



**TAURANGA  
BOYS' COLLEGE**

*Best for Boys | Tama Tū Tama Ora*

## Minutes of the Meeting of Tauranga Boys' College Board of Trustees Monday 22nd February 2021 - 4.30pm Boardroom

**Present:** Mr Richard Craven ( Chair), Mr Stan Urwin, Mr Robert Mangan (Principal), Mrs Amanda Gilbertson (Trustee), Mrs Nikki Iuli (Deputy Chair), Mr Rob Warner (Staff Representative)

**Apologies:** Mr Simon Oldham (Trustee), Johnlees Faulkner (Student Representative).

**In Attendance:** Mrs Janine Goldthorpe (Board Secretary)

### **Principal's Delegations**

(Motion No: 1) **RESOLVED** that continuance of the Principal's delegations be approved

*Moved: Craven  
Seconded: Urwin  
Carried*

### **Confirmation of Election of Board Chairman**

(Motion No: 2) **RESOLVED** that Mr Richard Craven be confirmed as Chairman of the Board

*Moved: Urwin  
Seconded: Gilbertson  
Carried*

### **Confirmation of Deputy Board Chairman**

(Motion No: 3) **RESOLVED** that Mrs Nikki Iuli be confirmed as Deputy Chairman of the board of trustees.

*Moved: Craven  
Seconded: Gilbertson  
Carried*

### **Confirmation of Membership of Sub-Committees**

**Property:** Mr Stan Urwin (Chair), Mr Simon Oldham, Mr Richard Craven, Mr Robert Mangan, Mr Ian Stuart, Mr Wayne Merritt

**Finance:** Mr Richard Craven (Chair), Mrs Nikki Iuli, Mr Robert Mangan, Mrs Irene Bocoock

**Discipline:** Mr Richard Craven (Chair), Mrs Nikki Iuli, Mr Stan Urwin and other Board Members as required, Mr Graeme Leigh MacKenzie

**Principal's Performance:** Mr Richard Craven (Chair), Mrs Nikki Iuli

**Titans Sport Council:** Mr Simon Oldham (Board Representative)

**Arts Council:** Mrs Amanda Gilbertson (Board Representative)

**Health & Safety:** Staff Representative, Student Representative

**Uniform:** Mr Ian Stuart (Chair), Mr Darrell Boyd, Mrs Lizette Van Beek (Uniform Manager), Student Representative

(Motion No: 4) **RESOLVED** that Mr Graeme Leigh McKenzie be co-opted on to the Board of Trustees.

*Moved: Mangan  
Seconded: Craven  
Carried*

### 1. Minutes of Previous Meeting

(Motion No: 5) **RESOLVED** that the Minutes of the Meeting held on Monday 16th November 2020 be accepted as a true and correct record of that meeting.

*Moved: Craven  
Seconded: Iuli*

**Matters Arising:**  
Nil.

### 2. Correspondence Inwards

- Letter of Resignation from Pere Durie dated 4 December 2020
- Letter of Resignation from Shay Hulsebosch dated 21 December 2020
- Letter of Resignation from Win Jones dated 26 January 2021
- 2021 Support Grant Information - Zoe Creek and Sharon Barrett

(Motion No: 6) **RESOLVED** that the board ratify and endorse the resignations received.

*Moved: Mangan  
Seconded: Craven*

### Outwards

Notice of Rent Review - Sport BOP

(Motion No: 7) **RESOLVED** that the Board Chair meet with the Chair of Sport BOP to discuss the rent issue.

All other correspondence received by the board was tabled.

(Motion No: 8) **RESOLVED** that the Inwards correspondence be received and the Outwards Correspondence be endorsed.

*Moved: Craven  
Seconded: Gilbertson  
Carried*

### 3. Principal's Report

Mr Mangan spoke to his report which was circulated prior to the meeting.

#### Academic Results 2020

The preliminary 2020 academic results were presented to the Board; a full and final report should be in April. Considering the disruption due to Covid, our results are outstanding and continue a cycle of improvement in overall results. The Board Chair thanked Mr Mangan, Mr

Rob Gilbert and the teaching staff for the excellent results and asked that a morning tea shout be organised for the staff. Mr Leyton Watson from the Junior School will be invited to the March Board meeting to discuss 2020 Junior Results.

### **Roll Numbers**

The College is currently bursting at the seams with a total of 2088 students, including 25 International students. We also have 36 students in STP. A positive issue to have as well as creating some pressure on teaching spaces. For the start of the 2022 year, the prediction is a roll of 2106.

### **Strategic Planning**

The Executive team is working through the strategic planning process and has a planning day scheduled this Wednesday 24 February. Board input is invited for the process and a link to the Strategic and annual Plan 2020 was attached. We do not anticipate any significant changes to the improvement plan, which remains focused on student learning in both the junior and senior school.

### **Student learning**

We have had an excellent start to the year and there is a positive feeling to the college, we are fully staffed and have had great weather. More recently, Alert Level 2 has had minimal impact on the college as we are well placed to respond to changing Alert levels. Year 9 camps have begun with full visibility of health & safety planning.

### **Culture**

Year 9 students and new staff were welcomed to the college with Powhiri held at Aronui. Both these occasions were significant in ensuring staff and students grow a sense of turangawaewae and belonging to the college. The Year 9 Meet the Teacher evening was held on Thursday 11th February and was well attended. Other introductory meetings to be held over the next few weeks include Aronui parents, Pasifika / Maori parents and Accelerate parents.

Student leadership positions for 2021 have been confirmed:

- Head Prefect: Corban Laban-Palmer
- Deputy Prefect: Jordan Toy
- Academic Captain: Lucas Cowley
- Sports Captain: Grady forbes
- Arts Captain: Shahil Shearman

### **Pastoral**

We have a suspension meeting scheduled for Tuesday 23 February, our first for the year. Generally the playground has been extremely settled especially given the number of students that are on site.

### **Norman Morris**

Norman was Principal of TBC for 13 years and passed away in January, in Christchurch at the age of 96. A memorial service will be held for Norman at St John's Anglican Church on Saturday 13th March; the Principal has been asked to speak on behalf of the College.

### **Personnel**

We are currently working through the process of appointing an Assistant Principal. A shortlisting meeting will be held tomorrow, 23rd February and interviews will take place on 1st March. A decision will be made by 5th March with a start date for the position of 3rd May, the first day of Term 2. In addition to the permanent Assistant Principal position, we will also appoint a fixed term, Acting Assistant Principal who will take responsibility for online learning, ensuring we are fully supportive of any boys who have been impacted by Covid and the subsequent lockdown situation. Funding for this role comes from an Urgent Response Funding application to the MOE totalling \$41,000.

### Professional Learning

A link to the 2021 PLG programme was provided for the Board. As in previous years, this programme will be delivered through the Within School Teachers (WST's).

### Kāhui Ako

A link to the strategic planning that has been undertaken by the Kāhui Ako was provided for the Board. There has been significant work done on creating a localised Tauranga Moana curriculum, Te Ti Whanake Ki Tauranga Moana. This initiative has been funded through significant grants from the Ministry of Education and the implementation of the localised curriculum of Tauranga Moana within our College will be one of the key responsibilities of the incoming Assistant Principal.

### Finance

The minutes from the meeting held 22 February were tabled for discussion. A key point from the meeting was that the HOD's have kept a tight rein on spending.

The draft budget for 2021 has been finalised and is presented for ratification by the Board. The Board is happy to support a deficit budget noting that a very prudent overview of capital spending throughout the year will be required. It is recommended by the Finance Subcommittee that the draft budget be ratified.

(Motion No: 9) **RESOLVED** that the Draft Budget for 2021 as presented be ratified.

*Moved: Craven  
Unanimous*

### Property

A positive meeting was held with our MOE Regional Advisor, Pauli Surtees on Wednesday 17th February and the minutes from the meeting were made available via link. Grant Fraser from the Hamilton MOE office, delivery manager for the new classroom build, is optimistic that we will see some good progress, we now wait for a signature at undersecretary level to release the funds,

### Health & Safety

The college is well placed to deal with any possible Alert level changes, our ability to offer online learning is in a very strong place.

## **4. Sub-Committee Reports**

### **Health & Safety**

The Health & Safety Incidents Report from 14 December 2020 to 17 February 2021 was taken as read.

### **Arts Council Trust**

The minutes of the meeting held 27th November 2020 were taken as read. Amanda Gilbertson commented that the school production 'Jesus Christ Superstar' will be the big show of the year with auditions already held and castings made. Rehearsals are now underway.

### **Charitable Trusts Committee**

The minutes of the meeting held on 13th November 2020 were taken as read.

(Motion No: 8) **RESOLVED** that the Board supports all funding requests approved and minuted by the Tauranga Boys' College Charitable Trust Committee and as such, applications may be made by the Secretary of this Committee.

**Titans Sport Council Trust**

The minutes of the meetings held 12th February 2021 were taken as read.

(*Motion No: 10*) **RESOLVED** that the board supports a proposed Multisport Cricket Facility, on the proviso that an application is made to TECT and is successful.

**General Business**

Nil.

*Meeting concluded at 6.20pm*

**Next Meeting:** Monday 29th March 2021

Chairperson: \_\_\_\_\_

A handwritten signature in blue ink is written over the line. The signature is stylized and appears to be 'G. J. ...'.