

From: [Tessa Ballinger](#)
To: [Sally Aitken](#); [Sean Martin](#)
Subject: RE: EA CE/Chair/Minister meeting
Date: Friday, 15 December 2023 9:44:00 am
Attachments: [image002.png](#)
[image003.png](#)
Importance: High

Hi Sally,

Marissa has followed up on the agenda again, can you send it to me asap so she has it before meeting with Sean at 11.30am?

Thanks
Tessa

From: Sally Aitken <[\[REDACTED\]](#)>
Sent: Thursday, December 14, 2023 11:59 AM
To: Tessa Ballinger <[\[REDACTED\]](#)>; Sean Martin <[\[REDACTED\]](#)>
Subject: RE: EA CE/Chair/Minister meeting

All good Tessa – we'll have an agenda to send over by 3 today. Chair is coming in to discuss so we can confirm agenda and attendees by the end of the day.

From: Tessa Ballinger <[\[REDACTED\]](#)>
Sent: Thursday, December 14, 2023 11:57 AM
To: Sally Aitken <[\[REDACTED\]](#)>; Sean Martin <[\[REDACTED\]](#)>
Subject: FW: EA CE/Chair/Minister meeting

Hi Sally and Sean,

Do we have anything we can provide? I'll ask Marissa for some extra time since I have been sick.

Perhaps the four monthly briefing could be used as a basis (it hasn't been sent over yet but should be ready?)

Thanks
Tessa

From: Marissa Quinn <[\[REDACTED\]](#)>
Sent: Monday, December 11, 2023 11:33 AM
To: Tessa Ballinger <[\[REDACTED\]](#)>
Subject: RE: EA CE/Chair/Minister meeting

Thanks Tessa!

No worries at all.

Can we please get an agenda, and any material for the meeting by COP Thursday?

Thanks,

Marissa

From: Tessa Ballinger <[\[REDACTED\]](#)>
Sent: Thursday, 7 December 2023 9:21 AM
To: Marissa Quinn <[\[REDACTED\]](#)>
Subject: RE: EA CE/Chair/Minister meeting

Hi Marissa,

Sounds good, I'll be in touch again when we have a sitting calendar.

Just saw the email from Elena inviting the Board to meet with the Minister on December 18 – that is amazing, we are so pleased! Not sure if you had anything to do with making that happen but thank you!

Cheers
Tessa

From: Marissa Quinn <[\[REDACTED\]](#)>
Sent: Wednesday, December 6, 2023 4:58 PM
To: Tessa Ballinger <[\[REDACTED\]](#)>
Cc: Ministerial information <[\[REDACTED\]](#)>; Sally Aitken <[\[REDACTED\]](#)>
Subject: RE: EA CE/Chair/Minister meeting

Hi Tessa

Yes, will of course keep the EA in mind.

Once the sitting calendar for next year comes out we can begin putting in meetings for next year. But the SPS doesn't want to put anything in the calendar until then. It should come out either before Christmas or early in the new year.

Thanks,

Marissa



Marissa Quinn
Private Secretary (Energy) | Office of Hon Simon Brown
Minister of Transport, Minister of Local Government, Minister for Energy, Minister for Auckland

Work Email: [\[REDACTED\]](#) Website: www.BoEHS.govt.nz
Private Email: [\[REDACTED\]](#), Wellington 6140, New Zealand

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From: Tessa Ballinger <[\[REDACTED\]](#)>
Sent: Wednesday, 6 December 2023 4:51 PM
To: Marissa Quinn <[\[REDACTED\]](#)>
Cc: Ministerial information <[\[REDACTED\]](#)>; Sally Aitken <[\[REDACTED\]](#)>
Subject: EA CE/Chair/Minister meeting

Hi Marissa,

Thanks so much for your time today!

As I mentioned the CE and Chair are really keen to meet with the Minister as soon as possible. I understand that before Christmas is looking unlikely, could we please lock something in for early in the new year? ... And if a time frees up before Christmas, please keep us in mind

Looking forward to catching up soon.

Tessa Ballinger [@hschat](#)

Ministerial Advisor

DO [\[REDACTED\]](#)

ELECTRICITY AUTHORITY

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