



**TAURANGA  
BOYS' COLLEGE**

*Best for Boys | Tama Tū Tama Ora*

## Minutes of the Meeting of Tauranga Boys' College Board of Trustees Monday 21st March 2022 - 4.30pm Boardroom

**Present:** Mr Stan Urwin (Trustee), Mr Robert Mangan (Principal), Mrs Nikki Iuli (Chair), Mr Richard Craven (Deputy Chair), Mr Rob Warner (Staff Representative), Robert Veale (Student Representative), Mrs Amanda Gilbertson (Trustee) via Google Meet

**Apologies:** Mr Simon Oldham (Trustee)

**In Attendance:** Mrs Janine Goldthorpe (Board Secretary)

### 2021 Junior Academic Results

- Mr Leyton Watson, DP, Junior School presented the 2021 Junior Academic results to the Board - [Junior Results 2021](#)

#### 1. Minutes of Previous Meeting

(*Motion No: 1*) **RESOLVED** that the Minutes of the Meeting held on Monday 14th February 2022 be accepted as a true and correct record of that meeting.

*Moved: Urwin  
Seconded: Iuli*

#### Matters Arising:

Nil

#### Conflict of Interest Register

- Board members were asked to update the school regarding any conflicts of interest that may have arisen whilst a school trustee. Nil conflicts received.

#### 3. Correspondence

- Letter of Resignation from Sandra Williamson, Finance Assistant, effective 6 May 2022
- Request for parental leave, Term 1, 2023 - Kieran McGirr supported by the Principal.

(*Motion No: 2*) **RESOLVED** that the board ratify and endorse the resignation and request for leave received.

- Letter from Ministry of Education - Review of Enrolment Schemes. Under clause 15, Schedule 20 of the Education and Training Act 2020, enrolment schemes must be reviewed at least once every 3 years.

(*Motion No: 3*) **RESOLVED** that the Board of Tauranga Boys' College has reviewed the operation of the school's enrolment scheme and has reached the following conclusion:  
*The school has an ongoing need for an enrolment scheme to prevent overcrowding or the*

likelihood of overcrowding at the school. The Board believes that the home zone in the present scheme should be retained without amendment.

*Moved: Mangan  
Seconded: Iuli*

#### **2022 Board Elections - Timeline**

Select Returning Officer by	Wednesday 6 July
Close Main Roll	Wednesday 13 July
Call for Nominations by	Friday 15 July
Close Supplementary Roll	Wednesday 3 August
Nominations Close	Friday 5 August
Voting papers issued by	Wednesday 10 August
Election Day	Wednesday 7 September
Count Votes	Tuesday 13 September
Board take Office	Wednesday 14 September

*(Motion No: 4)* **RESOLVED** that the Board appoint Mrs Kerry Shaw as Returning Officer for the forthcoming Board of Trustee Elections.

*Moved: Mangan  
Seconded: Iuli*

All other correspondence received by the board was tabled.

*(Motion No: 5)* **RESOLVED** that the Inwards correspondence be received and the Outwards Correspondence be endorsed.

*Moved: Iuli  
Seconded: Urwin  
Carried*

#### **4. Principal's Report**

Mr Mangan spoke to his report which was circulated prior to the meeting.

The March 1st roll return gives us a total of 2107 students. This is inclusive of 30 boys who are attending the Secondary Tertiary Pathways programme and also 15 International students. The roll is the largest in the history of the school.

Of note is 509 students at Year 9 level, again the largest number ever and something that will impact the school over the next 5 years. Ethnicity breakdown is 626 Maori boys, 101 boys who identify as being from the Pacific and 70 from India. Note - some boys may identify as a number of ethnicities; the ethnicity that they select first that gives this data.

The guaranteed minimum funding for staffing was based on 2064 funded students. Based on our March 1st return, the school will be funded for 2071 students which will give a slight increase in funding towards teaching staff. In comparison with the 2022 figure of 2107, the school roll in previous years was:

- 2019 - 1953 students
- 2020 - 2032 students
- 2021 - 2061 students

Therefore this year we have an overall increase of 46 students. This will cause significant issues unless additional teaching space is provided to cope with this additional and incremental roll growth.

## **Planning and Reporting**

As discussed at the last Board meeting, we are working through the Strategic Planning process for 2022. The intention is to continue with the similar plan as last year, mindful that later in the year there will be a newly elected Board of Trustees and also a new Principal. It is highly likely that one or both will want to review the strategic plan in some depth and realign to focus on the needs of the college identified towards the end of 2022. Similar targets will be set for 2022. Rob Gilbert, Senior School and Leyton Watson, Junior school have both reported on our success in achieving the targets that were set last year. The impact of Covid and students learning from home is especially evident and hence we believe the same targets are appropriate for 2022. These targets are again likely to be impacted upon by Covid but we are optimistic we have moved through the peak of the current Omicron outbreak and also optimistic that Covid will have a reduced impact upon student learning as the year progresses. Of note is the increased barrier to learning for those boys who are working from home, struggling with poor connectivity, limited access to network and/or devices and limited opportunities for the appropriate learning environment in their home situations. We need to ensure that we do all we can to reduce the barriers to learning and overcome the inequity that is evident.

## **Student Learning**

Due to the impact of staff absences, from Wednesday 2nd March through until Friday 11th March Yrs 11, 12 and 13 students were rostered home. Students were provided with the opportunity for learning online via Google Classroom whilst Year 9 and 10 students were on site at the college. Attendance of Year 9 and 10 students over this time was relatively limited with approx. 60% of those who should have been at school, in attendance. Over this period of time over 30 staff were out on a daily basis. These staff were either Covid positive or they had family members test positive, were therefore identified as household contacts and required to isolate for 10 days at that time. The college was certainly grateful for the reduction of isolation to 7 days as that has allowed all year levels to be welcomed back to the college as of Monday 14th March. On Tuesday there were 11 teaching staff away from school for various reasons related to covid and our remaining teaching staff have been very supportive providing relief and giving up their non-contact periods to cover for their colleagues. A number of relief periods requirements by teaching staff has been aggravated by the fact that a number of our relievers have also had to self-isolate either as Covid positive cases or household cases. Luckily we have had access to Rapid Antigen Tests and have therefore been able to utilise these to enable our staff to confirm their status in regard to Covid. With the full cohort of students returned to the college, the classroom teachers are working very hard to ensure boys catch up on any work that they didn't complete or engage with whilst off site. We are optimistic that the timing, early in the year, of the seniors being at home should enable them to catch up fully and not disadvantage them in regard to both internal NCEA achievement standards or externals that they will sit at the end of the year.

## **Academic Excellence**

On Friday boys who have gained Centurion Awards at Gold, Silver or Bronze levels were recognised. Centurion Awards are in recognition of completing 100% of the Achievement Standards at the year level that the boy is eligible for and gaining the level certificate. It is pleasing to note the increased number of boys gaining their Centurion Awards and also the desire of the boys to gain this recognition.

## **Pathways Planning**

### **Academic Coaching**

This programme has been on hold whilst our seniors have been offsite and the process will start again over the next couple of weeks. This involves form teachers of senior boys engaging with the boys to focus on planning for their future, reviewing their current option selection to ensure that it will provide them with a pathway through to senior school and then ease their transition either on to tertiary studies, a career or into the workforce. Tom Collins, HOD Future Pathways, Maryanne Graininger, Manager of Gateway and Brad Smith, Gateway Supervisor have made a great start to focus on pathways planning.

### **Year 9 Day Trips to the Mount**

These have operated as a replacement for the Year 9 three-day camps that historically went to Bowentown. With the uncertainty of Covid, there were too many variables to allow these camps to proceed and also the uncertainty of attendance of our students. The Year 9 day trips have been extremely well received with boys doing water based activities, based at Pilot Bay achieving some of the social goals that would normally take place at the Year 9 camps. We are optimistic that Year 10 camps will be able to take place at the end of the year and hopeful that the impact of Covid will have subsided significantly.

### **Culture - Ahurea**

A number of ceremonies have had to be cancelled or postponed due to Covid restriction levels. Our Tāne-nui-ā-rangi ceremony (Laurie Loper ceremony) where we recognise the leader of Te Whanau o Aronui is now planned for 8th April. Another ceremony that we had planned was to recognise a past Kaumatua of the school, Ngapere Ngatoko and engage with his whanau, hanging a photo in the Graham, Young Youth Theatre in recognition of his contribution to Tauranga Boys' College over a number of years.

### **Parent Meetings**

All parent meetings planned for the early part of the year were cancelled. The Year 9 parents evening that was planned, was replaced with a shared video link that updated parents on the Year 9 curriculum. We look forward to returning to a time when we can engage fully with whanau.

### **Pastoral**

To date the playground has been very settled, especially over the 8 days when seniors were at home. Figures were attached from 2020 based on stand downs, suspensions and exclusions for the information of the board. It is especially satisfying to see the decreased number of stand downs evident at Tauranga Boys' College in comparison with the wider Bay of Plenty region and also with secondary and state schools. As you will see our age- standardised stand down rate per 1,000 students is significantly less. This figure shows how successful we are as a college, our Deans, our Pastoral team, our Student Management team and teaching staff have all been proactive in reducing behaviour that subsequently requires stand down by way of dealing with the issues.

### **Effective Teaching and Learning - Ako**

#### **Professional Learning**

External professional learning has been on hold due to the RED level of the CPF. Most schools and businesses have been restricting access of visitors and most of these opportunities have been made available virtually via Zoom or Google Meet.

## Internal PL

The first professional learning groups met last week. Prior to that, meetings were postponed to ensure that staff were fully supported and not overburdened whilst undertaking additional relief for their absent colleagues or operating in a face to face teaching and learning capacity whilst also complementing this with online lessons.

## Kāhui Ako

### Collaboration

The Across School Teachers have put on hold visiting other schools whilst schools have focused on dealing with the issues that Covid has put in front of them.

### Personnel

We acknowledge Sandra Williamson's resignation from the college after 25+ years in the role of Finance Assistant and wish Sandra all the best in her retirement. Lianne Carr has been appointed as Sandra's replacement and will join the college on 28th March. Bonnie Picot departs on study leave on 28th March for the remainder of the 2022 school year.

## Resources

### Finance

A Finance Committee meeting was held this morning and minutes are attached. The committee supported ratification of the 2022 Draft Budget.

(*Motion No: 6*) **RESOLVED** that the 2022 Draft Budget be ratified.

*Moved: Craven  
Seconded: Mangan  
Carried*

### Property

Richard Craven and the Principal met with Jan Tinetti in recent weeks and raised property concerns with her. She was sympathetic and shocked at the lack of progress that had been made since her previous visits 3 years ago. Hopefully as Associate Minister of Education she will ask some questions of the MOE property team and get some answers for us.

### International

We currently have 15 students studying at Tauranga Boys' College and are optimistic that with the changes to the border restrictions and the border opening up, we will receive a new intake of international students in the mid-year. The government has given a quota allocation and requires schools to meet a number of bureaucratic requirements in order to be considered for any intake of new international students. The 2023 International Fees are presented to the Board for ratification.

(*Motion No: 6*) **RESOLVED** that the 2023 International Fees be ratified.

*Moved: Mangan  
Seconded: Urwin  
Carried*

## **Health & Safety**

Since the last Board meeting, work in the college has been concerned with meeting the requirements of the RED level under the Covid Protection Framework (CPF) and we continue to work hard to ensure we are compliant with the requirements. Boys have complied with the requirement to wear masks indoors or display a mask exemption. We continue to emphasise the importance of staying home if unwell, testing if symptomatic and also isolating if a household contact. The last month has been an especially challenging time as the requirements for household contacts, school contacts or close contacts have been a moving target. I acknowledge the Executive team, Ian Stuart, Leyton Watson and Rob Gilbert, well supported by Janine Goldthorpe, working through over a weekend to ensure we advised those who were identified as close contacts prior to the latest isolation changes. This team worked hard to contact trace and then notify parents where students were identified as a close contact, therefore the need for isolation. A significant issue was the number of bus students that were initially categorised as close contacts when they were on the same bus as a Covid positive case whilst wearing masks. This requirement changed so that a large number who had been identified as close contacts were no longer categorised as such, however had already been advised that they needed to self-isolate. This caused significant confusion amongst our student population and therefore their parents. At the time of writing this report, we have had 430 students advise us as being Covid positive and we have had 56 staff either identified as Covid positive or self-isolating as they are household contacts. We look forward to receiving ventilation systems as promised earlier in the year and hopefully these will arrive to enable ventilation to occur through the colder winter months.

## **Co-curricular**

As previously acknowledged, Tauranga Boys' College successfully won the Super 8 Cricket, Volleyball and Tennis trophies. This is a significant achievement and highlights the success of our summer sports teams. Unfortunately the vast majority of the competitions that we would have been involved in during 2022 Summer Tournament week have been cancelled. Rowing's Maadi Cup will continue with Tauranga Boys' College having a senior crew representing the college at the competition in Twizel. A college team will also participate in the NISS Water Polo championships to be held in Auckland.

## **5. Sub-Committee Reports**

### **Property**

A Property update from Property Manager, Wayne Merritt is attached.

### **Health & Safety**

The Health & Safety Incidents Report from 8 February to 15 March 2022 was taken as read. The college has received an additional 22,000 medical grade masks and 500 RAT tests from the MOE for distribution to students and staff.

### **Titans Sport Council Trust**

Minutes of the meeting held on 18th February 2022 are attached and taken as read.

### **Staff Representative**

Teaching staff have completed staff surveys for the recruitment of the new Principal.

### **Student Representative**

With a number of teaching staff isolating due to Covid-19 cases in their household, senior students worked from home for a total of 8 days. Some senior students have enjoyed working from home however the majority failed to fully engage.

**General Business**

Nil.

*Meeting concluded at 6.30pm*

**Next Meeting:** Monday 16th May 2022

Chairperson: \_\_\_\_\_

A handwritten signature in black ink, consisting of stylized initials and a surname, written over a horizontal line.