

Emails

From: Mark Crookston 9(2)(a)
Sent: Tuesday, 23 May 2023 3:29 pm
To: 9(2)(a)

Subject: RE: For response please - queries for this week's Te Haumi status report items

Kia ora,

Yes, the 8 group discussions were held during the feedback period.

Nā

Mark

From: 9(2)(a)
Sent: Tuesday, 23 May 2023 3:21 pm
To: 9(2)(a)

Subject: For response please - queries for this week's Te Haumi status report items

Kia ora kōrua,

I've received the following query relating to this week's status report items.

Can you help with the questions asked in red text below, please?

Many thanks,

9(2)(a)

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From: 9(2)(a)
Sent: Tuesday, 23 May 2023 3:15 pm
To: 9(2)(a)
Subject: RE: Additional status report item for Te Haumi
Importance: High

9(2)(a)

I'm needing to urgently check the following details for the Te Haumi IA SR updates:

- 9(2)(g)(i)

[Redacted content]

3.

[Remainder of email out of scope for this request]

9(2)(a)

[Redacted content]

[Redacted content]

45 Pipitea Street, Wellington | www.dia.govt.nz

From: 9(2)(a)
Sent: Tuesday, 23 May 2023 11:27 AM
To: 9(2)(a)
Subject: FW: Additional status report item for Te Haumi

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Mōrena team,

A quick FYI that we've added an additional item to the Te Haumi Status Report link WE 25
May 9(2)(g)(i) [REDACTED]. Approved by Hoani.

Thank,

Liz

9(2)(a) [REDACTED]
[REDACTED]
[REDACTED]

45 Pipitea St, Wellington 6140, New Zealand | www.dia.govt.nz

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Subject: A recurring feedback theme

From: Mark Crookston

To: NLLT

Cc: Jessica Moran, 9(2)(a), Helen Heath

Date: 26 May 2023

Kia ora,

Just going through the formal feedback received for the removal and disposal policy and there's a strong recurring theme. It's expressed in many ways – sometimes through confusion or genuine surprise, sometimes through anger or frustration, and sometimes much more articulately by our colleagues..... for example:

This process has highlighted the need for the National Library to be clear in communicating its purpose and activities to the wider library sector in Aotearoa. In observing the discussion around this draft policy - and the disposal of the OPC items - there does seem to be some misunderstanding about the National Library's role in collecting and retaining collections. We see a need to raise the level of professional engagement with this conversation in the sector. We would support some deliberate and regular engagement – perhaps annually – with other large significant collecting institutions, to ensure we are communicating with each other about our policy and plans around our collections/content. The National Library could usefully take a lead on this.

This was from a group of Auckland Libraries managers who provided a joint submission. But it's probably the main theme I'm getting out of the feedback (I'm about 75% through).

I like this: **deliberate and regular engagement** as relating to collections. I've just got a slot on the LIANZA programme for a talanoa session on nationally coordinated removal of collections - I'm thinking newspaper duplication as a starting point, but it'll be a good starting point for a good conversation about respective collection purposes.

M

Mark Crookston

Director, Content Services

National Library of New Zealand Te Puna Mātauranga o Aotearoa

The Department of Internal Affairs Te Tari Taiwhenua

www.natlib.govt.nz

FW: Subject: Removal and Disposal Policy – next steps

From: 9(2)(a)

To: Mark Crookston

Date: 30 May 2023

Hi Mark – how does this work fit with the Collections and Holdings work 9(2)(a) doing?

Well done on this by the way.

9(2)(a)

Cc: Mark Crookston 9(2)(a)

Subject: Removal and Disposal Policy next steps

Kia ora,

Te Puna Mātauranga o Aotearoa National Library is developing a new policy for removing and disposing of collection items. This will sit alongside other important policies that guide our collection management activities.

Public engagement for the draft version of this Removal and Disposal Policy ran from 3 April 2023 to 12 May 2023 and has now closed.

National Library held 8 group discussions with approximately 100 public stakeholders including researchers, authors, publishers, and the library sector. Presentations were also given to advisory bodies – LIAC, Guardians Kaitiaki of the Alexander Turnbull Library, and Komiti Māori.

We are pleased to have received constructive feedback via 27 written submissions, mostly from sector organisations and interest groups. This feedback is a useful tool to ensure the final policy is well thought-out and robust.

We are now collating and analysing feedback. We will first share this feedback with our advisory group and discuss what changes should be made to the policy.

Our next update to you will provide a summary of the feedback received and will outline our next steps.

Thank you for your interest in the mahi of the National Library and to those who took time to provide feedback. For more information visit: <https://natlib.govt.nz/about-us/strategy-and-policy/removal-and-disposal-policy>

Nāku noa, nā,

Dr Helen Heath ([she/her](#))

Principal Advisor Stakeholder Engagement, Office of the National Librarian

National Library of New Zealand Te Puna Mātauranga o Aotearoa

70 Molesworth Street | Wellington

9(2)(a) [www.natlib.govt.nz](#) | [Twitter](#) | [Facebook](#)

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Subject: RE: Removal and Disposal Policy next steps

From: 9(2)(a)

To: NL Policy

Cc: Mark Crookston

Date: 30 May 2023

Kia ora Helen,

Thanks for this update.

I wonder if you are going to release the feedback so we may consider other points in feedback that was submitted?

There may be a link that I missed.

Ngā mihi,

9(2)(a)

From: NLPolicy 9(2)(a)

Cc: Mark Crookston 9(2)(a)

Subject: Removal and Disposal Policy next steps

Kia ora,

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Te Puna Mātauranga o Aotearoa National Library is developing a new policy for removing and disposing of collection items. This will sit alongside other important policies that guide our collection management activities.

Public engagement for the draft version of this Removal and Disposal Policy ran from 3 April 2023 to 12 May 2023 and has now closed.

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Thank you for your interest in the work of the National Library and to those who took time to provide feedback. For more information visit: <https://natlib.govt.nz/about-us/strategy-and-policy/removal-and-disposal-policy>

Nāku noa, nā,

Dr Helen Heath ([she/her](#))

Principal Advisor Stakeholder Engagement, Office of the National Librarian

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70 Molesworth Street | Wellington

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Subject: RE: LIANZA Talanoa session

From: Rachel Esson

To: Mark Crookston

Cc: Helen Heath

Date: 31 May 2023

Thanks Mark that looks great – perfect opportunity to present this mahi and identify some future directions for collaboration. Well done 😊

Ngā mihi nui

Rachel

Rachel Esson

From: Mark Crookston 9(2)(a)
Sent: Wednesday, 31 May 2023 4:04 pm
To: Rachel Esson 9(2)(a)
Cc: Helen Heath 9(2)(a)
Subject: LIANZA Talanoa session

Kia ora Rachel,

This is my proposed talanoa session at LIANZA this year.

Title: Removing and disposing of collections – a opportunity to share and collaborate

Abstract: Feedback on the National Library's recent draft removal and disposal policy outlined several issues and opportunities for libraries with collection management issues. This talanoa will share some insights from that public feedback process, invite sharing of experiences and lessons from other disposal processes from libraries, discuss opportunities for any areas for collaboration on future disposal initiatives, and drill down into a potential specific collection area – copies of some newspaper titles (physical, microfilm and digital).

I'm currently working with 9(2)(a) to jointly lead this with me – they were the two who were both keen on doing more together.

Please let me know if you have any feedback.

Ngā mihi

Mark

Mark Crookston

Director, Content Services

National Library of New Zealand Te Puna Mātauranga o Aotearoa

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Subject: Removal and disposal Policy – timing of decision briefing for Min IA

From: Helen Jamison

To: Mark Crookston

Date: 19 June 2023

Hi Mark

Sorry I know you aren't feeling well.

Just checking in on likely date that briefing for decision will be going to Min IA. We need to have this going into the Forward Briefings Table in the Status Report. The Minister will need to have completed their part by mid-July as well.

Helen

Helen Jamison | Director Office of the National Librarian

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RE: Some notes for CONZUL

From: Rachel Esson

To: Mark Crookston

Date: 19 June 2023

Thanks Mark – it went well. Good positive feedback for you on the process you ran for the Removal and disposals policy work.

We've agreed to meet every 6 months.

Area of interest for further discussion and collaboration are;

Out of scope



Hope the sinuses start to feel better soon.

Ngā mihi nui

Rachel

Rachel Esson

From: Mark Crookston <9(2)(a)>

Sent: Monday, 19 June 2023 10:04 am

To: Rachel Esson <9(2)(a)>

Subject: some notes for CONZUL.

Strategy and Policy:

1. Removal and Disposal Policy:

- a. Mark says big thank you to University Sector who provided good attendance at engagement sessions and provided very thoughtful written feedback.
- b. Main themes of feedback and current proposed response:

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- i. Inconsistent understanding of the purpose of the National Library and its different collections – research collections and general collections.
 - 1. Response – wide, regular engagement and communication with stakeholder and in public, including the role of librarians to dispose/weed.
 - ii. Scope – concern / questioning the role of ATL collections in scope given the in-perpetuity requirements off the legislation.
 - 1. Response – advisory groups and NLLT will consider removing ATL from scope as fitting them in scope for the very unique circumstances of removal is tricky.
 - iii. Very strong willingness to engage and participate. Both from sector and interest groups. Several principles outline a transparent and participatory process and this was very well received.
 - 1. Response – we’re in the right track, and we might institute an annual (or regular) removal and disposal plane with small components of the general collections and areas we have significant copies (e.g. newspapers).
 - iv. Library Sector very interested in policy and process we will put in place and showed interest in potentially joining up on some disposal initiatives.
- c. Next Steps:
- i. Complete write up and recommendations for NLLT and External Advisory Group (which 9(2)(a) attends for CONZUL)
 - ii. Complete draft and approve
 - iii. Publish summary of feedback and response
 - iv. Look at OPC in light of disposal components of policy.
- d. Note: Mark leading a conversation on removal at LIANZA conference with an intention to discuss potential for joining up on addressing removal or newspapers where significant copies exist across physical, microfilm, digital.
- 9(2)(a) interested in helping me prepare this session –
9(2)(a)

- 2. Collection Policy: Refresh underway with intention to engage in sector discussions on areas or priority / gap / overlap in next couple of months.
- 4.
- 3. Related to collections policy: NLNZ Regulations – Some initial work with DIA Policy to scope out different ways to create exemptions for physical legal deposit and enabling a greater ability to choose digital first, where appropriate

Out of scope

[Redacted]

[Redacted]

[Redacted]

Out of scope

Many apologies for not being able to attend

Mark Crookston

Director, Content Services

National Library of New Zealand Te Puna Mātauranga o Aotearoa

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From: 9(2)(a)
Sent: Tuesday, 20 June 2023 11:02 am
To: Mark Crookston 9(2)(a)
Cc: Rachel Esson 9(2)(a)
Subject: Paper on Removal and Disposal policy for LIAC

Kia ora Mark,

I hope you're feeling better. As you know, you were going to provide a paper for the LIAC meeting on the 30th [you weren't expected to attend]. The papers are due to go out on Friday of this week [23 June], However, I realise that you've been unwell and may not have drafted the paper. So, as an FYI, here is what has been drafted (by Helen H) for the LIAC report from Rachel [not yet approved by her]:

The public engagement on the new removal and disposal policy for National Library's research and general collections took place in April and May. This included eight group discussions with 100 stakeholders, including publishers, authors, researchers, and the library sector. Komiti Māori and the Guardians Kaitiaki of the Alexander Turnbull Library have also been briefed on the policy.

The Library received 27 written submissions, mostly from sector organisations and interest groups. The team is now analysing feedback and submissions. The policy will ensure library decisions are made in line with collections management best practice, consider the options for disposal (including items from the Overseas Published Collections) and follow a transparent process.

If you are able to draft the paper this week, I will put it in with the papers as discussed. I can, if you would like, send the paper under separate cover early next week, or note at the meeting that the paper will follow.

Let me know which option you prefer and we'll go from there

Ngā mihi

9(2)(a)
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FYI Subject: Feedback document for LIAC

From: 9(2)(a)

To: Mark Crookston

Date: 22 June 2023

Kia ora Mark,

I've adjusted your document slightly and created an 'internal document' watermark for it, so there should be no confusion about that. I'll add it into the papers as discussed.

Ngā mihi

9(2)(a)

National Library of New Zealand Te Kaitiaki Mātauranga o Aotearoa

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Subject: Re: [CLEAN] R&D policy suggested changes 11 July 2023

From: 9(2)(a)

To: Mark Crookston, 9(2)(a)

Date: 12 July 2023

Hi Mark,

Thanks for this. We can make updates tomorrow and provide a version for you to take to the advisory group.

When you say you want something for the advisory group with clear areas highlighted for change, would you be ok with a clean copy of the updated policy with a cover one-pager giving an overview of the changes? I think a fully marked up copy might be less useful to engage with. If you had something else in mind, do let us know.

Do we also need to book a time with you to discuss next steps on implementation or do you want to get the advisory group looking at the updated policy first? Also - just to confirm is this the external group you're talking about (rather than the SMEs?).

Thanks

9(2)(a)

On Wed, Jul 12, 2023 at 3:26 PM Mark Crookston 9(2)(a) wrote:

9(2)(a)

Comments and suggestions attached. Quite minor really and good to see how the policy stood up the feedback.

Can you please provide a copy that I can take to the advisory group – so something with clear highlighted areas for change? Does that work?

Thanks, Mark

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Subject: Updated policy and one-pager

From: 9(2)(a)

To: Mark Crookston

CC: 9(2)(a)

Date: 13 July 2023

Kia ora Mark

As discussed, we have now made updates to the policy to reflect your comments and written an overview aimed at the advisory group to explain these changes. We wrote this to be read alongside the wider summary of submissions.

Two copies are attached:

- a clean version of the policy with the one-pager on the front page
- a version of the same updated policy with some comments still marked up to explain our thinking to you.

In particular, with the scope of the policy, we think that it is worth explicitly noting that both ATL and the other research collections are out of scope (even though ATL is the big one). We have also pushed back on your updates to the wording of the research collections description a bit – we have put our thinking in the comments and are happy to discuss.

Happy to chat or make further updates as needed.

9(2)(a)

[Redacted]

[Redacted]

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Subject: Final wrap-up email for removal and disposal contract

To: Mark Crookston

9(2)(a)

Date: 15 September 2023

Kia ora Mark

This email is to do a final check in with you as today is the final formal day of our contract for the removal and disposal policy.

We want to specifically check:

- whether you have copies of the documents you need from us, in particular anything you require to retain for PRA purposes
- if there is anything else you need from us as we formally end this piece of work.

We look forward to seeing the policy when it is released and hope the process for starting to implement it goes well! I also note we have now been paid for the final invoice for this work.

9(2)(a)

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Subject: Re: definition of collections

From: 9(2)(a)

To: Mark Crookston

Date: 18 October 2023

Thanks Mark, that's great.

And for adding to the Scope section:

- the regular removal of incomplete items or items from the Print Disabilities and Music Hire collections

From: Mark Crookston <9(2)(a)>

Sent: Wednesday, October 18, 2023 3:18 PM

To: 9(2)(a); Jessica Moran <9(2)(a)>

Subject: RE: definition of collections

Thanks both,

Follow my link in the removal policy below for the updated definition.

From: 9(2)(a)

Sent: Wednesday, October 18, 2023 1:52 PM

To: Mark Crookston <9(2)(a)>; Jessica Moran

<9(2)(a)>

Subject: RE: definition of collections

Below is what we currently have, and I think it is too wordy for R&D, and note that Lewis is still reviewing and possibly changing what is being said about the Schools collection.

I think that what I have highlighted below would be sufficient for the General Collections definition.

The General Collections of published items have 3 main purposes:

- 1. to supplement and further the work of other libraries** in New Zealand by collecting and managing a range of items the Library is best placed to hold on behalf of the system as a whole. These items are made available to people around the country and internationally through the library interloan system;
- 2. to support New Zealanders** researching their family history and genealogy; and
- 3. to support the specialised services, [Print Disabilities](#) and [Music Hire](#).**

The general collections are not mandated, or primarily intended, to be kept in perpetuity and decisions about removing items will be made in line with the Library's Removal and Disposal Policy. There are, however, a limited number of special research collections which the Library has committed to preserving and facilitating access to in the long term. These are currently the Dorothy Neale White collection, Susan Price collection, Whole of Domain harvests of the New Zealand Web (2003–present) and selected digitised newspapers and periodicals.

If you wanted something shorter I would suggest:

The National Library's General Collections supplement and further the work of other libraries in New Zealand by collecting and managing a range of published items the Library is best placed to hold on behalf of the system as a whole. These physical and digital items are made available to people in the Library's Reading Room and around the country through the library interloan system.

Please remove this statement as we really, really don't do that and don't have the resources (collections budget or staff to do this)

to support current and known research needs by collecting and managing a reference collection in a range of formats that is made available to people online and through the Library's Wellington reading rooms.

Current text from the draft Collections Strategy

The Collections

The National Library has three collections.

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The Alexander Turnbull Library collections are the National Library's core research collections. These collections are acquired with the intention they will be kept permanently by the Library and are highly selective in nature. Section 11(2) of the National Library Act states that "the Crown must continue to own the collections of the Alexander Turnbull Library in perpetuity". These collections are developed and maintained for their value as Aotearoa New Zealand's documentary heritage and taonga. New material is added to support current and emerging discovery, research, learning and use, particularly in the areas of New Zealand and the Pacific and rare books.^[1] This collection is developed through purchase, donation, and commission and spans across rare books, archives and manuscripts, New Zealand and Pacific books and periodicals, to visual material, oral history and music. The Turnbull Library collection also includes one copy of physical format titles received under legal deposit and selective digital material collected under legal deposit.

The General Collections of published items have 3 main purposes:

4. **to supplement and further the work of other libraries** in New Zealand by collecting and managing a range of items the Library is best placed to hold on behalf of the system as a whole. These items are made available to people around the country and internationally through the library interloan system;
5. **to support New Zealanders** researching their family history and genealogy; and
6. **to support the specialised services** [Print Disabilities](#) and [Music Hire](#).

The general collections are increasingly focused on New Zealand and Pacific Island resources, supplemented with international publications that support the purposes outlined above and a small number to support research and interpretation of the New Zealand and Pacific Island resources. The majority of items in the general collections are provided to the Library by publishers through the legal deposit mechanism, and include printed books, music, maps, journals and newspapers, physical format audio-visual materials and the Whole of Domain harvests of the New Zealand web. A selected range of printed, digital and digitised material is purchased by, or donated to, the Library.

The general collections are not mandated, or primarily intended, to be kept in perpetuity and decisions about removing items will be made in line with the Library's Removal and Disposal Policy. There are, however, a limited number of special research collections which the Library has committed to preserving and facilitating access to in the long term. These are currently the Dorothy Neale White collection, Susan Price collection, Whole of Domain harvests of the New Zealand Web (2003–present) and selected digitised newspapers and periodicals.

Further information about the general collections, including the focus areas for collecting, is found in the Collecting Plans.

^[1] Section 12(b) of Te Puna Mātauranga o Aotearoa Act 2003

The Schools Collection supports the development of ākonga as engaged readers by growing reading cultures and communities. It strengthens teaching and learning by providing access to mātauranga knowledge, ideas, and stories.

This is a steady state collection with the objective of adding and removing an equal number of items each year. The Services to Schools Collection provides resources for registered New Zealand primary, composite, secondary schools, kura kaupapa Māori and home educators. Resources are also provided to support young people through identified programmes and partnerships, diverse learning needs, and to align with emerging educational priorities.

From: Mark Crookston 9(2)(a)
Sent: Wednesday, October 18, 2023 1:22 PM
To: 9(2)(a) Jessica Moran 9(2)(a)
Subject: definition of collections

Hi both,

Where did you end up with the definition of collections?

Here is the final draft of the *General Collections Removal Policy* (renamed):

Internal document link not accessible externally

Note the collections definitions. It very wordy for general collections but in kind of ok with that given the focus of the policy.

In fact, the intro sections are very wordy themselves. It funny looking at it again with 3 months space.

It's going to NLLT next week for approval.

M

Mark Crookston

Director, Content Services

National Library of New Zealand Te Puna Mātauranga o Aotearoa

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Subject: Re: Commissioning of Hot Topics for 22/23 Annual Review – removal and disposal policy

From: 9(2)(a)

To: Mark Crookston

Cc: Helen Jamison, Helen Heath

Date: 26 October 2023

Just a general list at this stage – text will be requested once topics are confirmed. Thanks for letting me know of the name change – I'll go in and change it now.

Thanks,

9(2)(a)

From: Mark Crookston 9(2)(a)

Sent: Thursday, October 26, 2023 2:20 PM

To: 9(2)(a)

Cc: Helen Jamison 9(2)(a) Helen Heath 9(2)(a)

Subject: RE: Commissioning of Hot Topics for 22/23 annual review - Removal and Disposal Policy

Thanks.

Do you need a few sentences or is a just a list of topics at the moment? If it's just a list, then the policy has changed names. I think we should call it: General Collection Removal Policy and Implementation.

Thanks,

Mark

From: 9(2)(a)

Sent: Thursday, October 26, 2023 2:17 PM

To: Mark Crookston 9(2)(a)

Cc: Helen Jamison 9(2)(a) Helen Heath <9(2)(a)>

Subject: Commissioning of Hot Topics for 22/23 annual review - Removal and Disposal Policy

Kia ora Mark,

We've been asked by the ODCE to provide possible Hot Topics for the Annual Review process by 30 October 2023 [and will provide the information to Rachel for her review prior to that] – given that the OPC/Disposal Policy was a topic previously – we have added in the Removal and Disposal Policy – the document for our branch is:

Out of scope

We'll keep you informed of any requests for further information in this area.

The annual review hearing is normally held in February, Out of scope

Ngā mihi

9(2)(a)

National Library of New Zealand Te Puna Mātauranga o Aotearoa
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Subject: re: Touching base re: LIANZA conference talanoa

Date: 26 October 2023

From 9(2)(a)

To: Mark Crookston

Cc: 9(2)(a)

Kia ora Mark,

Thanks for the below. Great to see the questions for the talanoa in advance – cheers so much. 9(2)(a) will definitely have something to offer to the discussion re: The Press, and to considerations of stakeholder engagement to inform who/why/when requires access to the original physical holdings, and where such runs are best held.

We're still juggling commitments at this end, so not sure if it will be 9(2)(a) who'll attend the talanoa. Both cc:ed here. We'll ensure it's one of us, though 😊

And will look out for you at Conference in any case.

Happy weekend and safe travels,

9(2)(a)

From: Mark Crookston 9(2)(a)

Sent: Wednesday, October 25, 2023 2:29 PM

9(2)(a)

Subject: RE: Touching base re: LIANZA conference talanoa

Hi 9(2)(a)

I went to email you today, looked for our last message to respond to and found that I hadn't got to this one. So many apologies.

I'm planning my session now and one thing I will be asking the tables is:

1. Which organisations are interested in taking a national approach to disposal of newspaper titles if:
 - a. They're digitised and available on papers Past; and
 - b. NLNZ retains at least 1 physical copy?

2. Which other titles or types of collections would benefit from a national approach to disposal?

I'm especially interested in the [9(2)(a)] runs of The Press as an example. NLNZ has digitised The Press to 1990 and are about to go another 5 years. This means we have 4 copies, with Christchurch Libraries having a full run of master physical copies.

Also, to inform some of our digitisation priorities coming up, what about the Listener or Women's Weekly? If they were digitised and available on Papers Past, what would institutions do with their physical copies?

Another question I'm thinking of: If we did take a national approach, what would be some ways we could manage the communication and engagement with stakeholders, nationally and locally?

So if possible it would be great for [9(2)(a)] to be part of that discussion. If not, then that's ok too.

Thanks, and again apologies I missed this one last month.

Mark

From: [9(2)(a)]
Sent: Thursday, September 21, 2023 2:28 PM
To: Mark Crookston [9(2)(a)]
Subject: Touching base re: LIANZA conference talanoa

Kia ora Mark,

Hope this finds you well.

Just getting in touch as September hurtles by, to see how/if the [9(2)(a)] can contribute in any way to your LIANZA talanoa session on Wed 1 Nov:

Removing and disposing of collections – a opportunity to share and collaborate

Feedback on the National Library's recent draft removal and disposal policy outlined several issues and opportunities for libraries with collection management issues. This talanoa will share some insights from that public feedback process, invite sharing of experiences and lessons from other disposal processes from libraries, discuss opportunities for any areas for collaboration on future disposal initiatives, and drill down into a potential specific collection area – copies of some newspaper titles (physical, microfilm and digital).

I won't be there at Conference that day, but my colleague 9(2)(a) [REDACTED] As usual, we'd ideally clone and attend many of the concurrent sessions simultaneously.... But can prioritise yours if you'd appreciate a 9(2)(a) [REDACTED] "chip in" at any point?

I'll be there on the Tuesday, so will look out for you then. Will be nice to catch up in-person, if we get the chance.

Mgā mihi nui,

9(2)(a) [REDACTED]

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Subject: General Collections Removal Policy

From: 9(2)(a)

To: Mark Crookston

Date: 1 November 2023

Kia ora Mark,

I am back working on operational processes for removal from the General Collections and reading through the policy noticed a discrepancy in statements about the General Collections.

In section 1 it says:

This policy applies to the National Library's general collections, which are developed to meet current and known research needs and to supplement and further the work of other libraries in New Zealand.

And in section 6 it says:

The General Collections supplement and further the work of other libraries in New Zealand by collecting and managing a range of published items the Library is best placed to hold on behalf of the library system as a whole. These physical and digital items are made available to people in the Library's Reading Room and around the country through the library interloan system.

My problem is with the yellow highlighted statement as this is too wide.

After the email exchange you had with me and Jess on 13 October you clearly removed the words from the definition section about supporting current and known research needs, but the statement in section 1 does not match with what we are saying in the draft Content Strategy or what we are resourced (both financially and people-wise) to do.

I see from Parongo that you took the Policy to NLLT last week, but I just wanted to check whether we could still get this removed (preferred option), or at least changed to "are developed in response to current and known research needs", which could allow us to take only a reactive approach to such development of the General Collections, effectively running an demand-driven acquisition approach, buying in response to specific requests.

Happy to discuss next week when you are back.

9(2)(a)

RELEASED UNDER THE OFFICIAL INFORMATION ACT