagery

















3



Photography

Our photography should show the diversity of the people and landscape of Te Awa Kairangi ki Tai Lower Hutt. This is achieved by showing local landmarks, nature, and real interactions that depict community and connection.

Our style

- Natural and engaging
- Diversity people, location, landscape
- Warm and positive interactions
- Natural light and colours
- Image depth
- Interesting compositions

















Illustration

Illustration is a powerful form of visual communication and is ideal for situations where relevant photographic images might not be available.

Our style

- Simple
- Geometric
- Strong use of colour



Bringing it together

Logo placement

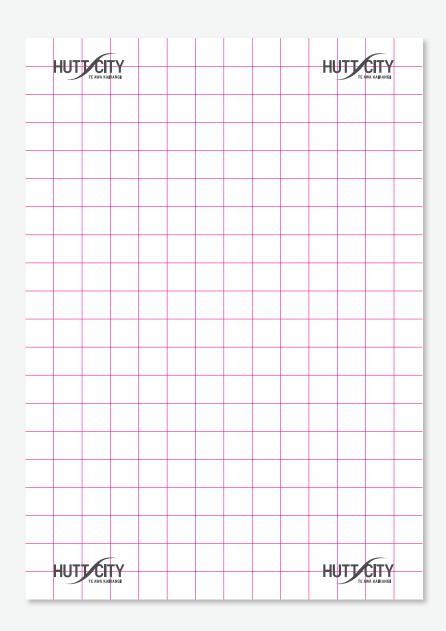
The Hutt City Council logo can be placed in any of the four corners of your layout.

Left or right?

For consistency, the preference is to align the logo along the right-hand side of the page, but if it works better for your design to align to the left, that is perfectly fine.

Top or bottom?

In situations where the logo needs to be prominent — our corporate letterhead, for example — positioning it at the top of the layout is the best option. However, when you need to maximise the impact of your message, then the best place for the logo is at the bottom of the page.



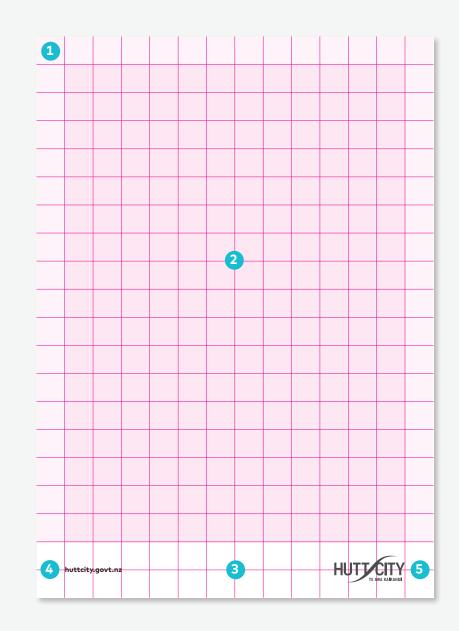
Structure

A4 portrait

This is an examle of a 14 x 20 grid we use for all A-Series paper sizes e.g. A5, A4, A3. Here we see how we can use the grid to break up space to create structure for our layouts.

- 1. Page margin
- 2. Text safe area
- 3. Footer, this area is reserved for the Hutt City logo and web address*
- 4. URL size 2x grid squares wide
- **5.** Hutt City Council logo 2.5 x grid squares wide

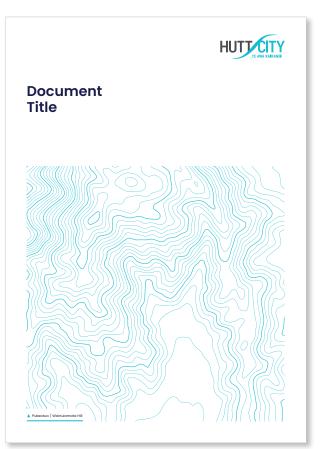
Note: Logo minimum size rules override any grid rules. At A6 2.5 x grid squares would be too small.



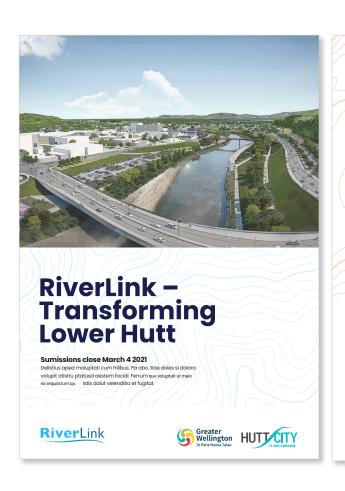
^{*}The footer area should be kept clear of other design elements whenever possible.

Corporate stationery





Notices and announcements





Road closure

Jackson Street, Petone March 6 - 7 2022

Delistius aped moluptati cum hilibus. Pa abo. Itae doles si dolora volupit atistru ptatusd aestem facidi. Ferrum que voluptati ut maio ea seguistrum quistis cum hilibus. Pa abo. Itae doles si dolora volupit atistru

Ferrum que voluptati ut maio aped moluptati cum hilibus. Pa abo, Itae doles si dolora volupit atistru ptatusd aestem facidi. Ferrum que voluptati ut maio ea sequistrum quistis dolut velenditio et fugitat.

huttcity.govt.nz

Delistius aped moluptati cum hilibus. Pa abo. Itae doles si dolora volupit atistru ptatusd aestem facidi. Ferrum que voluptati ut maio ea seguistrum quistis dolut velenditio et fugitat Ferrum que voluptati ut quistis dolut velenditio et fugitat Delistius aped moluptati cum hilibus



Notification of applications for Resource Consents and Notices of Requirement; WGN220027, RM210410 Under sections 2AB, 95A, 168A, 169 and 181 of the Resource Management Act 1991

huttcity.govt.nz





Type lead designs





Brand graphic and photography





Product lock-up examples





and redesigned foyer. There's dedicated disability parking, plus a more streamlined

complex. The current main pool will be freed up to cater for more

layout throughout the new

exercises like water walking. Heated to a comfortable 33°C, there's also a therapy bench

with iets aimed at the lower and

upper back, a 15m access ramp and a full hoist.



Social media









Thank you

Don't hesitate to contact the communications team with any questions about using the Hutt City Council brand.

communications@huttcity.govt.nz