

# National Library Leadership Team Meeting Minutes

<b>Rā   Date &amp; Tāima   Time</b>	Thursday, 26 October, 9.30am – 11am	<b>Wahi   Location</b>	MW3_TPT and via Zoom
<b>Ngā mema   Members</b>	NLLT: Elizabeth Jones (chair), Chris Szekely, Mark Crookston, Helen Jamison, Alison McIntyre  Business Partners: ██████████  9(2)(a) ██████████ (minutes)		
<b>Guests</b>	Item # 3 - Helen Heath		
<b>Ngā whakapāha   Apologies</b>	Rachel Esson, Tim Kong, Ruki Tobin, Amy White, 9(2)(a) ██████████		

**1. NLLT Only Time**

**2. Context Setting/Current Environment**

OUT OF SCOPE FOR THIS REQUEST

**3. Memo – NLLT Endorse General Collections Removal Policy**

Mark Crookston led a discussion around the Memo – NLLT Endorse General Collections Removal Policy.

It is recommended that NLLT:

- Endorse the final draft of the General Collections Removal Policy (appendix A) - NLLT endorsed the Policy
- Note the summary of the final amendments (paragraphs 5-7) - Noted
- Note the implementation and next steps (paragraphs 8-9) - Noted

- Discuss the outstanding question in paragraphs 10-11 - NLLT supported Mark's preferred option of 11C.

The following points were noted:

- 9(2)(g)(i)
- Agreed we do need to tidy up OPs
- No surprises in the Policy and noted that NLLT appreciate being kept informed and the chance to provide feedback at various points. Thanks to Mark for excellent job done
- Confirmed that Rachel has provided feedback; Resourcing was discussed as a caveat; Noted there is a risk, and it will be considered
- **Next steps:** 1. Mark to forward on to Rachel for approval. 2. Helen Heath to roll out comms plan – timing to be confirmed with Helen J and Rachel.

REST OF MINUTES OUT OF SCOPE FOR THIS REQUEST