

Omnibus Amendment Statute

TITLE AND COMMENCEMENT

- a) The Council of **Waipapa Taumata Rau The University of Auckland** (“the Council”) makes the following statute under section 284 of the Education and Training Act 2020.
- b) This Statute may be referred to as the Omnibus Amendment Statute.
- c) This Statute comes into force on 1 January 2022 and will be in force until the last day of 2022 or until repealed or replaced.

APPLICATION

This statute applies to all students and **all staff members** of Waipapa Taumata Rau The University of Auckland.

PURPOSE

The purpose of this Statute is to make interim changes to the Regulations and Policies named herein in order to preserve the highest standards of excellence in education and to prevent undue hardship to students and staff in the context of the ongoing impacts of the **emergency** created by the COVID-19 pandemic.

STATUTE

1. Specific provisions of the Regulations and Policies listed are varied or waived as indicated in the table below:

Area	Policy owner	Title of the policy, regulation or statute	Relevant section	Current text	Interim change
Enrolment	Council	Enrolment and Programme Regulations	46	<i>Changes to Current Enrolment</i> <i>Where special circumstances apply, a student may apply for an exemption from additional fees from the Director, Academic Services (or delegated authority).</i>	Add additional authority: New 49: In emergency situations, the Director, Student and Academic Services (or delegated authority) may waive fees for late deletions for a defined period of time and/or for nominated group of students.
Sub-doctoral Postgraduate Research	Council	General Regulations, Masters Degrees	3 a 3 b	<i>Completion of Requirements</i> <i>3 a Thesis or Research Portfolio Extension of Time</i>	Add additional authority: New 3 a (iii):

Area	Policy owner	Title of the policy, regulation or statute	Relevant section	Current text	Interim change
				<p><i>(i) If, in exceptional circumstances beyond the student's control, a thesis or research portfolio has not been able to be completed by the due date specified in Regulation 2, Senate or its representative may, upon consideration of a student's application and the required supporting evidence, approve a limited extension of time, not normally exceeding eight months, for the work to be completed.</i></p> <p><i>(ii) If an extension is approved, a student will be enrolled in an extension course and pay tuition fees at the rate of 10 points for each two-month period or part thereof. This will only apply when the student's current enrolment period in the thesis or research portfolio has ended.</i></p> <p><i>b Dissertation/Research Essay/Research Project</i></p> <p><i>(i) The specified date for submission of a dissertation or research project that is included in a masters degree is the last day of the final term of enrolment in the dissertation or research project. If, in exceptional circumstances beyond the student's control, the dissertation or research project has not been able to be completed by the last day of the final term of enrolment in the dissertation or research project, Senate or its representative, acting upon the recommendation of the Head of Department, may approve a limited</i></p>	<p>In emergency situations the Pro Vice-Chancellor (Education) may approve extensions of time beyond those permitted in 3 a (i) for a nominated group of students and may waive part or all of any tuition fees for extension courses related to theses or research portfolios for these students.</p> <p>New 3 b (iii): In emergency situations the Pro Vice-Chancellor (Education) may approve extensions of time beyond those permitted in 3 b (i) for a nominated group of students and may waive part or all of any tuition fees for extension courses related to dissertations or research projects for these students.</p>

Area	Policy owner	Title of the policy, regulation or statute	Relevant section	Current text	Interim change
				<p><i>extension of time, not exceeding two months.</i></p> <p><i>(ii) If an extension is approved, a student will be enrolled in an extension course and pay tuition fees at the rate of 10 points for each two-month period or part thereof. This will only apply when the student's current enrolment period in the dissertation or research project has ended.</i></p>	
		General Regulations, Bachelors Honours Postgraduate Degrees	<p>4 b</p> <p>5</p>	<p>Completion of Requirements</p> <p><i>4 a A student enrolled for a Bachelors Honours Postgraduate degree must complete all work in taught courses by the last day of the semester in which the course is taught.</i></p> <p><i>b The specified date for submission of a dissertation, research essay, research portfolio, research project or thesis of 30 points or more that is included in a bachelors honours postgraduate degree is the last day of the final term of enrolment in the dissertation, research essay, research portfolio, research project or thesis. If, in exceptional circumstances beyond the student's control, the dissertation, research essay, research portfolio, research project or thesis has not been able to be completed by the last day of the final term, Senate or its representative, acting upon the recommendation of the Head of Department, may approve a limited extension of time, not exceeding two months.</i></p> <p><i>c A student who has failed a course or courses of no more than 40 points may be approved by Senate or its representative to enrol for</i></p>	<p>Add additional authority:</p> <p>New 4 c:</p> <p>In emergency situations the Pro Vice-Chancellor (Education) may approve extensions of time beyond those permitted in 4 b, for a nominated group of students.</p> <p>New 5 b:</p> <p>In emergency situations the Pro Vice-Chancellor (Education) may waive part or all of any tuition fees for extension courses related to dissertations or research projects for a nominated group of students.</p>

Area	Policy owner	Title of the policy, regulation or statute	Relevant section	Current text	Interim change
				<p><i>no more than one further consecutive semester beyond the duration of enrolment specified in Regulation 2 in order to complete the degree.</i></p> <p>Tuition Fees for Extensions of Time</p> <p><i>5 Where an extension of time for the submission of a dissertation, research essay, research portfolio, research project or thesis is approved under Regulation 4b, students will be required to be enrolled and pay tuition fees at the rate of 10 points for each two-month period or part thereof. This will only apply when the student's current enrolment period in the course has ended.</i></p>	
		<p>General Regulations, Postgraduate Diplomas</p>	3 b	<p>Completion of Requirements</p> <p><i>3 a A student enrolled for a Postgraduate Diploma must complete all work in taught courses by the last day of the semester in which the course is taught.</i></p> <p><i>b (i) The specified date for submission of a dissertation, research essay or research project of 30 points or more that is included in a postgraduate diploma is the last day of the final term of enrolment in the dissertation, research essay or research project.</i></p> <p><i>(ii) If, in exceptional circumstances beyond the student's control, a dissertation or research project has not been able to be completed by the due date specified in Regulation 3b(i), Senate or its representative may, upon consideration of a student's application and the required supporting evidence, approve a limited extension of time, not exceeding six months.</i></p>	<p>Add additional authority:</p> <p>New 3 b (iii):</p> <p>In emergency situations the Pro Vice-Chancellor (Education) may approve extensions of time beyond those permitted in 3 b (ii) and may waive part or all of any tuition fees for extension courses related to dissertations or research projects for these students.</p>

Area	Policy owner	Title of the policy, regulation or statute	Relevant section	Current text	Interim change
				<i>(iii) If an extension is approved, a student will be enrolled in an extension course and pay tuition fees at the rate of 10 points for each two-month period or part thereof. This will only apply when the student's current enrolment period in a dissertation or research project course has ended.</i>	
Assessment	Council	Examination Regulations	5 a	<i>Time, Place and Mode of Examinations</i> <i>5 a Students must sit examinations at times, at places, and in modes which shall be determined by the University.</i>	Add additional definition and additional authorities: New i-iii after 5 a: (i) 'Modes' refers to the way the examination is carried out and includes paper-based or digital (computer-based or online) delivery. Examinations in digital modes may be completed as invigilated or non-invigilated examinations. (ii) Where permitted by Government requirements and University COVID-19 rules, Associate Deans (Learning and Teaching) may approve the on-campus invigilated delivery of clinical, practical or performance examinations, where these examinations meet criteria determined by the Provost . (iii) Where permitted by Government requirements and University COVID-19 rules the Director, Learning and Teaching may approve the use of invigilation in individual examinations (other than for those approved in (ii)), where these examinations meet criteria determined by the Provost .
			6	<i>Special Examination Conditions</i> <i>A student who is permanently or temporarily impaired in a manner which affects their ability to undertake examinations under the prescribed examination conditions may, upon production of the appropriate evidence, obtain from one of the</i>	Replace 6 with: Special Examination Conditions A student who is permanently or temporarily impaired in a manner which affects their ability to undertake examinations under the prescribed examination conditions may, upon production of the appropriate

Area	Policy owner	Title of the policy, regulation or statute	Relevant section	Current text	Interim change
				<p><i>following bodies a recommendation, which subject to the approval of an approved delegated authority, will enable that student to be examined under conditions which take account of the particular impairment: University Health and Counselling or Inclusive Learning.</i></p>	<p>evidence, and subject to the approval of an approved delegated authority, be examined under conditions which take account of the particular impairment.</p>
			12 f (i)	<p><i>To make a recommendation for an aegrotat or compassionate grade, the Academic Head or Dean must certify that:</i></p> <p><i>(i) the student's overall coursework and tests results in the course was well above the minimum pass standard or, where relevant, the minimum standard for a class of Honours, Merit or Distinction</i></p> <p><i>and</i></p> <p><i>(ii) for a student who sat the examination, the mark attained in the examination was lower than expected taking into account the student's coursework and test results in that course</i></p> <p><i>and</i></p> <p><i>(iii) the student is in their opinion clearly worthy of a pass in the course or, where relevant, to be awarded a class of Honours, Merit or Distinction.</i></p>	<p>Replace 12 f (i) with:</p> <p>The student's overall coursework and tests results in the course was at minimum at a C⁻ standard, or where relevant the minimum standard for a class of Honours, Merit or Distinction.</p>
	Pro Vice-Chancellor (Education)	Assessment (Coursework, Tests and Examinations) Policy	19	<p><i>Tests which count toward the final result for a course will be conducted under examination conditions.</i></p>	<p>Replace 19 with:</p> <p>Tests which count toward the final result for a course are not required to be conducted under invigilated conditions. The use of in-person or digital invigilation for tests will be determined by the Associate Dean (Learning and Teaching).</p>

Area	Policy owner	Title of the policy, regulation or statute	Relevant section	Current text	Interim change
			20	<i>For stage one courses at least 50% of course assessment must occur in invigilated settings, normally achieved through formal examinations and/or tests sat under examination conditions. Exceptions must be approved by Education Committee.</i>	Waive requirement for 2022.
			35	<p><i>Substantive changes to assessment arrangements that have been approved and published cannot be made without unanimous agreement from students, and approval by the Academic Head and Dean of Faculty.</i></p> <ul style="list-style-type: none"> <i>substantive changes to assessment arrangements must be agreed and publicised to students within the period of deleting the course from a student's enrolment without penalty.</i> <i>minor changes to assessment arrangements may be made with the approval of the Academic Head, and must be notified to students.</i> 	<p>Replace 35 with:</p> <p>Associate Deans (Learning and Teaching) must review and approve where necessary substantive changes* to assessment made after the Canvas course outline has been published and within the course add/drop period. Students must be advised.</p> <p>The Pro Vice-Chancellor (Education) must review and approve where necessary substantive changes to assessment made after the course add/drop period. Students must be advised.</p> <p>Minor changes to assessment arrangements may be made with the approval of the Academic Head, and must be notified to students.</p> <p>Replace definition with:</p> <p>Substantive changes to assessment means a change to an assessment task type, task weighting or advancing a task deadline.</p>
Teaching delivery and assessment	Pro Vice-Chancellor (Education)	Special Conditions for Written Tests and Examinations Policy	2.0	<i>The University of Auckland will provide appropriate special conditions to students with a permanent or temporary impairment, for written tests sat under exam conditions and examinations. Students are required to apply to the University for special conditions. Applications are made through one of two approved service providers – University Health Services for students with medical impairments</i>	<p>Replace first paragraph in 2.0 with:</p> <p>The University of Auckland will provide appropriate special conditions to students with a permanent or temporary impairment, for written tests sat under exam conditions and examinations. Students are required to apply to the University for special conditions. Applications are made online and will be reviewed and approved by a staff member with</p>

Area	Policy owner	Title of the policy, regulation or statute	Relevant section	Current text	Interim change
				<p><i>or the Learning Disabilities team within Student Learning Services for students with learning impairments.</i></p> <p>...</p> <p><i>Application for the approval of on-going special conditions for a permanent impairment must be made to the appropriate service provider no later than the second Friday following the commencement of lectures. Applications for temporary conditions must be made to the appropriate service provider as soon as possible.</i></p>	<p>specialist expertise from the appropriate University service provider.</p> <p>Replace fourth paragraph in 2.0 with:</p> <p>Application for the approval of on-going special conditions for a permanent impairment must be made no later than the Friday of Week 6 following the start of teaching in any academic term. Applications for temporary conditions must be made to the appropriate service provider as soon as possible.</p>
Teaching delivery	Pro Vice-Chancellor (Education)	Lecture Capture and Release Policy and Procedures	5	<p><i>Lecture capture and release</i></p> <p><i>All teaching in lecture-recording enabled rooms will be captured. By default the audio and visual feed will be captured.</i></p>	<p>Add additional requirement to 5:</p> <p>Students must be advised that automated transcripts provided with a lecture recording or supplementary recording have been generated by machine and therefore are not guaranteed to be accurate.</p>
			6	<p><i>Recordings for classes in the primary teaching mode (e.g. lecture) will be automatically released to students 72 hours (not including weekends) after the end time of the recording.</i></p>	<p>Replace 6 with:</p> <p>The default setting for automatic lecture recording release will be 24 hrs after the end time of the recording.</p>
			7	<p><i>Recordings will be made available through Canvas only to the students enrolled in the stream or course for which the recording was made.</i></p>	<p>Replace 7 with:</p> <p><i>Recordings will be made available through Canvas only to the students enrolled in the stream or course for which the recording was made.</i></p>
Quality assurance	Pro Vice-Chancellor (Education)	Enhancement and Evaluation of Courses and Teaching Policy and Procedures	8	<p><i>All eligible teachers associated with a course are to be evaluated each time a course is offered.</i></p>	<p>Add additional authority:</p> <p>In emergency circumstances the Provost may waive this requirement.</p>

DEFINITIONS

All staff members means any individual employed or contracted by the University on a full or part-time basis. This includes permanent, fixed-term or casual staff members.

Emergency is defined in the Emergency Management Statute as: an event, occurrence or circumstance beyond the control of the Council that:

- adversely affects the premises, buildings or facilities of the University; or its supporting infrastructure; or its staff members or students; such that a substantial part or parts of the University are required to close, be quarantined or restricted (at the behest of any local or national authority or voluntarily) for a period of more than five days; and/or
- prevents the delivery or undertaking of normal day to day management functions; and
- is declared such by the Council or (where for any reason the Council cannot pass a resolution, whether or not in a meeting) by the emergency cabinet.

Waipapa Taumata Rau The University of Auckland means the University and includes all subsidiaries.